

# Building Over or Near Relevant Infrastructure Application for Assessment



**ABN** 95399253048  
**Telephone** 4913 500 or 1300 790 919  
**Postal** PO Box 2292 Yeppoon 4703  
**Enquiries** [www.livingstone.qld.gov.au/OnlineServices](http://www.livingstone.qld.gov.au/OnlineServices)



Did you know you can [apply online?](#)

PRIVACY NOTICE: Livingstone Shire Council is collecting your personal information in order to provide the requested service and to update Council's records.

Development Type		
New dwelling <input type="checkbox"/>	Dwelling extension <input type="checkbox"/>	Retaining wall <input type="checkbox"/>
Filing/excavation <input type="checkbox"/>	Garage <input type="checkbox"/>	Roofed deck/patio/ pergola <input type="checkbox"/>
Industrial building <input type="checkbox"/>	Other <input type="checkbox"/>	
Applicant Details		
<b>Applicant's Name</b>		
<b>Postal Address</b>		
<b>Contact Number</b>		
Location of Proposed Works		
<b>Site Address</b>		
<b>Property Description (Lot and Plan No.)</b>		
Building Certifier or RPEQ details (as applicable)		
<b>Name</b>		
<b>Company contact name</b>		
<b>BSA number / RPEQ number</b>		
<b>Postal Address</b>		
<b>Contact number</b>		
<b>Email</b>		
Is this application a condition of any of the following?		
<input type="checkbox"/> Yes – building works	<input type="checkbox"/> Yes –development approval	<input type="checkbox"/> No
If you answered YES to the above question please provide Council's reference number.		

## Checklist

Use this checklist to ensure that you have attached all of the following documents.

Attached	
<input type="checkbox"/>	Site Plan (scale 1:100) showing: <ul style="list-style-type: none"> <li>▪ the property boundaries accurately dimensioned and showing all road frontages including the name of the road/s;</li> <li>▪ the location of all proposed and existing buildings/structures accurately measured from the outermost projection to the property boundary/s;</li> <li>▪ the driveway and vehicle access;</li> <li>▪ the north point;</li> <li>▪ the location of Council infrastructure annotating the depth and location of the existing infrastructure (including house connection and access points);</li> <li>▪ any proposed retaining walls (setbacks and heights from natural ground level);</li> <li>▪ any proposed fill or excavation (amount of fill and depths); and</li> <li>▪ any easement on the land.</li> </ul>
<input type="checkbox"/>	Footings layout showing: <ul style="list-style-type: none"> <li>▪ the accurate location of Council infrastructure in relation to the footings;</li> <li>▪ the type of footing and dimensions of horizontal clearances between footings/piers and the infrastructure; and</li> <li>▪ details of driven or hammered piles/piers and rock/ground anchors.</li> </ul>
<input type="checkbox"/>	Sections showing: <ul style="list-style-type: none"> <li>▪ the accurate location of the infrastructure in relation to slabs, beams/bridging;</li> <li>▪ beams, or piers/pad footings; and</li> <li>▪ the dimensions of horizontal and vertical clearances between slabs/beams/piers/pad footings and the infrastructure.</li> </ul>
<input type="checkbox"/>	A statement from RPEQ stating: <ul style="list-style-type: none"> <li>▪ the structure will have no load bearing on relevant infrastructure; and</li> <li>▪ the structure will be self-sustaining if Council have to excavate the Relevant Infrastructure for maintenance or repair.</li> </ul>
<input type="checkbox"/>	All building elevation and facades, clearly labelled to identify orientation with height shown on drawing measured from ground level (existing and proposed ground levels must be clearly identified if the site is not level).
<input type="checkbox"/>	I have read and understand the building over or near relevant infrastructure assessment process information sheet <a href="http://www.livingstone.qld.gov.au/DocumentCenter/Home/View/4251">http://www.livingstone.qld.gov.au/DocumentCenter/Home/View/4251</a> .

## Payment Options

Refer to Council's Current [Fees and Charges](#) for details.

*Payment must be made when the form is submitted – forms will not be processed until payment is received.*



**MAIL** - Make your cheque/money order payable to Livingstone Shire Council and mail to PO Box 2292, Yeppoon QLD 4703.

**EMAIL** – email the completed form to [enquiries@livingstone.qld.gov.au](mailto:enquiries@livingstone.qld.gov.au). Customer Service Staff will contact you regarding payment.



**IN PERSON** -You can pay this account at any of Council's Customer Service Centres:  
**Yeppoon** (Town Hall, 25 Normanby Street or  
**Emu Park** (Library), 7-9 Hill Street



**ONLINE SERVICES** – Visit [www.livingstone.qld.gov.au/online-services](http://www.livingstone.qld.gov.au/online-services).