

# Metered Standpipe Hire

**ABN** 95399253048  
**Telephone** 1300 790 919  
**Postal** PO Box 2292 Yeppoon 4703  
**Enquiries** [www.livingstone.qld.gov.au/OnlineServices](http://www.livingstone.qld.gov.au/OnlineServices)



PRIVACY NOTICE: Livingstone Shire Council is collecting your personal information in order to provide the requested service and to update Council's records.

**STANDPIPE AVAILABILITY:** Please contact Infrastructure to ensure availability before receipting.

## COLLECTING THE STANDPIPE:

- If lodged in person; the applicant is to present this form and a receipt.
- If lodged electronically; Customer Service will email this form and receipt details to Infrastructure.

Hirer Details			
<b>Company Name</b>			
<b>ABN</b>			
<b>Contact Name</b>			
<b>Postal Address</b>			
<b>Street Address</b>			
<b>Contact Number</b>			
<b>Email</b>			
<b>Are you a Debtor with Livingstone Shire Council?</b>	<input type="checkbox"/> YES	Debtor Name	
		Debtor Number	
	<input type="checkbox"/> NO	You are required to submit a Debtor Account Application Form with this application.	

## Metered Standpipe Hire Terms and Conditions

1. Metered Standpipes shall only be fitted to hydrants at the locations designated by Livingstone Shire Council. Standpipes must not be used in the Marlborough Water Reticulation area.
2. Water shall not, under any circumstances, be drawn from Livingstone Shire Council's water reticulation network by any means other than the metered standpipe.
3. All vehicles used for transporting potable water must be licenced under the *Food Act 2006* with Livingstone Shire Council or another Queensland Local Government. If the licence is not with the Livingstone Shire Council, a copy of the carriers licence must be provided to Council.
4. The in ground hydrant must be cleared of all silt and debris prior to installing the standpipe.
5. The standpipe is to be firmly tightened to the in ground hydrant to complete a watertight seal.
6. The standpipe hirer/operator is responsible for the provision and use of a backflow prevention apparatus, which may be required to safeguard the Livingstone Shire Council water reticulation network from contamination.
7. Slow and smooth operation of the standpipe handle is essential to eliminate the risk of damage by water hammer to the water reticulation network.
8. Quick acting valves such as ball cocks and air-operated valves must not be used in conjunction with the standpipe.
9. The filling point shall be left in a tidy state, which includes the replacement of the hydrant lid after each fill.
10. Leaking hydrants shall immediately be reported to Livingstone Shire Council.
11. Meter failures or suspected failures shall be reported to Livingstone Shire Council immediately as they occur.
12. Standpipes on hire longer than one month are to be read on a quarterly basis and the readings provided within 5 working days from the date the reading is requested by Livingstone Shire Council. Readings are

## Metered Standpipe Hire

to be provided to Council via email, telephone or presenting to the Cordingley Street Depot administration building.

13. If the hirer does not provide the reading by the due date, Council will charge a late standpipe meter read fee.
14. All metered standpipes must be presented to the Cordingley Street Office once every six months for a Council officer to undertake a physical reading of the meter and a condition check.
15. Hire and consumption charges are in accordance with Council's adopted Fees and Charges, subject to review each financial year. A Debtor account invoice will be issued on a quarterly basis for payment, with the final invoice issued upon return of the standpipe.
16. Any damage to the Metered Standpipe and or Livingstone Shire Council's water reticulation network infrastructure will be charged to the hirer.
17. If the Metered Standpipe becomes lost or stolen the cost of a new Metered Standpipe will be charged to the hirer.
18. Payment of all fees and charges must be made in accordance with Livingstone Shire Council's Debtor terms and conditions.
19. The refund of the deposit/bond will be processed once the Standpipe is returned to Livingstone Shire Council in good working condition and all related invoiced charges have been paid. Refund of the deposit/bond will not be processed if there is an invoice amount outstanding in relation to the standpipe or its hire i.e. water consumption and monthly hirer charges; repair to a damaged standpipe or Council's water reticulation network infrastructure; replacement of a stolen standpipe.

### **Declaration** *(required for valid hire application)*

I/We agree to the Metered Standpipe Hire Terms and Conditions for the use of a metered standpipe for the drawing of water from Council's reticulation network and understand that failure to comply with the terms and conditions as outlined above will result in forfeiture of entitlements for future use and may result in financial penalties and forfeiture of the deposit/bond.

## Payment Options

Refer to Council's Current [Fees and Charges](#) for details.

*Payment must be made when the form is submitted – forms will not be processed until payment is received.*



**MAIL** - Make your cheque/money order payable to Livingstone Shire Council and mail to PO Box 2292, Yeppoon QLD 4703.

**EMAIL** – email the completed form to [enquiries@livingstone.qld.gov.au](mailto:enquiries@livingstone.qld.gov.au). Customer Service Staff will contact you regarding payment.



**IN PERSON** -You can pay this account at any of Council's Customer Service Centres:

**Yeppoon** (Town Hall), 25 Normanby Street or  
**Emu Park** (Library), 7-9 Hill Street