

Form: Request for Approval of a Plan of Subdivision Council endorsement of Survey Plans

ABN 95 399 253 048

Enquires 07 4913 5000/1300 790 919 Email enquiries@livingstone.qld.gov.au
Website www.livingstone.qld.gov.au Address PO Box 2292 Yeppoon Qld 4703



PRIVACY NOTICE: Livingstone Shire Council is collecting the personal information you supply on this form for the purpose of updating our records. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law

This form must be used when lodging a request for approval of a plan of subdivision pursuant to Schedule 18 of the *Planning Regulation 2017*

1. Lodgement details

Lodgement date				
Lodgement method	<input type="checkbox"/> Online*	<input type="checkbox"/> In Person	<input type="checkbox"/> By Post	<input type="checkbox"/> By Email

*If submitting the request online please provide an electronic copy of the Survey Plan and ensure the original Survey Plan is submitted promptly after lodgement

2. Applicant details

Applicant name	
Contact/Consultant name	
Postal address	
Contact phone number	
Email address	

3. Survey Plan approval request details

Survey Plan number	
Is the request for re-endorsement of a Survey Plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Related development permit number/s and description	<i>[example D-123-2017 - Reconfiguring a lot (one lot into two lots)]</i>
Estate name and stage number (if applicable)	

Existing property details (lots being cancelled on this Survey Plan)

Street address and suburb	Lot on Plan description

4. Request fee

Council's Fees and Charges Schedule is available online at <http://www.livingstone.qld.gov.au/>
Please note upon receipt of your Survey Plan, Council will provide written advice outlining the fee amount and methods of payment.

5. Customer checklist for Compliance with assessment criteria

This section is non-mandatory and provides a list of the compliance checks undertaken as part of the assessment of the plan of subdivision

- All conditions of the related approval (s), listed in part 3, have been complied with.
- All rates levied by the local government have been paid.
- All infrastructure charges/contributions or expenses that are a charge over the land under any Act have been paid.
- The Survey Plan is in accordance with the approved plan and has been prepared by a licenced Surveyor and signed by the property owner.
- Evidence of telecommunications and electricity supply are provided with this request.
- All associated operational works have been completed in accordance with the Capricorn Municipal Development Guidelines (Acceptance of Works).
- All associated building works and plumbing and drainage works have been completed and the final has been passed/final certificate obtained.

6. Checklist and applicant declaration

This information must be provided in accordance with Schedule 18 of the *Planning Regulation 2017*. Your request cannot be accepted until the following mandatory information is provided:

I have completed this request form, and I declare that all information in this request is true and correct

Where an email address is provided in Part 2 of this form, I consent to receive future electronic communications from the assessment manager for the assessment where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*