

Nomination or Amendment of Food Safety Supervisor

Food Act 2006
Section 88



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Enquiries: www.livingstone.qld.gov.au/OnlineServices

Email : HealthAdministration@livingstone.qld.gov.au

PRIVACY NOTICE Livingstone Shire Council is collecting your personal information in order to provide the requested service and to update Council's records.
The collection of this information is required under the Food Act 2006.

This form is to be used when nominating or amending a Food Safety Supervisor for a business undertaken by the applicant, who has a current Food Business Licence.

Applicant Details

Applicant Name (Individual, Partnership, Company)

Manager(s) Name (if applicant Partnership, Company)

Postal Address

Contact Number(s)

Licence and Premise Details

Licence Number

Premises Address

Trading Name

Mobile Premises Details (including Registration Number)

Food Safety Supervisor

Under the *Food Act 2006*, all licensed food businesses must have a Food Safety Supervisor(s). The licensee is required to provide the details of the Food Safety Supervisor(s) within 30 days of receiving the Food Business Licence.

The licensee must also advise Council of any changes to the Food Safety Supervisor(s) including changes to their contact details or when the person is no longer a Food Safety Supervisor within 14 days of the change.

A copy of the Statement of Attainment for the relevant qualification must also be attached, if a new Food Safety Supervisor(s) is nominated.

The Food Safety Supervisor(s) have the authority to supervise and give directions about Yes No matters relating to food safety to persons who handle food in the food business

The Food Safety Supervisor(s) is reasonably available to be contacted by Council while the Yes No food business is being carried on

Nomination Amendment Cancellation

Nomination Amendment Cancellation

Food Safety Supervisor Name

Food Safety Supervisor Name

Postal Address

Postal Address

Suburb and Postcode

Suburb and Postcode

Contact Number(s)

Contact Number(s)

Email

Email

OFFICE USE ONLY

Information Checked: Yes / No

Licence No:

CSR No:

Date Received ___/___/___

Doc No:

Initials:

File LE19.4.3 –Licensing Food Business – 19.6.4 – 3 years (after the refusal, expiry or cancellation of the licence)

Application for Amendment of Food Business Licence Form February 2014 (Version 1.1)

Checklist

Use this checklist to ensure that you have provided all necessary documents for Council to assess and decide the application.

Food Safety Supervisor

Copy of the Statement of Attainment/s attached (if new nominated Food Safety Supervisor)

Declaration

I submit this Nomination or Amendment of Food Safety Supervisor(s) with the supporting documentation as required. I understand that it is an offence under section 267 and section 268 of the *Food Act 2006* to provide false or misleading information or documents. If the application is made by a corporation or incorporated association, the person signing the form must occupy a position which is legally entitled to make an application on behalf of the corporation or incorporated association.

Signature of Licensee

Date

Name of Licensee (Individual, Partnership, Company)

Name of Signatory (if Partnership or Company)

Position of Signatory (if Partnership or Company)

Lodgement Options



MAIL – Mail to Livingstone Shire Council
PO Box 2292, Yeppoon QLD 4703



ONLINE SERVICES – Visit www.livingstone.qld.gov.au/onlineservices
EMAIL: HealthAdministration@livingstone.qld.gov.au



IN PERSON – You can lodge this form at any of Council's Customer Service Centres:

Yeppoon (Town Hall, 25 Normanby Street or
Emu Park (Library), 7-9 Hill Street