

# Application for a Trade Waste Approval

Livingstone Shire Council Trade Waste Environmental Management Plan  
Water Supply (Safety & Reliability) Act 2008



**ABN** 95399253048  
**Telephone** 4913 5000 or 1300 790 919  
**Postal** PO Box 2292 Yeppoon 4703  
**Enquiries** [www.livingstone.qld.gov.au/OnlineServices](http://www.livingstone.qld.gov.au/OnlineServices)



Did you know you can [apply online?](#)

PRIVACY NOTICE: Livingstone Shire Council is collecting your personal information in order to provide the requested service and to update Council's records.

**A person must not discharge trade waste into the sewerage system without a Trade Waste Approval.  
Maximum Penalty – 1665 Penalty Units.**

## Section 1 – Premises Information

Provide the following information on the premises from which trade waste will be discharged.

<b>Property Address</b>			
<b>Property Description</b>	<b>Lot Number</b>		<b>Plan Number</b>
<b>Are there multiple tenancies at this address?</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO If YES, please include evidence of the percentage of water consumption used by your business (eg. Water Billing Agreement with property owner detailing percentage of consumption which you are liable to pay at each billing period)		

## Section 2 – Applicant Details (Occupier of Premises)

Provide the following details of the occupier requesting approval to discharge trade waste to the sewerage infrastructure.

<b>Applicant Name</b>	<i>Individual or full company name as applicable.</i>
<b>Trading Name</b>	
<b>ABN / ACN</b>	
<b>Postal Address</b>	
<b>Email</b>	

## Section 3 – Trade Waste Premises Manager

Provide the following details for the person responsible for day to day management of trade waste at the premises and the person to be contacted in case of an emergency. This person will be the premises' contact for Council.

<b>Name</b>	
<b>Position</b>	
<b>Contact Number</b>	
<b>Email</b>	
<b>Emergency Contact</b> (if different to above)	

**Section 4 – Business Type**

Type of business/industry carried out at the premises	
Processes performed at the premises that generate trade waste	
Is trade waste currently being discharged to the sewerage infrastructure at the premises?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Section 5 – Hours of Operation**

Indicate the times (days and hours) during which your discharge will or may take place.

Days of the Week (Please Tick)		Hours of the Day	
Monday to Friday		between	and
Saturday		between	and
Sunday		between	and

**Section 6 – Stormwater Run Off**

Does the stormwater run-off from this premises discharge to the sewerage infrastructure.

 Yes    Stormwater is discharged to the sewerage infrastructure at this premises No    Stormwater is not discharged to the sewerage infrastructure at this premises**Section 7 – Treatment Apparatus**

The existing/proposed method for treatment of trade waste before discharging into the sewerage infrastructure (e.g. grease arrestor, oil arrestor, grease trap, oil sediment pit, etc.)

Treatment Device	
Capacity (Litres)	
Name and Contact Details of Maintenance Contractor	
Maintenance Schedule	
<b>Note: A copy of the drainage plan, including details of the pre-treatment device, must be lodged with the application.</b>	

**Section 7 – Discharge Quality and Quantity**

Please tick each box accordingly for those chemicals present in your trade waste discharge.

Chemical/Product	Strength			Chemical/Product	Strength		
	Low	Medium	High		Low	Medium	High
Acids/Alkalis				Ammonia			
Solvents				Disinfectants			
Photographic Waste				Cyanide			
Medical Waste				Heavy Metals – list appropriate metals			
Paint				Average production Biochemical Oxygen Demand (BOD <sub>5</sub> )			
Pesticides/Herbicides				Peak production Biochemical Oxygen Demand (BOD <sub>5</sub> )			
Radioactive Material				Average Total Suspended Solids (mg/L)			
Chlorinated Hydrocarbons				Peak Total Suspended Solids (mg/L)			
Petrochemicals				Average Total Oil and Grease			
Dyes/Ink				Temperature Range (°C)			
Oil/Fat Emulsions				pH Range			
Sulphur - containing compounds							
<b>Other chemicals not included in the above list, please specify:</b>							
<b>Estimated amount of trade waste discharge volume in litres per day?</b>				<input type="checkbox"/> Less than 690 litres/day			
				<input type="checkbox"/> Greater than 690 litres/day			

**Section 8 – Applicant Declaration** *(required for valid application)*

- I give an undertaking that if Livingstone Shire Council issues a Trade Waste Approval, I, as the Approval Holder will comply with the conditions of the Trade Waste Approval and Council's Trade Waste Environmental Management Plan.
- I declare that the information provided is true and accurate to the best of my knowledge and that I have the authority to make this application.

**Payment Options**Refer to Council's Current [Fees and Charges](#) for details.*Payment must be made when the form is submitted – forms will not be processed until payment is received.*

**MAIL** - Make your cheque/money order payable to Livingstone Shire Council and mail to PO Box 2292, Yeppoon QLD 4703.

**EMAIL** – email the completed form to [enquiries@livingstone.qld.gov.au](mailto:enquiries@livingstone.qld.gov.au). Customer Service Staff will contact you regarding payment.



**IN PERSON** -You can pay this account at any of Council's Customer Service Centres:

**Yeppoon** (Town Hall), 25 Normanby Street or  
**Emu Park** (Library), 7-9 Hill Street



**ONLINE SERVICES** – Visit [www.livingstone.qld.gov.au/online-services](http://www.livingstone.qld.gov.au/online-services).