

Supplier Business Breakfast

Presentation - 2023

Visit Our Website
www.livingstone.qld.gov.au





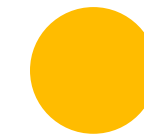
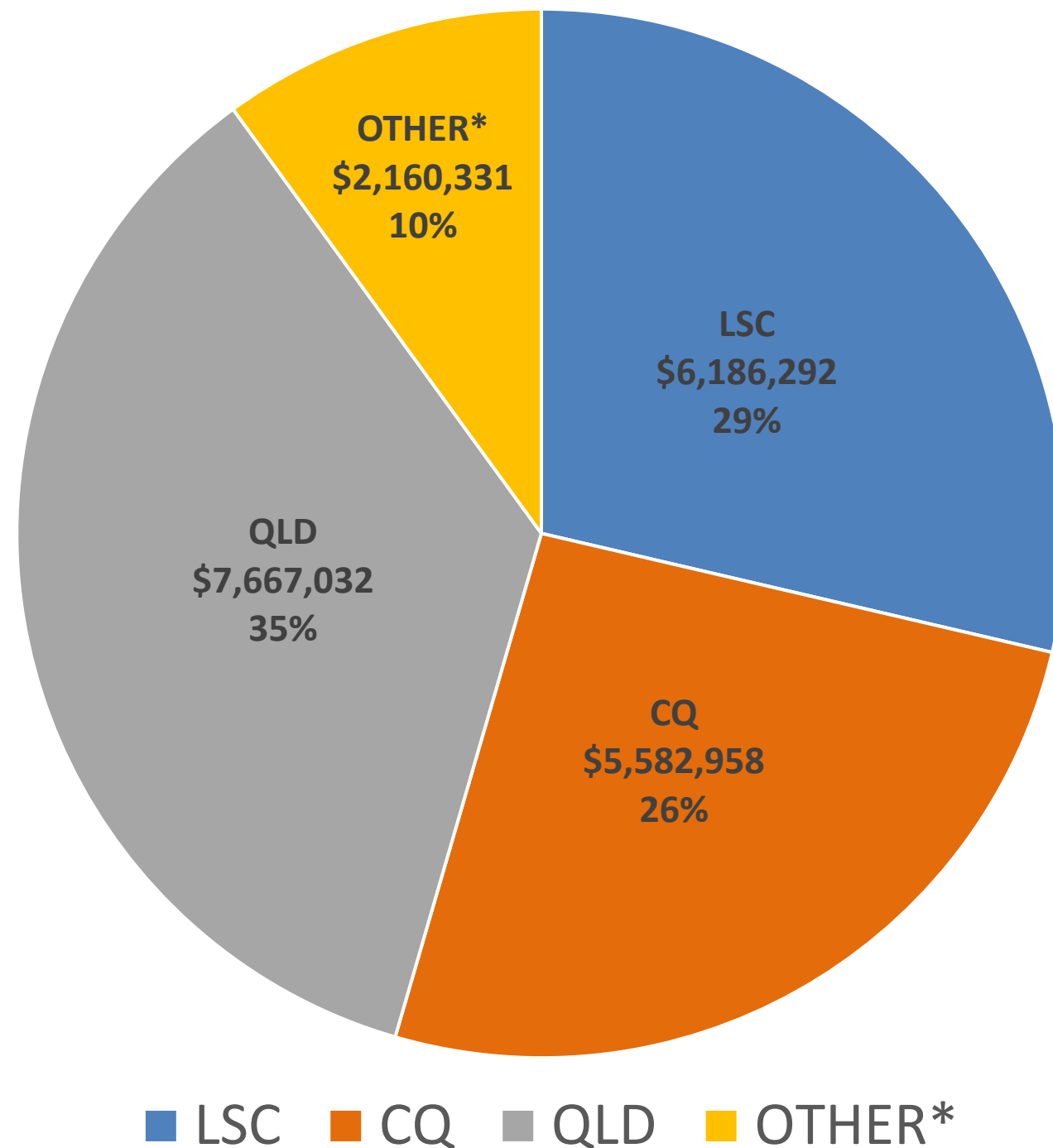
Good Morning

We welcome the opportunity to support our local business in understanding Livingstone Shire Councils Procurement processes.

Council acknowledges and pays respect to the Darumbal and Woppaburra people as Traditional Custodians of the land within Livingstone and recognise their continuing connection to land, waters and culture. We pay our respects to Elders past, present, and emerging.

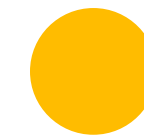
Buying local

Local Spend FY 23/24



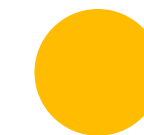
Advertised

(RPQS) Trade Services (excl. Plumbing & Electrical)
(RPQS) Trade Services Plumbing & Gas Fitting
(RPQS) Trade Services Electrical & Data Services
Landfill Management & Associated Services
Lagoon Building A Air-Conditioning Unit Replacement



Under Evaluation

(PSA) for the Supply & Delivery of Road Making Materials
(PSA) for the Supply & Delivery of Wet Cement
(PSA) for the Supply & Delivery of Corporate & External Uniforms
Merv Anderson Park Amenities Block



Awarded

(RPQS) Real Estate Agency Services
Cleaning and Maintenance of CCTV Security Cameras

Governance

Purchasing goods and services by Council are governed by many laws, regulations and guidelines to ensure the community receives the best possible outcome through value for money.



**Local Government
Act (2009)**



**Local Government
Regulations (2012)**



**Council
Resolutions**

= LSC PROCUREMENT POLICY & PROCEDURES

Register of Pre-Qualified Suppliers (RPQS)

A register of businesses that have responded to a public tender request and have successfully met Council requirements for technical, financial and managerial capability to provide goods and/or services.

Being a prequalified supplier does not guarantee an amount of work. It does make it more efficient for Council to engage the supplier.



Preferred Supplier Arrangement (PSA)

This is an arrangement created for goods that are purchased in high volume and frequency.

We have contracted items and prices in place with approved Suppliers that have been agreed upon for the life of the contract.

Examples of PSA's include bagged cement, stationery, PPE and traffic control.



VendorPanel



Online web-based application allowing a registered supplier to manage business contact details and any relevant licencing and insurances.

Email notifications are sent to suppliers if and when compliance documentation is out of date.

Council Officers may use Vendor Panel to invite quotes for work from suppliers. Suppliers will receive notifications advising of the request for quote to respond to within their VendorPanel page.

www.vendorpanel.com.au



Become a Supplier

Provide your goods and services to local and state government departments



Find an Arrangement

With over 52 procurement Arrangements and 3,800+ Pre-Qualified Suppliers ready to provide a quote, the chances are we've got what you're looking for.



VendorPanel

Ready to request a quote from a Pre-Qualified Supplier or make a purchase? Head to our dedicated procurement Arrangements on VendorPanel

Local Buy



Local Buy helps meet legislative, reputation and compliance needs, simplifying the process by connecting organisations with pre-qualified local Queensland suppliers, big and small.

Local Buy Arrangements are a gateway to doing business with all 77 Queensland Councils through one tender application. We also offer verification fee exemptions for eligible Indigenous & small businesses, NFPs and social enterprises.

More opportunities for new business

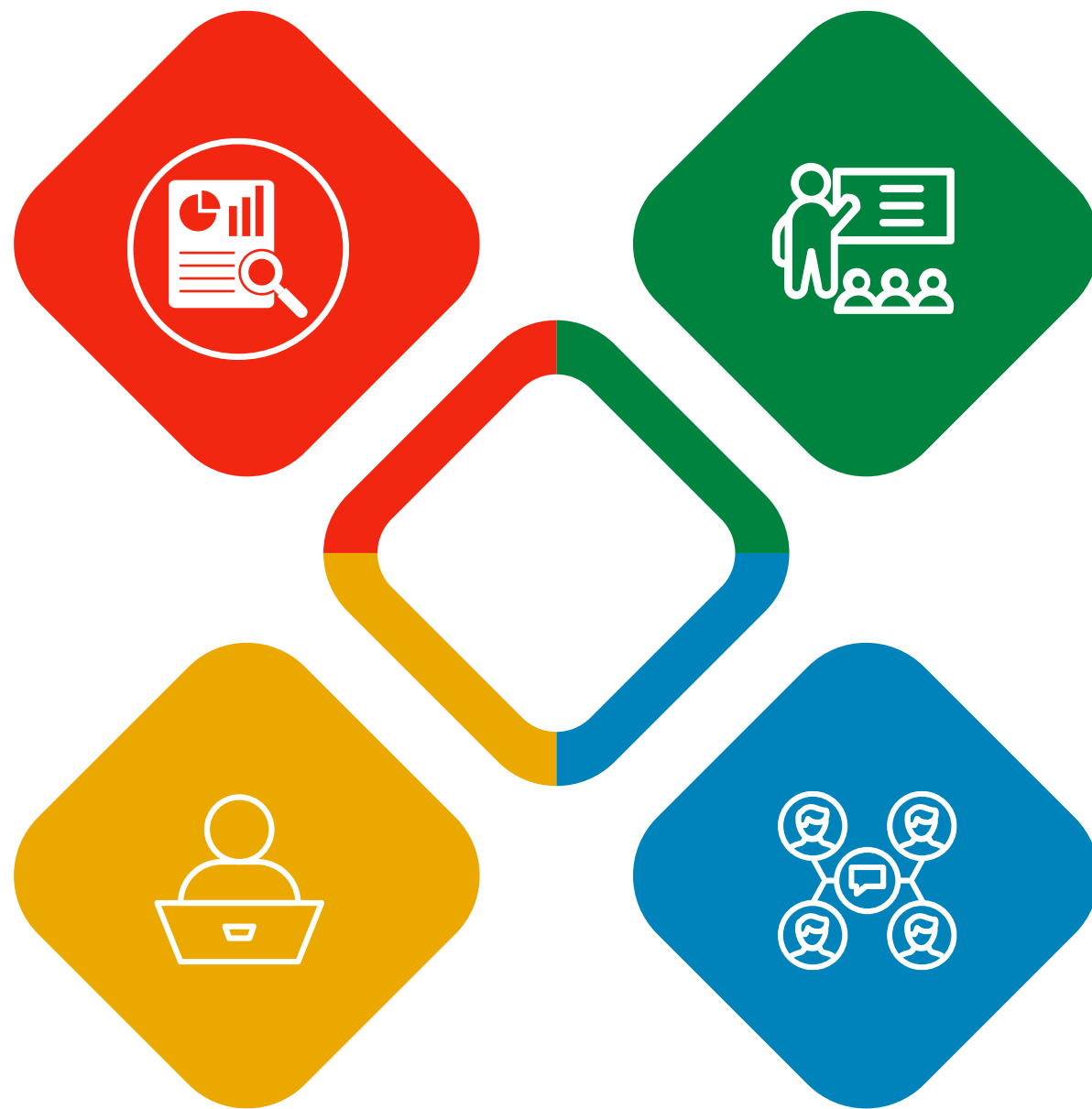
More visibility with local government and many other organisations

Simple and easy process for suppliers to register

Saves time and money in tendering and quoting

We work with local businesses across all industries, supplying all goods and services.

Invitation to Tender



Public Advertisement Tender

Public Advertisement placed via Digital Morning Bulletin, LSC Facebook page, LSC LinkedIn page and VendorPanel.

Tender Opens

Minimum of 21 days.

Tender Closes

No responses accepted after closing.

Invitation to Tender Documents

- Tender Conditions - Details how the tender will be managed
- Specification - List of requirements for each category/services or project required
- Response Document - Mandatory documents to be completed by Supplier providing information to assist evaluation
- Appendix/Drawings - Attachments that inform the specification

Common Tender Mistakes

- Incomplete documents
- Unsigned tender schedules
- Statutory Declaration not signed/witness
- Changing Schedules or Spreadsheets
- Failure to add documents as per specification
- Failing to include required departures
- Non-Conforming/Alternate without Conforming



Current Tenders



RPQS Plant Hire (Wet)

Register of pre-qualified suppliers to deliver wet plant hire for a variety of machinery.

No rates required, engagement based on quote, 1 year term with 12 month refresh.



PSA Specialised Plant Hire

Preferred Supplier Arrangement for specialized plant hire including crane, vac-truck, EQP, Scissor lifts.

High volume set rate contract for two year term.



PSA Pre-Cast Concrete Pipes

Preferred Supplier Arrangement for Pre-Cast Concrete Pipes to support civil infrastructure within our shire .

High volume set rate contract for two year term.



PSA Plumbing, Pipe Fittings

Preferred Supplier Arrangement for the supplier and delivery of various pipe fittings and fixtures associated to our water infrastructure network.

High volume set rate contract for 1 year term

Contracts and Tenders



 www.livingstone.qld.gov.au >

 [Doing Business > Business Regulations >](#)

 [Contracts and Tenders](#)

Capital Works/Maintenance



Cooee Bay Pool \$13M

Upgrade of 50m pool, deck area, change facilities, kiosk and associated facilities.

Design underway
Construction tender 2024



Taranganba Sewer \$6M

Construction of a trunk sewer main from Taranganba to Bunnings site.

Design underway
Construction tender 2024



Yeppoon Landfill \$8M

Construction of new landfill cells and capping of existing cells.

Design underway
Construction 24/25 & 25/26



3yr Capital Works \$110M

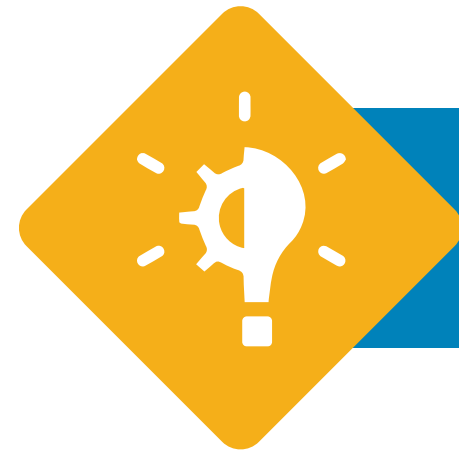
Range of new, upgrade and renewal of infrastructure. Roads, drainage, sewer, water, parks, facilities and landfill



3yr OPEX \$120M

Materials & Services costs including contractor costs for the maintenance and operational activities required to keep infrastructure assets working as required.

Workplace Health and Safety



Generic Occupational Health and Safety Requirements

- Suppliers must have an Occupational Health and Safety (OHS) Management System including the following parts:
- A Health, Safety, and Well-being Policy
- Targets and objectives including action plans
- Risk and opportunity assessment including mitigation measures
- Evaluation of compliance to local legislation and other requirements
- A competency plan to ensure that all employees are competent for their assigned tasks and have appropriate education, training and experience to perform their tasks in a safe manner
- An appropriate incident reporting and investigation procedures, including a process for corrective actions
- A system to select, evaluate and manage subcontractors

Questions



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