

Livingstone

Shire Council

SPECIAL MEETING

AGENDA

24 JULY 2015

Your attendance is required at a Special meeting of Council to be held in the Council Chambers, ANZAC Parade, Yeppoon on 24 July 2015 commencing at 8.00AM for transaction of the enclosed business.

CHIEF EXECUTIVE OFFICER
21 July 2015

Next Meeting Date: 28.07.15

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 ATTENDANCE

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)
Deputy Mayor, Councillor Graham Scott
Councillor Adam Belot
Councillor Nigel Hutton
Councillor Jan Kelly
Councillor Glenda Mather
Councillor Tom Wyatt

In Attendance:

Mr Justin Commons – Chief Executive Officer
Ms Chris Murdoch – Director Corporate Services
Mr Brett Bacon – Director Community and Planning Services
Mr Dan Toon – Director Infrastructure Services

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 DECLARATION OF INTEREST IN MATTERS ON THE AGENDA

5 REPORTS

10.1 ANNUAL BUSINESS PLAN 2015-16

File No:	FM12.5.2
Attachments:	1. Annual Business Plan 2015-16
Responsible Officer:	Chris Murdoch - Director Corporate Services
Author:	Darryll Schurmann - Manager Finance

SUMMARY

Council has prepared an Annual Business Plan to encompass all of the **Financial Planning Documents** required by Chapter 5, Part 2 of the *Local Government Regulation 2012*; **Financial Policies** required by Chapter 5, Part 2 of the *Local Government Regulation 2012* and **Statement of Estimated Financial Position** required by Section 205 of the *Local Government Regulation 2012*.

In accordance with Chapter 5, Division 3, Section 170 of the *Local Government Regulation 2012*, a local government must adopt its budget for a financial year prior to 1 August in the financial year. The Annual Business Plan, including budget papers, was circulated to all Councillors at a Council Workshop on 10 July 2014. The 2015-16 Budget is now presented for adoption.

Page numbers shown in bold below relate to the relevant pages of the Annual Business Plan that each recommendation is referring to.

OFFICER'S RECOMMENDATION

THAT

1. Council adopts the Revenue Policy as tabled, in accordance with Section 193 of the *Local Government Regulation 2012* (**pp 90 - 93**).
 2. Council receive and adopt the 2015-16 Budget in accordance with Sections 169 and 170 of the *Local Government Regulation 2012*, including the following documents forming part of the Long Term Financial Forecast: Budgeted Income Statement, Budgeted Statement of Financial Position, Budgeted Statement of Cash Flow and Budgeted Statement of Changes in Equity for the 2015-16 financial year and the next two financial years, per Section 169(1)(b); and the relevant measures of Financial Sustainability per Section 169(4) (**pp 21 – 32**).
 3. Council adopts the Long Term Financial Forecast as provided, which includes the Income and Expenditure Statement and Statement of Financial Position, in accordance with Sections 169 & 171 of the *Local Government Regulation 2012* (**p58, pp 27 – 32**).
 4. In accordance with Section 169(2)(b), Section 170 and Section 172 of the *Local Government Regulation 2012*, Council adopts the Revenue Statement as tabled (**pp 94 - 127**), and more specifically:
 - i. Pursuant to section 81 of the *Local Government Regulation 2012* the categories into which rateable land is categorised and the description of each of those categories for the financial period beginning 1 July, 2015 is as set out in section 6 of the Revenue Statement.
 - ii. Pursuant to section 81 of the *Local Government Regulation 2012* Council delegates to the Chief Executive Officer (CEO) the power to identify the rating
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category to which each parcel of rateable land belongs, as set out in section 6 of the Revenue Statement.

- iii. Pursuant to sections 80 and 81 of the *Local Government Regulation 2012*, Council will make and levy a differential general rate on all parcels of rateable land included in each category for the financial period beginning 1 July, 2015, as set out in section 6 of the Revenue Statement.
- iv. Pursuant to Section 77 of the *Local Government Regulation 2012* Council will make and levy a minimum differential general rate on all parcels of rateable land in the Local Government area for the financial period beginning 1 July, 2015 as set out in section 6 the Revenue Statement.
- v. Pursuant to Section 116 of the *Local Government Regulation 2012* and as per section 7 of the Revenue Statement, Council will not limit the percentage increase in any differential general rate.
- vi. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the purpose of raising revenue for each Rural Fire Brigade for the financial period beginning 1 July, 2015, as set out in section 8 of the Revenue Statement.
- vii. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the provision of reticulated sewerage to the Capricorn Palms Caravan Park Expansion for the financial period beginning 1 July, 2015, as set out in section 8 of the Revenue Statement.
- viii. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the provision of reticulated sewerage to North West Emu Park for the financial period beginning 1 July, 2015, as set out in section 8 of the Revenue Statement.
- ix. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the provision of reticulated sewerage to the Causeway township for the financial period beginning 1 July, 2015, as set out in section 8 of the Revenue Statement.
- x. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the provision of reticulated sewerage to identified areas of Mulambin for the financial period beginning 1 July, 2015, as set out in section 8 of the Revenue Statement.
- xi. Pursuant to Section 103 of the *Local Government Regulation 2012* Council will make and levy a separate charge on all parcels of rateable land for the purposes of defraying part of the cost of maintenance of the road network for the financial period beginning 1 July, 2015, as set out in section 9 the Revenue Statement.
- xii. Pursuant to Section 103 of the *Local Government Regulation 2012* Council will make and levy a separate charge on all parcels of rateable land for the purposes of defraying part of the cost of formulating and implementing initiatives for environmental protection, enhancement and conservation for the financial period beginning 1 July, 2015, as set out in section 9 the Revenue Statement.
- xiii. Pursuant to Section 99 of the *Local Government Regulation 2012* Council make and levy Utility Charges for the financial year beginning 1 July, 2015, as set out in section 10 of the Revenue Statement.
- xiv. Pursuant to Section 118 of the *Local Government Regulation 2012* all rates and charges shall be due and payable within 42 days of the issue date of a notice to pay as set out in section 13 of the Revenue Statement.
- xv. Pursuant to Section 133 of the *Local Government Regulation 2012* Council

will charge interest on overdue rates and charges at an interest rate of 11% per annum, compounded monthly, on rates and charges remaining outstanding at the end of the financial half year in which they fall due as set out in section 14 of the Revenue Statement.

- xvi. Pursuant to Section 130 of the *Local Government Regulation 2012* Council will allow a discount of 10% on gross Council rates and charges excluding all special rates and charges, provided payment of the full amount outstanding and overdue rates and interest is paid by the due date as set out in section 15 of the Revenue Statement.
 - xvii. Pursuant to Chapter 4, Part 10 of the *Local Government Regulation 2012* Council allows rating concessions in the manner described in section 16 of the Revenue Statement
 - xviii. Pursuant to Chapter 4, Part 10 of the *Local Government Regulation 2012* Council adopts the Rates, Rebates and Remissions Policy.
5. Council adopts the 2015-16 Operational Plan, in accordance with Section 174 of the *Local Government Regulation 2012* (pp 34 - 55).
 6. Council adopts the 2015-16 Investment Policy, in accordance with Section 191 of the *Local Government Regulation 2012* (pp 62 - 66).
 7. Council adopts the 2015-16 Debt Policy, in accordance with Section 192 of the *Local Government Regulation 2012* (pp 59 - 61).
 8. Council receives the estimated activity statement for each business activity unit, in accordance with Section 169(3)(i) of the *Local Government Regulation 2012* (pp 130 - 131).
 9. In accordance with Sections 45 & 47 of the *Local Government Act 2009*, Council resolves to apply the Code of Competitive Conduct to each of the four following business activity units (p130):
 1. Water and Sewerage
 2. Waste
 3. Building Certification
 4. Caravan Parks
 10. In accordance with Section 34 of the *Local Government Regulation 2012*, the estimated activity statements for each of these four business activity units are presented as part of the 2015-16 Budget papers (p131).
 11. Council adopts the 2015-16 Capital Works Program pending the development of a Shire specific Long-term asset management plan in accordance with Section 167 of the *Local Government Regulation 2012* (pp 68 - 87).
 12. Council receives the commentary on and statement of estimated financial position of Council for the year ended 30 June 2015 (pp 134 - 137).
 13. Council receives the balance of the Annual Business Plan documentation as working papers to support the 2015-16 adopted budget.

COMMENTARY

The attached Annual Business Plan is self-explanatory and details the range of documents presented for Council approval.

10.1 - ANNUAL BUSINESS PLAN 2015-16

Annual Business Plan 2015-16

Meeting Date: 24 July 2015

Attachment No: 1

Livingstone SHIRE COUNCIL



Comprising:

- Annual Budget
- Annual Operational Plan
- Long Term Financial Plan
- Long Term Asset Management Plan
- Revenue & Rating Strategy
- Commercial Business Unit Activities





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Part 1: Overview of Annual Business Plan

- 1.1 Mayor's Foreword - Executive Summary and Budget at a Glance
(to be released 24 July 2015)
- 1.2 Preamble
- 1.3 Corporate Planning Framework
- 1.4 Corporate Plan Goals and Key Strategies
- 1.5 Services Provided to the Community
- 1.6 Measuring Achievement of the Annual Business Plan

Part 2: Budget 2015 - 2016

- 2.1 Budget Principles
- 2.2 Strategic Financial Parameters
- 2.3 Significant Influences
 - 2.3.1 External Influences
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- 3.1 Introduction
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Part 4: Long Term Financial Plan (LTFP)

- 4.1 Introduction
- 4.2 LTFP Assumptions
- 4.3 Measures of Financial Sustainability and Required Disclosures
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- 5.1 Introduction
- 5.2 Long Term Capital Works Program
 - 5.2.1 Capital Works Program by Asset Class
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Part 6: Revenue and Rating Strategy 2015 - 2016

- 6.1 Revenue Policy
- 6.2 Revenue Statement
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Part 7: Commercial Business Unit Activities

- 7.1 Commercial Business Activities Commentary
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- 8.1 Commentary on Statement of Estimated Financial Position as at 30 June 2015
 - 8.1.1 Income and Expenditure Statement Estimated Actual 30 June 2015
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- 8.2 Glossary







Overview of Annual Business Plan

Part 1

















1.2 Preamble

In accordance with sections 169 and 170 of the *Local Government Regulation 2012*, Council is required to prepare and adopt a budget for each financial year prior to 1 August or at a later date decided by the Minister.

Livingstone Shire Council's Annual Business Plan 2015-16 has been developed within the context of Council's Integrated Planning Framework, with particular consideration to the Corporate Plan 2014-19. The Annual Business Plan includes:

- Annual Budget 2015-16;
- Annual Operational Plan 2015-16;
- Long Term Financial Plan for 2016-25; and
- Revenue Policy, Revenue Statement and Rating Strategy for 2015-16.

The Annual Budget 2015-16, as presented within this document, has been developed via an extensive process of consultation and review by Council officers and Councillors, and follows on from significant community consultation. It is Council's opinion that the Annual Budget should be reflective of the Long Term Financial Plan 2016-25 (LTFP) which aims to achieve and maintain financial sustainability.

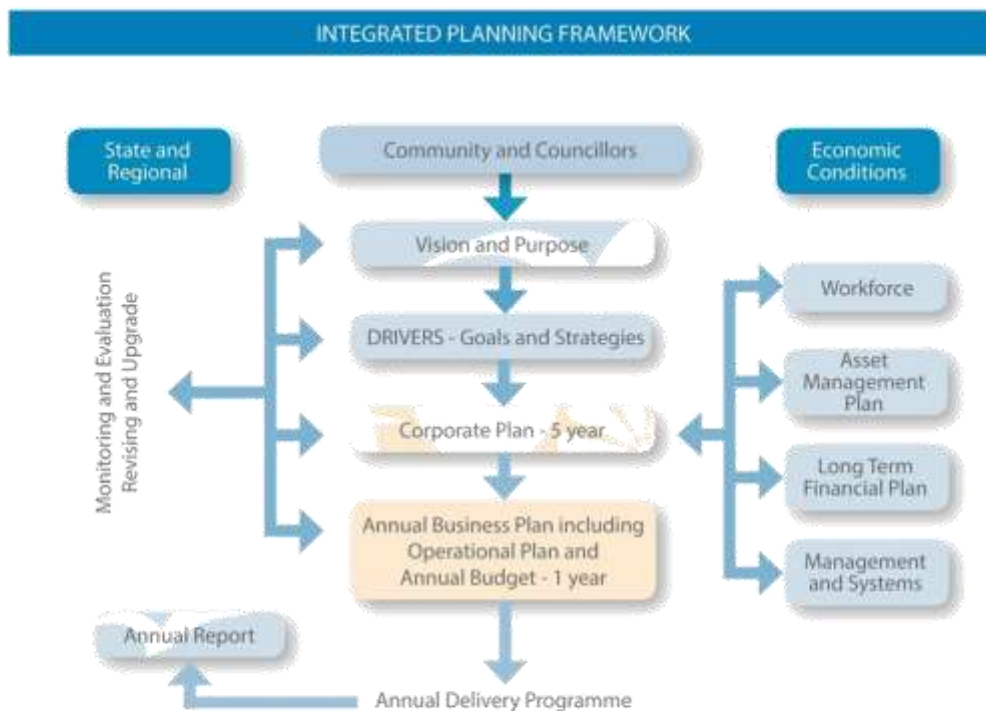
The LTFP has been developed to assist Council in adopting a budget within a prudent, longer term financial framework. The key objective of the LTFP is financial sustainability in the medium to long term, whilst still achieving Council's goals as specified in the Corporate Plan.

Through the implementation of the Annual Business Plan, Council will deliver quality services, infrastructure and facilities to the community, both today and for the future.



1.3 Corporate Planning Framework

The Corporate Plan provides the key goals and strategies for Council and the community over a five year period. The Annual Business Plan, comprising the Annual Operational Plan and Budget, provides details of how Council will work towards achieving these goals from year to year. Council will regularly report on the delivery of services and its progress towards achieving the Corporate Plan goals and strategies.





1.4 Corporate Plan Goals and Key Strategies

A corporate plan is a legislative requirement under the *Local Government Act 2009* and the *Local Government Regulation 2012*, and details the strategic direction for Council over a five year period.

Council adopted its *Corporate Plan 2014-2019* in June 2014. This plan is Council's key long term planning document to guide Council in the allocation of resources and delivery of services to the community, and is the principal document from which Council's other plans and strategic documents are developed. In simple terms, it is Council's direct response to our community's needs and expectations.

Strategies contained within the *Corporate Plan 2014-2019* will form the basis of the Operational Plan and Budget for each year of the five-year Corporate Plan.

KEY STRATEGIC THEMES

Assets

Goal: Reliable, durable, cost effective infrastructure and Council assets which meet the needs and aspirations of the communities of Livingstone Shire.

Key Strategies:

- **Strategy AM1:** Develop an innovative and integrated framework for long term, cost effective asset management
- **Strategy AM2:** Identify infrastructure and assets requirements through community consultation and technical expertise.
- **Strategy AM3:** Design and implement practical infrastructure solutions.
- **Strategy AM4:** Operate, maintain and use Council assets to deliver efficient and cost effective service to the community.

Indicators of performance:

During the term of this Corporate Plan the following will be indicators that the key strategies are being pursued and progress toward the goal is being achieved:

Council has implemented an organisation wide fully integrated asset management system covering all classes of assets.

- Infrastructure requirements have been identified through the compilation of a holistic ten year infrastructure and capital works plan.
- Design and programming of infrastructure and asset acquisition, construction, renewal and replacement is established as a proactive management activity based on effective asset management planning and resourcing.
- The operation, maintenance and use of Council assets is regularly measured, monitored and reported on to demonstrate cost effective outcomes.





KEY STRATEGIC THEMES - cont'd

Environment

Goal: An environment which is valued and sustainable, and maintains a balance between the natural and built forms for the benefit of current and future generations.

Strategies:

- **Strategy EN1:** Apply environmentally responsible land use planning to balance environmental and development outcomes.
- **Strategy EN2:** Recognise and understand the various eco-systems of the Shire to encourage their sustainable use and appreciation through appropriate accessibility.
- **Strategy EN3:** Minimise impact on the natural environment through effective waste management and pollution control policies and programs.
- **Strategy EN4:** Actively participate in conservation and enhancement programs to ensure the preservation of natural assets and identifiable built form.
- **Strategy EN5:** Proactively advocate to government on matters which impact on the health, wellbeing and sustainability of our Shire's natural environment.

Indicators of performance:

During the term of this Corporate Plan the following will be indicators that the key strategies are being pursued and progress toward the goal is being achieved:

- The Council's new Planning Scheme is compiled and implemented demonstrating outcomes consistent with its terms and supporting policies.
- An extensive inventory of eco-systems in the Shire is developed and accessible for use by planners and regulators to advance Council's environmental goal.
- A comprehensive waste management strategy is compiled and implemented and an appropriate suite of pollution control plans, policies and programs is adopted and implemented.
- A range of environmental conservation and enhancement programs are evident in Council's Operational Plans, demonstrating effective preservation of valued natural resources.
- Regular dialogue and representations are made to relevant State and Commonwealth departments and agencies on environmental issues impacting on the Shire.





KEY STRATEGIC THEMES - cont'd

Economy

Goal: A diverse, strong, innovative and sustainable local economy providing employment and business opportunities for current and future generations.

Strategies:

- **Strategy EC1:** Identify and capitalise on economic opportunities for the benefit of the community.
- **Strategy EC2:** Facilitate, encourage and enable the establishment of businesses and industries and the retention, growth and diversification of existing businesses and industries in suitable locations.
- **Strategy EC3:** Promote Livingstone Shire as a desirable destination for investment, business, industry, tourism and living.
- **Strategy EC4:** Establish initiatives including partnerships with both government and the private sector to create enterprises and undertake projects that generate jobs, wealth creation opportunities and sustainable economic growth.

Indicators of performance:

During the term of this Corporate Plan the following will be indicators that the key strategies are being pursued and progress toward the goal is being achieved:

- A comprehensive local economic development strategy is compiled and implemented.
- Resources and accountabilities are identified and applied to implementing the strategy.
- Relevant economic statistics for the Shire demonstrate increasing employment opportunities, business activity, visitor numbers and population growth.
- A growing number of collaborative private and public sector enterprise creation and development projects are observable.

KEY STRATEGIC THEMES - cont'd**Community**

Goal: Diverse and unique communities that are connected with the larger community in the common pursuit of an engaged, supportive, inclusive, creative and confident Shire.

Strategies:

- **Strategy CO1:** Facilitate, encourage and enable self-sustainable community associations and volunteer groups to pursue their diverse aspirations.
- **Strategy CO2:** Facilitate programs and support local social, cultural, artistic and community building initiatives.
- **Strategy CO3:** Provide community facilities and services to encourage and enable participation in active and healthy lifestyles.
- **Strategy CO4:** Promote and encourage community health and wellbeing through programs addressing environmental health, community safety issues, social cohesion and inclusiveness.
- **Strategy CO5:** Facilitate the provision of programmes, activities and facilities which create opportunities for the Shire's youth to develop skills and pursue endeavours to equip them for life and enable them to make a valued contribution to the community.

Indicators of performance:

During the term of this Corporate Plan the following will be indicators that the key strategies are being pursued and progress toward the goal is being achieved:

- A comprehensive directory of community organisations and volunteer groups active in the Shire is compiled and demonstrates a wide and growing range of interests and capabilities for initiating and implementing programmes at community level.
- A range of facilitative and support programmes are evident in Council's Operational Plans, demonstrating effective capacity building amongst community groups.
- Community facilities and services provided by Council encourage accessibility across all geographic areas and community sectors within the Shire and regular reporting demonstrates growing use and high levels of satisfaction by users.
- Relevant demographic statistics demonstrate levels of community health and safety comparing favourably with regional, state and national benchmarks.
- A range of youth development and support programmes are evident in Council's Operational Plans, demonstrating effective engagement with and development of growth opportunities for young people in the Shire.



KEY STRATEGIC THEMES – cont'd

Governance

Goal: An efficient, progressive, transparent and financially sustainable organisation which is responsive to the needs of the community through sound decision making and leadership.

Strategies:

- **Strategy GO1:** Inform and empower the community through ongoing engagement and communication.
- **Strategy GO2:** Develop strategic plans and policies to address local and regional issues and guide service provision.
- **Strategy GO3:** Pursue financial sustainability through effective use of the Council's resources and assets and prudent management of risk.
- **Strategy GO4:** Provide transparent and accountable decision making reflecting positive leadership to the community.
- **Strategy GO5:** Deliver customer focused and responsive services efficiently and effectively.

Indicators of performance:

During the term of this Corporate Plan the following will be indicators that the key strategies are being pursued and progress toward the goal is being achieved:

- A comprehensive programme of ongoing community engagement is compiled and implemented with regular reports demonstrating growing levels of participation.
- The range of strategic plans and policies to guide service provision is growing and demonstrates positive influence on delivery of outcomes.
- A comprehensive resourcing strategy (human, physical and financial) has been compiled and guides all decision making toward financial sustainability and effective management of risk.
- Results of regular community surveys demonstrate high satisfaction with the leadership and integrity of Council's decision processes and reporting from the Council's Complaints Management System reveals low levels of substantiated complaints.
- Regular measurement demonstrates high conformance with agreed service delivery levels and standards across Council.
- Council demonstrates business improvement and legislative compliance through periodic audits.





1.5 Services Provided to the Community

In accordance with the *Local Government Act 2009* Council must adhere to the Local Government Principles to ensure the system of local government is accountable, effective, efficient and sustainable.

The Local Government Principles are:

- a) Transparent and effective processes, and decision-making in the public interest;
- b) Sustainable development and management of assets and infrastructure, and delivery of effective services;
- c) Democratic representation, social inclusion and meaningful community engagement;
- d) Good governance of, and by, local government; and
- e) Ethical and legal behaviour of Councillors and local government employees.

In general, Council has basic civic responsibilities to residents and ratepayers including:

- Supporting local government elections;
- Settling rates and preparing a corporate plan, operational plan, annual budget and strategic management plans for the Shire;
- Maintenance of civic infrastructure including roads, footpaths, parks, public open spaces and stormwater drainage;
- Supporting economic development and growth;
- Provision of water supply, reticulated sewerage and waste collection and disposal services; and
- Development planning and control including safety assessments.

Council provides two categories of services to the community; broadly defined as operational services or project-based services.

Operational services account for the bulk of Council services and deliver the core day-to-day business of Council to the community. The core activities of Council can be found within the Operational Plan and remain relatively consistent from year to year.

Project-based services include short-term and one-off projects in addition to projects with a longer term focus that may eventually become part of Council's core business, and support particular needs of the community. In any given financial year the amount of available project funding is dependent on a number of factors including external funding opportunities, ongoing commitments by Council and Council's capacity to fund projects.

Project-based services are split between operating projects and capital projects. Capital projects include new, renewal or upgrade of Council assets. The extent of these services is summarised in section 5.3 of the Annual Business Plan.

The Annual Business Plan 2015-16 has been prepared with reference to Council's existing service levels. Council will undertake a thorough review of service level standards over the coming years, in consultation with the community, to ensure Council delivers services in accordance with community aspirations and capacity to pay.





1.6 Measuring Achievement of the Annual Business Plan

Regularly measuring performance is critical to the process of implementing the Annual Business Plan and ensuring best practice facilities and service delivery to residents and ratepayers. In addition to documenting the strategic drivers, actions and planned outcomes for the 2015-16 financial year, the Annual Business Plan will be used by Council as a basis against which organisational performance will be regularly monitored and reported.

Quarterly reports will be presented to Council to enable ongoing tracking of actual performance against planned projects, performance targets and achievement of stated outputs. In addition to monthly financial reporting, a quarterly review of actual results against the Annual Budget will be prepared to monitor the financial performance of Council. Annual organisational performance will be reported in Council's Annual Report.





Budget 2015 - 2016

Part 2





2.1 Budget Principles

Council adheres to the following budget principles to underpin the development of the Annual Budget:

Honest and Accountable

We will be honest and accountable in all aspects of the budget process, meeting the community's expectations of transparency and openness with a reporting framework that supports and enhances this. We all own, and are accountable for, the Annual Budget and its implementation.

Strategic Approach

We will maintain a strategic approach to the delivery of all Council services and capital works programs. We will align Council's Budget with the Corporate Plan 2014-2019:

- Community;
- Economy;
- Environment;
- Assets; and
- Governance.

Sustainable Financial and Asset Management Planning

A ten year Long Term Financial Plan and Long Term Asset Management Plan will inform the delivery and achievement of Council's long term strategic objectives in a sustainable manner. All programs will be regularly reviewed to ensure they fit within the Council's financial framework.

Realistic Budgeting and Timely Reporting

All budget figures will be realistic, and based on the best available information at the time of budget preparation. Material variances will be reported to Council and the community as they are identified to enable Council to amend the Annual Budget and/or service delivery accordingly.

Meet Long Term Liabilities

Each Annual Budget will be funded and reconciled on an accrual and cash basis. Adequate provisions will be made to reflect Council's long term liabilities and appropriate funding will be in place for infrastructure renewal as it falls due.

Affordable Rates

Rates will be set at an affordable level having regard to the Corporate Plan and its social, environmental, economic and financial objectives, balanced against the community's capacity to pay.

Avoid Cost Shifting

We will resist pressure to accept cost shifting from other levels of government.





New Initiatives

New initiatives will be evaluated in terms of meeting Council's Corporate Plan and incorporate a cost benefit analysis (which includes whole of life costing) to ensure Council can afford the new initiative. We will be flexible, innovative and entrepreneurial to maximise community benefits and minimise costs and at all times seeking the right balance between opportunity and risk.

Asset Sales and Debt

The Operational Budget will be structured such that asset sales fund asset renewals and new infrastructure. Debt will be regarded as a tool to be used in a strategic perspective to achieve the provision of services to the community. Debt will be considered:

- In the context of the strategic objectives of Council;
- In the context of long term financial forecasts and objectives;
- As funding for long term infrastructure asset creation;
- As a means of spreading the cost of infrastructure over the ratepayers who use it, ensuring intergenerational equity; and
- As a mechanism to fund temporary cash shortfalls (e.g. overdraft facility).

Financial Control

We commit to ensuring that financial and other resources under our control will be used only for approved purposes and within Council's strategic framework and that all risks to Council's finances are appropriately managed.





2.2 Strategic Financial Parameters

Council has adopted the following strategic financial parameters:

Financial Sustainability - *Can we afford it in the long term?*

Livingstone Shire Council will operate in accordance with a sustainable Long Term Financial Plan whereby we will seek to avoid any unplanned and substantial increases in Council rates (or, alternatively, disruptive service cuts), in order to:

- i. Continue Council's existing service delivery, and spending and funding policies.
- ii. Meet likely developments in Council's revenue-raising capacity.
- iii. Meet the changing demand for, and costs of, its services and infrastructure.
- iv. Absorb normal financial risks and shocks.

Target:

- Achieve an operating surplus in six or more of the years within the ten year planning period, with consistent 'moderate' rate rises and no major disruptive service cuts from year to year.

Council Role - *Should we be involved and to what extent?*

Before committing to new activities and projects and when reviewing existing activities, consideration will be given to Council's appropriate role in funding and/or delivery (e.g. Council may be either an advocate for funding by a more appropriate agency, a part funder, or owner/service deliverer), whether it is within Council's core responsibility and expertise, and the most effective use of available funds.

Target:

- Robust analysis of services and activities prior to commencement (e.g. via project evaluation methodology) and periodically thereafter (e.g. via service reviews).

Program Stability - *Maintaining Council programs and services*

Council will maintain its high priority expenditure programs, both operating and capital, as well as basic service provision, while seeking efficiency improvements in line with appropriate benchmarks and/or clearly defined services and service standards.

Targets:

- Achieving performance measures listed in Council's Corporate Plan and Operational Plan.
- Deliver services in line with defined service standards.

Infrastructure Management - *Are we spending enough on existing assets?*

Renewal and replacement capital projects will be based on long term Asset Management Plans which consider the optimal intervention strategies for asset maintenance and renewal based on whole of life costing. Total capital project expenditure shall be managed in a way which avoids disruptive adjustments to activities, programs and revenue raising efforts.

Targets:

- Asset replacement expenditure (on average) = optimal level for such expenditure shown in Council's Asset Management Plans (or depreciation in the absence of Asset Management Plans for some asset classes).
- Asset sustainability ratio (capital expenditure on replacement assets / depreciation expenditure) above 90%.





Infrastructure Management - *Are we spending too much on new assets?*

New infrastructure capital projects will be based on strategic Town Plan changes and Growth Plans which consider the future requirements for strategic infrastructure to cater for a growing population. Council will manage total capital project expenditure on new assets in a way which avoids disruptive adjustments to other activities, and will seek to fund from developer contributions and/or external funds as far as possible.

Targets:

- Percent spend on new versus existing assets (on average).
- Extent to which new assets are funded externally.

Rating Stability - *Smoothing the impact on our ratepayers*

Rating charge predictability and stability will be achieved for existing levels of service to avoid volatility and adverse future rates shocks. Methods of minimising the volatility of rate changes for individual land use categories will be pursued within legislative limits.

Target:

- Percentage of rate change (excluding growth (revenue from new development)) for each rating category to be no more than +/- 2% from one year to the next (all other things being equal).

Funding - *Who benefits and therefore who should pay?*

The amount of funding from available sources (including fees and charges) will be determined with regard to benefits to users, the full cost of services, market rates, fairness, social and behavioural considerations, as well as Corporate Plan objectives. Council will also seek to maximise external (grant revenue) funding opportunities.

Target:

- Percentage of fees and charges change (excluding growth (revenue from new development)) for each classification of fees and charges to be no more than +/- 2% from one year to the next (all other things being equal).

Borrowings and Financial Position - *When should we borrow and how much can we borrow?*

Borrowings will be used to fund assets and promote intergenerational equity in accordance with Council's Long Term Financial Plan and Asset Management Plan. Within Council's ten year planning period, Council aims to achieve the following ratios:

Targets:

- Net financial asset / liabilities ratio ((total liabilities-current assets) / operating revenue) of less than 60%.
- Working capital ratio of at least 1:1.
- Interest coverage ratio (net interest expense / total operating revenue) between 0-10%.

Intergenerational Equity - *Is there fairness between generations of ratepayers?*

Council will promote fair sharing in the distribution of Council resources and the attendant taxation between current and future ratepayers. This will be evidenced by the achievement of an operating surplus in six or more of the years within the ten year planning period.

Target:

- Operating Surplus Ratio of between 0% -15% in six or more years within the ten year planning period.





2.3 Significant Influences

In preparing the 2015-16 Annual Budget, a number of internal and external influences have been taken into account as they are likely to significantly impact on the cost of services delivered by Council in the budget period.

2.3.1 External Influences

- Cyclone Marcia restoration works;
- 2016 Local Government March quadrennial election;
- Change in State Government and consequential change in legislation (e.g. industrial relations award);
- Reduced availability of external funding which significantly influences the nature and timing of major capital works projects;
- Freezing of Federal Financial Assistance Grants (FAG) CPI indexation for three years;
- Timing of receipt of external funding including FAG and NDRRA;
- Prevailing economic conditions post Cyclone Marcia and mining downturn;
- Value and timing of growth (both population and new rateable properties);
- Increase in utility prices;
- Changes in technology;
- Changing community expectations;
- Valuation movements affecting distribution of rating changes; and
- High standard of open spaces received from developers requiring maintenance above and beyond existing service levels.

2.3.2 Internal Influences

- Increasing costs associated with current service levels;
- Ongoing establishment of new Council post-de-amalgamation and building the organisational capacity of the Council to deliver current and future services;
- Maintenance of newly constructed community infrastructure; and
- Backlog of capital works and maintenance accumulated prior to de-amalgamation.





2.4 Assumptions

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
LIVINGSTONE SHIRE COUNCIL										
Assumptions for Long Term Financial Strategy For the periods ending 30 June 2016 to 2025										
General Assumptions										
Consumer Price Index	1.50%	1.60%	1.60%	1.60%	1.60%	1.60%	1.60%	2.50%	2.75%	2.75%
Council Cost Index	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	3.00%	3.25%	3.25%	3.25%
Revenue										
Entered as per estimates										
Growth (Increase in Revenues due to new properties)	2.25%	2.25%	2.25%	2.60%	2.60%	2.60%	2.60%	2.60%	2.60%	2.60%
General Rates (Plus Growth)	4.65%	4.65%	4.30%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Separate Charges (Plus Growth)	4.65%	4.65%	4.30%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Utility Charges (Water Sewerage & Waste) (Plus Growth)	5.65%	5.65%	5.30%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Entered as per estimates										
Fees & Charges (Including Growth)	5.55%	5.55%	5.55%	5.55%	5.55%	5.55%	5.55%	5.55%	5.55%	5.55%
Expenditure (Including Growth)										
Entered as per estimates										
Employee Costs	3.35%	3.35%	3.35%	3.35%	3.35%	4.25%	4.25%	4.00%	4.00%	4.50%
Consumer Price Increase	1.60%	1.60%	1.60%	1.60%	1.60%	2.50%	2.50%	2.75%	2.75%	2.75%
Growth	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%
Entered as per estimates										
Materials & Services (Exclusive of one off Flood expenditure)	3.50%	3.50%	3.50%	3.50%	4.75%	4.75%	4.75%	5.00%	5.00%	5.00%
Council Cost Increase	2.00%	2.00%	2.00%	2.00%	2.00%	3.00%	3.00%	3.25%	3.25%	3.25%
Growth	1.50%	1.50%	1.50%	1.50%	1.50%	1.75%	1.75%	1.75%	1.75%	1.75%
Borrowings										
Opening Balance	\$ 72,355,616	\$ 75,145,058	\$ 79,803,260	\$ 85,388,871	\$ 85,564,172	\$ 84,372,972	\$ 80,768,691	\$ 76,017,506	\$ 69,729,917	\$ 63,127,209
New Loans	\$ 6,200,000	\$ 6,450,000	\$ 9,650,000	\$ 5,000,000	\$ 4,000,000	\$ 2,000,000	\$ 1,200,000	\$ -	\$ -	\$ -
Redemption	(\$3,410,758)	(\$3,791,796)	(\$4,264,389)	(\$4,804,699)	(\$5,211,200)	(\$5,604,281)	(\$5,950,755)	(\$6,288,019)	(\$6,602,706)	(\$6,933,247)
	\$ 75,145,058	\$ 79,803,260	\$ 85,388,871	\$ 85,564,172	\$ 84,372,972	\$ 80,768,691	\$ 76,017,506	\$ 69,729,917	\$ 63,127,209	\$ 56,193,962



ANNUAL BUSINESS PLAN 2015 - 2016

2.5 Financial Statements

2.5.1 Budgeted Income and Expenditure Statement

LIVINGSTONE SHIRE COUNCIL

Budgeted Income and Expenditure Statement
For the periods ending 30 June 2016 to 2025

Year ended	Year ended									
	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25
Revenue										
Recurrent revenue:										
Total rates and utility charge revenue	\$68,482,144	\$73,592,243	\$78,960,053	\$84,222,763	\$89,448,344	\$94,438,027	\$98,705,184	\$102,269,036	\$111,143,083	\$117,345,742
Less: Discounts and pensioner remissions	(86,264,220)	(96,688,802)	(107,145,521)	(117,634,794)	(128,140,761)	(138,680,785)	(149,320,650)	(159,997,039)	(170,727,112)	(181,427,112)
Net rates and utility charges	\$82,217,916	\$66,903,441	\$71,814,532	\$77,087,969	\$81,408,162	\$85,689,282	\$89,788,125	\$92,873,070	\$101,815,844	\$105,918,630
Fees and charges	\$4,847,002	\$5,114,011	\$5,348,849	\$5,699,647	\$6,015,976	\$6,349,063	\$6,702,281	\$7,074,257	\$7,466,879	\$7,881,290
Sales - contract and recoverable works	\$504,112	\$639,372	\$865,402	\$1,045,467	\$1,182,544	\$1,341,544	\$1,514,829	\$1,702,782	\$1,914,197	\$2,148,346
Gain on sale of land held as inventory	\$600,000	\$4,032,000	\$3,200,000	\$4,480,000	\$3,600,000	\$2,800,000	\$2,000,000	\$640,000	\$3,200,000	\$3,440,000
Grants, subsidies, contributions and donations	\$12,331,260	\$4,362,099	\$5,068,152	\$5,813,396	\$5,343,258	\$5,272,230	\$5,614,160	\$5,754,513	\$5,688,377	\$6,045,838
Interest received	\$1,109,510	\$819,652	\$752,413	\$607,819	\$499,568	\$405,709	\$305,558	\$1,951,884	\$1,279,106	\$1,750,869
Other recurrent income	\$551,000	\$641,384	\$478,182	\$544,027	\$711,362	\$794,735	\$758,246	\$862,510	\$910,750	\$959,894
Total recurrent revenue	\$82,788,830	\$83,536,785	\$87,717,640	\$94,307,835	\$97,594,865	\$103,559,348	\$109,407,199	\$112,799,026	\$121,443,953	\$128,910,905
Expenses										
Employee benefits	\$29,530,700	\$30,827,421	\$32,111,372	\$33,242,176	\$34,253,019	\$35,800,344	\$37,308,796	\$38,965,024	\$40,686,254	\$42,503,964
Materials and services	\$7,136,432	\$8,714,603	\$7,619,851	\$9,017,595	\$9,019,211	\$10,036,125	\$12,499,896	\$14,124,859	\$15,031,039	\$17,652,656
Depreciation and amortisation	\$2,582,848	\$2,269,676	\$2,375,372	\$2,470,050	\$2,562,965	\$2,735,036	\$2,814,062	\$2,932,914	\$3,078,521	\$3,244,701
Other expenses	\$134,275	\$137,805	\$141,209	\$145,122	\$149,035	\$152,930	\$157,817	\$163,450	\$169,000	\$177,600
Finance costs	\$1,781,262	\$3,572,565	\$4,047,358	\$4,248,048	\$4,223,075	\$4,138,336	\$3,949,015	\$3,708,973	\$3,407,465	\$3,078,257
Total recurrent expenses	\$81,465,517	\$83,822,269	\$87,319,238	\$90,622,989	\$94,308,285	\$97,880,641	\$102,668,636	\$106,565,619	\$111,176,942	\$115,797,348
Operating result	\$1,323,313	\$1,814,516	\$3,698,402	\$3,984,850	\$3,286,580	\$5,678,707	\$6,738,563	\$6,233,407	\$10,267,011	\$13,113,557
Capital Income										
Grant capital grants and subsidies	\$28,503,629	\$14,622,073	\$11,926,187	\$8,605,637	\$6,655,000	\$5,000,000	\$4,765,000	\$3,260,000	\$2,500,000	\$2,500,000
Contributions from developers	\$7,023,000	\$7,583,000	\$7,950,000	\$7,025,000	\$7,583,000	\$7,950,000	\$7,583,000	\$7,950,000	\$7,583,000	\$7,583,000
TOTAL CAPITAL	\$35,526,629	\$22,205,073	\$19,876,187	\$15,630,637	\$14,238,000	\$12,950,000	\$12,348,000	\$11,215,000	\$10,083,000	\$10,083,000
Net Result:	\$33,881,942	\$21,623,582	\$19,731,741	\$17,666,483	\$11,787,790	\$13,443,707	\$18,617,563	\$15,750,207	\$20,291,611	\$20,628,257



2.5.2 Budgeted Statement of Financial Position

LIVINGSTONE SHIRE COUNCIL

Budgeted Statement of Financial Position
For the periods ending 30 June 2016 to 2025

Year ended	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Current assets										
Cash assets and cash equivalents	21,543,709	23,922,658	21,939,531	22,705,494	23,899,318	23,193,992	27,319,652	25,513,639	32,176,932	41,548,790
Inventories	960,328	960,328	960,328	960,328	960,328	960,328	960,328	960,328	960,328	960,328
Receivables	7,309,845	7,095,919	7,573,294	8,100,272	8,395,452	9,016,110	9,595,414	10,030,837	10,574,868	11,148,937
Other Financial Assets	1,407,596	1,439,116	1,471,136	1,503,156	1,535,176	1,567,096	1,600,216	1,633,236	1,666,256	1,699,276
Total current assets	31,221,478	33,418,021	31,944,289	33,269,250	34,937,274	34,738,126	39,395,610	36,136,040	45,378,384	55,357,831
Non-current assets										
Land held for development or sale	7,225,364	4,457,364	5,257,364	3,137,364	4,437,364	4,817,364	3,117,364	5,257,364	3,457,364	1,297,364
Property, plant and equipment	897,138,776	941,750,759	996,387,516	1,044,059,516	1,081,551,180	1,122,435,170	1,166,582,676	1,208,443,665	1,251,040,490	1,292,394,481
Intangible assets	1,130,962	759,964	398,936	17,908	(343,203)	(343,203)	(343,203)	(343,203)	(343,203)	(343,203)
Capital works in progress	5,650,819	5,650,819	5,650,819	5,650,819	5,650,819	5,650,819	5,650,819	5,650,819	5,650,819	5,650,819
Total non-current assets	901,145,561	952,618,906	1,002,684,635	1,052,864,607	1,091,296,160	1,132,560,160	1,175,007,636	1,219,006,645	1,259,811,470	1,296,999,441
Total assets	932,367,429	986,036,927	1,039,628,924	1,086,133,857	1,126,233,434	1,167,298,286	1,214,393,246	1,257,146,685	1,305,190,854	1,354,357,272
Current liabilities										
Trade and other payables	6,436,200	6,339,222	6,559,828	6,789,390	7,026,879	7,269,910	7,706,737	8,063,251	8,496,962	8,920,828
Borrowings	3,791,798	4,264,369	4,804,699	5,211,200	5,604,281	5,990,795	6,288,019	6,602,708	6,933,247	6,171,770
Employee payables/provisions	7,206,341	7,394,706	7,585,942	7,783,176	7,985,539	8,183,163	8,406,185	8,634,746	8,848,989	9,079,083
Other provisions	21,194	21,794	22,444	23,144	23,894	24,694	25,594	26,594	27,884	29,384
Other	215,128	230,128	245,628	261,128	276,628	292,628	308,628	325,128	341,628	358,628
Total current liabilities	17,670,661	18,249,229	19,218,641	20,068,038	20,917,221	21,821,150	22,737,163	23,672,417	24,648,710	24,559,673
Non-current liabilities										
Trade and other payables	294,597	322,227	350,857	379,967	410,047	440,887	472,527	504,967	538,287	572,457
Loans	71,363,260	75,538,871	80,544,172	80,372,972	78,768,691	74,817,536	69,729,917	63,127,209	56,193,962	50,022,192
Employee payables/provisions	837,760	837,910	1,040,575	1,208,945	1,362,703	1,562,021	1,747,077	1,938,055	2,135,144	2,338,540
Other provisions	8,580,692	8,680,087	8,802,282	8,817,404	9,005,519	9,156,709	9,282,046	9,412,046	9,547,046	9,688,046
Total non-current liabilities	81,066,099	85,489,075	90,777,716	90,879,308	89,596,960	85,977,553	81,231,567	74,982,297	68,414,439	62,622,235
Total liabilities	98,736,760	103,737,314	109,996,357	110,947,346	110,514,181	107,798,703	103,968,730	98,654,714	93,063,149	87,181,908
Net community assets	833,630,669	882,299,613	929,632,567	975,186,511	1,015,719,253	1,059,499,583	1,110,424,536	1,158,491,971	1,212,126,705	1,267,175,364
Community equity										
Asset revaluation reserve	51,008,501	77,773,963	105,375,076	133,859,527	163,255,479	193,562,100	224,899,492	257,208,720	290,551,843	324,961,845
Other reserves	19,202,650	19,202,650	19,202,650	19,202,650	19,202,650	19,202,650	19,202,650	19,202,650	19,202,650	19,202,650
Retained surplus (deficiency)	763,399,518	785,323,100	805,054,841	822,124,334	833,261,124	846,704,631	866,322,394	882,080,601	902,372,212	923,010,769
Total community equity	833,630,669	882,299,613	929,632,567	975,186,511	1,015,719,253	1,059,499,581	1,110,424,536	1,158,491,971	1,212,126,705	1,267,175,364

2.5.3 Budgeted Statement of Cash Flows

LIVINGSTONE SHIRE COUNCIL

Budgeted Statement of Cash Flow
For the periods ending 30 June 2016 to 2025

	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25
Year ended	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash flows from operating activities:										
Receipts from customers	80,092,114	78,690,093	83,287,852	89,066,938	94,143,117	99,259,981	104,646,337	110,421,719	116,420,416	122,739,987
Payment to suppliers and employees	(58,332,190)	(57,538,467)	(59,436,320)	(61,462,544)	(63,562,790)	(65,317,199)	(69,279,203)	(72,520,833)	(75,933,898)	(79,268,300)
Payments for land held as inventory	(2,100,000)	(2,200,000)	(2,600,000)	(400,000)	(2,200,000)	(2,000,000)	(100,000)	(2,500,000)	-	-
Proceeds from sale of land held as inventory	1,800,000	9,200,000	5,000,000	7,000,000	2,500,000	4,500,000	5,000,000	1,000,000	5,000,000	6,000,000
Interest received	1,109,510	819,832	752,413	899,588	899,919	855,709	1,065,558	1,151,884	1,279,106	1,756,909
Finance costs	(3,801,283)	(3,686,885)	(3,849,602)	(4,060,207)	(4,019,805)	(3,927,603)	(3,731,668)	(3,484,669)	(3,169,880)	(2,639,341)
Other	(16,500)	(16,500)	(16,500)	(16,500)	(16,500)	(16,500)	(16,500)	(16,500)	(16,500)	(16,500)
Net cash inflow (outflow) from operating activities	18,951,652	25,277,143	23,137,823	30,965,566	27,743,590	32,454,368	37,584,603	34,051,681	43,579,224	48,132,675
Cash flows from investing activities:										
Payments for property, plant and equipment	(57,820,200)	(50,479,469)	(50,603,888)	(44,206,571)	(34,193,566)	(37,956,413)	(41,249,188)	(39,742,675)	(40,704,223)	(39,484,570)
Subsidies, donations and contributions for new capital exp	33,558,629	22,209,073	19,333,327	13,090,647	8,350,000	7,775,000	12,275,000	9,525,000	10,025,000	7,525,000
Proceeds from sale of property, plant and equipment	525,000	714,000	584,000	721,000	495,000	636,000	266,000	648,000	366,000	132,000
Net cash inflow (outflow) from investing activities	(23,736,571)	(27,556,396)	(30,706,561)	(30,394,924)	(25,348,566)	(29,545,413)	(28,708,188)	(29,569,676)	(30,313,223)	(31,827,570)
Cash flows from financing activities										
Proceeds from borrowings	6,200,000	8,450,000	9,850,000	5,000,000	4,000,000	2,000,000	1,200,000	-	-	-
Repayment of borrowings	(3,410,758)	(3,791,738)	(4,364,369)	(4,804,699)	(5,211,200)	(5,604,281)	(5,950,755)	(6,288,019)	(6,602,708)	(6,933,247)
Net cash inflow (outflow) from financing activities	2,789,242	4,658,262	5,485,631	195,301	(1,211,200)	(3,604,281)	(4,750,755)	(6,288,019)	(6,602,708)	(6,933,247)
Net increase (decrease) in cash held	(1,995,677)	2,378,949	(1,983,127)	765,963	1,183,824	(695,326)	4,125,660	(1,806,013)	6,663,293	9,371,858
Cash at beginning of reporting period	23,539,386	21,543,709	23,922,658	21,939,531	22,705,494	23,889,318	23,193,992	27,319,652	25,513,639	32,176,932
Cash at end of reporting period	21,543,709	23,922,658	21,939,531	22,705,494	23,889,318	23,193,992	27,319,652	25,513,639	32,176,932	41,548,790



2.5.4 Budgeted Statement of Changes in Equity

LIVINGSTONE SHIRE COUNCIL

Budgeted Statement of Changes in Equity
For the periods ending 30 June 2016 to 2018

	Total	Accumulated Surplus	Asset Revaluation Surplus	Other Reserves
Balance at 30 Jun 2015	772,832,678	728,517,576	25,112,452	19,202,650
Net result for the period	34,881,942	34,881,942	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	25,916,049	-	25,916,049	-
Balance at 30 Jun 2016	833,630,669	763,399,518	51,028,501	19,202,650
Net result for the period	21,923,582	21,923,582	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	26,745,362	-	26,745,362	-
Balance at 30 Jun 2017	882,299,613	785,323,100	77,773,863	19,202,650
Net result for the period	19,731,741	19,731,741	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	27,601,213	-	27,601,213	-
Balance at 30 Jun 2018	929,632,567	805,054,841	105,375,076	19,202,650

2.5.5 Measures of Financial Sustainability and Required Disclosures

	Budget			Forecast						
	30/06/2016	30/06/2017	30/06/2018	30/06/2019	30/06/2020	30/06/2021	30/06/2022	30/06/2023	30/06/2024	30/06/2025
LIVINGSTONE SHIRE COUNCIL										
Measures of Financial Sustainability & Required Disclosure For the periods ending 30 June 2016 to 2025										
Reported Change in Items And Utility Charges										
	30/06/2015	30/06/2016	Dollar Inc.	% Increase						
Budgeted Gross Rate Revenue	\$64,202,465	\$68,482,144	\$4,279,679	6.36%						
Year ended										
1 Working Capital Ratio - Target Ratio 1.00										
(Current Assets / Current Liabilities)	1:1.8	1:1.8	1:1.7	1:1.7	1:1.7	1:1.6	1:1.7	1:1.6	1:1.8	1:2.5
Does Working Coverage Ratio meet or exceed Target Ratio?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2 Operating Surplus Ratio - Target Range 0.0% to 15.0%										
(Net Operating Surplus / Total Operating Revenue) (%)	1.6%	(0.37%)	0.9%	4.2%	2.9%	5.5%	6.7%	5.5%	8.5%	10.2%
Does Operating Surplus Ratio fall between the target band?	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3 Net Financial Asset / Liability Ratio - Target Ratio 60%										
(Total Liabilities - Current Assets) / Total Operating Revenue	81.9%	84.3%	89.0%	81.8%	77.8%	70.5%	68.0%	63.7%	59.3%	54.7%
Does Net Financial Asset / Liability Ratio fall below the upper limit?	No	No	No	No	No	No	Yes	Yes	Yes	Yes
4 Interest Coverage Ratio - Target Range 2.0% to 10.2%										
(Net Interest Expense / Total Operating Revenue) (%)	3.2%	3.7%	3.7%	3.6%	3.4%	3.1%	2.6%	2.3%	1.7%	1.0%
Does Interest Coverage Ratio fall between the target band?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5 Asset Sustainability Ratio - Target Lower Limit 80%										
(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	81.4%	75.8%	68.3%	58.8%	53.1%	55.7%	53.3%	52.5%	51.9%	48.1%
Does Net Financial Asset / Liability Ratio fall above the lower limit?	No	No	No	No	No	No	No	No	No	No



Annual Operational Plan 2015 - 2016

Part 3





3.1 Annual Operational Plan 2015-16 - Introduction

In accordance with section 174 of the *Local Government Regulation 2012*, Council must prepare and adopt an Operational Plan for each financial year, and discharge its responsibilities in a way that is consistent with its Operational Plan.

After adoption, the Chief Executive Officer must present a written assessment of Council's progress towards implementing the Annual Operational Plan at meetings of Council held at regular intervals of not more than 3 months.

Council may, by resolution, amend its Annual Operational Plan at any time before the end of the 2015-16 financial year.



3.2 Annual Operational Plan 2015-16



About the... Operational Plan 2015-2016

Introduction

An operational plan is a legislative requirement under the *Local Government Act 2009* and the *Local Government Regulation 2012*, and is a strategic document that details the operational direction for Council over a 12 month period.

Livingstone Shire Council's *Operational Plan 2015-2016* identifies the programmes, activities and targets that Council will deliver within the financial year in order to progress implementation of the *Corporate Plan 2014-2019* goals and strategies.

Budget Alignment

In accordance with the *Local Government Regulation 2012*, Council's *Budget 2015-2016* was developed in accordance with, and is directly aligned to, the *Operational Plan 2015-2016*.

Performance Reporting

The *Operational Plan 2015-2016* will serve as the foundation for regular quarterly reporting of organisational progress of short and long term objectives. Furthermore, Council will conduct statutory annual reviews of organisational performance and report the results in an annual report.



Managing Operational Risk

Livingstone Shire Council has adopted a comprehensive Risk Management Framework which details how the organisation manages its risks. Council and the Leadership Team are committed to the management of risk through entrenching appropriate enterprise risk management strategies to identify, treat and monitor organisational risks whilst ensuring maximisation of opportunities. Council monitors its strategic and operational risks on a continual basis through the Audit, Risk and Business Improvement Committee.

Commercial Business Units

At the commencement of the 2015-2016 financial year, Livingstone Shire Council did not have any commercial business units, however Council will reassess legislative criteria and make a determination as required.





LIVINGSTONE SHIRE COUNCIL
INFRASTRUCTURE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Construction & Maintenance	Open Spaces	Cemetaries	CO2	Impriement of human remains (either ables or bodies)	Compliance with legislation	100% of burials undertaken on agreed time and date
				Maintenance of cemetaries	Compliance with performance standard	95% of intervention levels achieved
				Coordination of plaque memorial request	Responses to customer	90% of requests completed within 60 days
				Record keeping	Accuracy of records	100% of records provided to statutory authority within required timeframes
				Mowing	Customer satisfaction levels and compliance with intervention levels	80% of intervention levels achieved
				Cleaning		
				Gardening		
				Mowing		
				Gardening		
				Parfs irrigations		
				Mowing		
				Litter pick up		
				Gardening		
				Burison patching		
Urban Operations	Sealed road maintenance		AM4, CD4	Pavement repairs	Compliance with intervention levels	90% of intervention levels achieved
				Asphalt resurfacing		
				Kerb and channel repair		
				New and replacement signs		
				Maintenance rate 3 lights		
				Traffic signal servicing and repair		
				Line marking reinstatement		
				On-road footpath/cycleways maintenance		
				Removal dead animals		
				Standby/calibuls		
				Street sweeping		
				Water course maintenance		
				Water course maintenance		
				Clean and repair culvert pipes and pits		
Stormwater maintenance	Off-road paths	Construction services	AM4, CO3 AM3, EC3	General maintenance and pavement repairs	Compliance with intervention levels	90% of intervention levels achieved
				Road and drainage network construction	No rework, on time, on budget, meetings QMS	90% of programme completed
					Programme completed within 5% of budget	

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
INFRASTRUCTURE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Rural Operations	Unscheduled road maintenance		AMA, C04	Gravel resurfacing	Compliance with intervention levels	90% of intervention levels achieved
				Signage	Compliance with intervention levels	90% of intervention levels achieved
				Removal of dead animals	Response times to customer requests	90% of requests attended to within 24 hours
				Roadside slabbing	Compliance with intervention levels	90% of intervention levels achieved
				Guidepost replacement and maintenance	Compliance with intervention levels	90% of intervention levels achieved
				Bitumen patching	Compliance with intervention levels	90% of intervention levels achieved
				Guidepost replacement and maintenance	Compliance with intervention levels	90% of intervention levels achieved
				Pavement repairs	Compliance with intervention levels	90% of intervention levels achieved
				Bitumen resurfacing	Compliance with intervention levels	90% of intervention levels achieved
				Removal dead animals	Response times to customer requests	90% of requests attended to within 24 hours
				Standoff/culouts	Response times to customer requests	100% of requests attended to within 24 hours
				New and replacement signs	Compliance with intervention levels	90% of intervention levels achieved
				Line marking reinstatement	Compliance with intervention levels	90% of intervention levels achieved
				Roadside slabbing	Compliance with intervention levels	70% of intervention levels achieved
Water course maintenance	Compliance with intervention levels	70% of intervention levels achieved				
Stormwater maintenance		AMA	Clean and repair culvert pipes and pits	Compliance with intervention levels	100% of intervention levels achieved	
			Structural and protection works, maintenance and repairs	Compliance with intervention levels	100% of intervention levels achieved	
			Beach access maintenance and repairs	Compliance with intervention levels	70% of intervention levels achieved	
			Boat ramp maintenance and repairs	Compliance with intervention levels	90% of intervention levels achieved	
			Foreshore protection structure, maintenance and repairs	Compliance with intervention levels	90% of intervention levels achieved	
			Road and drainage network construction	On time and within budget	90% of programme completed	
			Extraction and crushing of gravel	Unit rate within 10% of industry standard	Programme completed within 5% of budget	
			Water network construction	No rework, on time, on budget, meetings QMS	90% of programme completed	
			Sewer network construction	No rework, on time, on budget, meetings QMS	90% of programme completed	
			Quarry and gravel pits	Unit rate within 10% of industry standard	Programme completed within 5% of budget	
			Water & Sewerage Capital Works Programme	No rework, on time, on budget, meetings QMS	90% of programme completed	
			Construction services	On time and within budget	90% of programme completed	
			Water & Sewerage Construction	No rework, on time, on budget, meetings QMS	90% of programme completed	

LIVINGSTONE SHIRE COUNCIL
INFRASTRUCTURE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Infrastructure Planning & Design	Projects	Project Management	AM1, G03	Preconstruction planning Construction management	Accurate budget estimates and outcome matches needs Projects delivered within set timeframe and budget	95% of preconstruction activities completed within the Project Programme milestones 95% of preconstruction activities completed within the Project Programme milestones
	Infrastructure Design	Infrastructure Design	AM3	Design and drafting Surveying As constructed	Compliance with DA objectives	55% of the design, drafting, surveying and as constructed activities completed within the Design Programme milestones
	Infrastructure Planning	Infrastructure Planning	AM2, EC3, G02	Transport Infrastructure Drainage Infrastructure Sewerage Community facilities Water supply Coastal Waste	Implementation of Priority Infrastructure Plan	95% of infrastructure planning activities completed within the Infrastructure Planning Programme milestones
Infrastructure Operations	Development Engineering	Development related assessment for engineering and operational works	AM2, EN1	MCU and BCL assessment Operational works assessment and inspection	DA assessments are completed within statutory timeframes	95% of DA assessments completed within statutory timeframes
	Technical Services	Road corridor management	CO4, G05	Works in road reserves Urban and rural addressing	Responses in accordance with Customer Service Charter	90% of responses completed within 10 business days
		Land acquisitions	AM2	Land acquisition	Compliance with relevant legislation	100% of relevant land dealings compliant with relevant legislation
		Traffic operations	CO4	Traffic operations	Responses in accordance with Customer Service Charter	90% of responses completed within 10 business days

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LIVINGSTONE SHIRE COUNCIL
INFRASTRUCTURE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS	
Water & Waste Operations	Water & Sewerage	Potable water treatment	AMA, CD4, ENS	Operation of water treatment plant	Compliance with Water Quality Management Plan	95% compliance with Water Quality Management Plan achieved	
		Potable water distribution	AMA4	Distribution of bulk supply from RRC Operation of pump stations and reservoirs	Compliance with Bulk Water Supply Agreement Compliance with Water Quality Management Plan	95% compliance with Bulk Water Supply Agreement achieved 95% compliance with Water Quality Management Plan achieved	
				Network operation and maintenance	Compliance with service level targets Compliance with Water Quality Management Plan	90% of service level targets achieved 95% compliance with Water Quality Management Plan achieved	
				Demand management	Average household demand for water consumption	Compliance with service level targets	90% of service level targets achieved
				Water quality monitoring	Compliance with Water Quality Management Plan	2 community awareness programmes conducted (flyers, stalls, open day events etc.)	95% compliance with Water Quality Management Plan achieved
				Statutory performance reporting and compliance	Reports provided in accordance with schedule	Reports provided in accordance with schedule	100% of reports compiled and provided to the regulator in accordance with schedule
				Water meter reading	Reads completed within specified timeframes	100% of meter reads completed within specified timeframes	100% of meter reads completed within specified timeframes
				Operation and maintenance of pump stations and collection network	Compliance with Asset Management Plan	90% compliance with Asset Management Plan achieved	90% compliance with Asset Management Plan achieved
				Trade waste licencing	Compliance with permit conditions	Compliance with permit conditions	Trade waste permits issued to 50% of relevant commercial properties
				Operation of treatment plants	Compliance with licence conditions	Compliance with licence conditions	90% compliance with licence conditions achieved
				Statutory performance reporting and compliance	Reports provided in accordance with schedule	Reports provided in accordance with schedule	100% of reports compiled and provided to the regulator in accordance with schedule
		Waste	Recycled water supply	EN4, AMA	Septage receipt and treatment Operation and maintenance of recycled water distribution network	Compliance with licence conditions Compliance with licence conditions	90% compliance with licence conditions achieved 90% compliance with licence conditions achieved
	Collection services		EN3, CD4	Statutory performance reporting and compliance	Reports provided in accordance with schedule	100% of reports compiled and provided to the regulator in accordance with schedule	
	Disposal services	EN3, CD4, ENS	Kerbside collection of refuse Kerbside collection of recyclables Park and street bin waste services Landfill operations	Ensure contractor is meeting contract requirements Compliance with environmental licence Ensure contractor is meeting contract requirements	90% compliance with environmental licence achieved by contractors 90% compliance with contract requirements achieved by contractors 90% compliance with contract requirements achieved by contractors 90% compliance with contract requirements achieved by contractors		
			Transfer station operations Material recycling				



LIVINGSTONE SHIRE COUNCIL
INFRASTRUCTURE SERVICES

SECTION	LIMITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Assets & GIS	Fleet Services	Fleet Services	AMS	Asset renewal Asset maintenance	Asset renewal replacement within budget and optimum guidelines Work undertaken data captured (Orig. IP1) Service completion On time service completion Breakdown versus scheduled ratio	100% of asset renewal replacements achieved as per budgetary allocation 100% of asset renewal replacement achieved in accordance with optimum guidelines 100% of all vehicles through workshop have work orders created 100% of work orders closed within 2 days of work completion 90% of forecast services completed within 1 month of service due advice 100% of vehicle service forecasting reports are generated and distributed monthly 90% of actual service times for plant and vehicles meet fixed standard service times 5% increase in the scheduled versus breakdown maintenance achieved Fleet reports generated within set guidelines
	Assets & GIS	Asset Management GIS	AMS, AMS2, AMS3, AMS4 AMS1	Asset reporting and coding Whole of Council Asset Management Asset management process improvement Spatial data management	Generated reports within reasonable timeframes Utilisation meets threshold Compliance with statutory and regulatory requirements Establishment of Asset Management Plans Establishment of Asset Management Strategy Establishment of Asset Management Group from across Council Integrity of data and availability of information Response times to customer requests	Plant and vehicle utilisation meets Council threshold for ownership 100% compliance with statutory and regulatory requirements including safety, risk and other legislative matters Roads, Sewerage and Water Asset Management Plans completed by 30.09.2015 Facilities and Fleet Asset Management Plans completed by 30.06.2016 Asset Management Strategy completed 90% of asset management group meetings completed One to one match between asset register and GIS achieved 100% of Dial Before You Dig responses provided within 2 days 90% of customer requests processed within agreed timeframes



LIVINGSTONE SHIRE COUNCIL
INFRASTRUCTURE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Support Services	Facilities	Building and Structures	AM1, AM2, AM3, AM4	Operational services	Compliance with statutory and regulatory requirements and performance standards	95% of facilities safe, clean and compliant 100% compliance with statutory and regulatory requirements including safety, risk and other legislative matters 100% of playground inspections carried out in accordance with the inspection programme
	Support Services One Support Services Two	Administration		Capital projects Maintenance	Capital projects completed within budget and approved timeframes Response times to customer requests Work undertaken data captured Customer satisfaction levels	95% of capital projects achieved within approved timeframes 95% of capital projects achieved within adopted budget 90% of customer requests processed within agreed timeframes 100% of all maintenance requests have work orders created 90% of work orders closed within 2 days of work completion 80% of customers satisfied with the overall condition of Council's facilities
			IG05	Administration support	Compliance with the Support Services Plan	100% compliance with the Support Services Plan achieved



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LIVINGSTONE SHIRE COUNCIL

COMMUNITY & PLANNING SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINE TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Community Wellbeing	Library, Arts & Culture	Libraries	AM1, AM2, AM4, CD1, CD2, CD3, CD5, GD3, GD4, GD5	Book, magazine and audio visual borrowing and research Children activities	Increase in number of members registered to use e-books Increase in number of e-books borrowed Percentage of collection turned over per annum Number of children's reading events hosted per annum	25% increase in number of members registered to use e-books achieved 15% increase in number of e-books borrowed 4% of lending collection turned over 40 children's reading events hosted
		Arts & Culture	AM3, AM7, AM8, EC1, CD1, CD2, CD3, CD4, GD1, GD2, GD5	Adult activities Local author and artist events Administration of the Regional Arts Development Fund Stakeholder engagement and development	Number of school excursions hosted per annum Number of adult activities hosted per annum Number of author talks/book launches hosted per annum Percentage of available grant money distributed Number of organisations and/or individuals to receive funding Number of workshops/community events conducted per annum Percentage of available positions booked at workshops Promotion of Yeppoon Town Hall for art exhibitions	6 school excursions to the Livingstone Library hosted 60 adult activities hosted 6 author talks/book launches hosted 95% of available grant money distributed Grants provided to 10 organisations and/or individuals 10 workshops/community events hosted 2 workshops/community events hosted in partnership with an external party 80% attendance achieved at each workshop 4 exhibitions facilitated within the Yeppoon Town Hall foyer area

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LIVINGSTONE SHIRE COUNCIL
COMMUNITY & PLANNING SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
	Community Partnerships	Strengthening Family Connections Youth Development Community Assistance Programme Community Centre	CD1, CD2, CD3, CD4, CD5, GD2, GD5 EC1, EN4, CD1, CD2, CD3, CD4, CD5, GD2, GD5 CD1, CD3, GD1, GD4, GD5 AM1, AM2, AM3, AM4, EC1, CD1, CD2, CD3, CD4, GD1, GD2, GD5	Counselling service Programmes and services Administration of the Community Assistance Programme Referral advice and information	Number of funded output hours delivered Number of youth programmes and/or activities delivered Number of people participating in youth programmes and/or activities Number of funded output hours delivered Percentage of available grant money distributed Number of community groups and/or community organisations to receive funding Number of people/groups accessing information through the Centre Number of people/groups accessing sessions through the Community Centre Number of Livingstone Loop events delivered Number of people accessing information at Livingstone Loop Number of hours of Community Centre room hire Customer satisfaction with Community Centre facilities Number of activities and/or programmes delivered	4,752 funded output hours delivered 17 youth programmes and/or activities delivered 80% attendance achieved at each youth programme and/or activity 1,766 funded output hours delivered 95% of available grant money distributed Grants provided to 30 community organisations and/or community groups Information accessed through the Community Centre by an average of 200 people per month Sessions accessed through the Community Centre by an average of 1,000 people per month 12 Livingstone Loop events delivered Information accessed at each Livingstone Loop event by an average of 10 people 7100 hours of meeting room and/or activity space hire achieved per month 80% customer satisfaction with Community Centre facilities achieved 8 programmes and/or activities delivered
		Sports & Recreation	AM1, AM2, AM3, AM4, EC1, EC3, CD1, CD2, CD3, CD4, CD5, GD1, GD2, GD5	Management of use of Council controlled sporting fields Engagement with sporting clubs and recreational groups and associations Sports and healthy lifestyle education programmes	Number of persons participating in programmes and/or activities Number of Livingstone Loop events delivered Number of people participating in Livingstone Loop Percentage of sporting and recreational clubs with an executed lease for the use of public land Percentage of sporting and recreational clubs complying with conditions of lease agreements Implement a capacity building programme for sporting and recreational clubs/groups Number of clubs represented at education/information workshops Participate in an active and healthy lifestyle awareness programme for the community Number of participants in the active and healthy lifestyle awareness programme	80% attendance achieved at each programme and/or activity 12 Livingstone Loop events delivered Each Livingstone Loop event attended by an average of 20 people 100% of sporting and recreational clubs which utilised public land had an executed agreement 100% of sporting and recreational clubs complied with conditions of lease agreements 2 sporting and recreational club education/information workshops conducted Average of 10 clubs represented at each education/information workshop 2 active and healthy lifestyle awareness initiatives undertaken Each active and healthy lifestyle awareness initiative attended by an average of 200 people

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LIVINGSTONE SHIRE COUNCIL
COMMUNITY & PLANNING SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
	Public Environments	Compliance	EN1, EN3, EN4, EC2, CO3, CO4, G01, G02, G03, G04, G05	Local Laws	<p>Processing times associated with licence applications within 5 business days</p> <p>Distribution of annual animal registration renewals to customers by 31 July 2015</p> <p>90% of customer animal management requests/complaints responded to within determined timeframes</p> <p>Percentage of customer requests/complaints relating to Animal Management responded to within determined timeframes</p> <p>Percentage of customer requests/complaints relating to Animal Management resolved within determined timeframes</p> <p>Average time taken to process reviews relating to Animal Management</p> <p>Percentage of infringements waived due to incorrect issuing of ticket</p> <p>Removal of reported abandoned vehicles from public places</p> <p>Percentage of customer requests/complaints relating to Overgrown Adjournments responded to within determined timeframes</p> <p>Customer requests responded to in a timely manner</p> <p>Number of development approvals audited per annum</p> <p>Customer requests responded to in a timely manner</p> <p>Number of audits of plumbing and drainage work undertaken as 'Notifiable Work' (Form 4)</p> <p>Customer requests responded to in a timely manner</p>	<p>100% of licence applications assessed for completeness within 5 business days</p> <p>Annual registration renewals distributed to customers by 31 July 2015</p> <p>90% of customer animal management requests/complaints responded to within determined timeframes</p> <p>90% of customer animal management requests/complaints resolved within determined timeframes</p> <p>Average time of less than 10 business days to process reviews relating to Animal Management achieved</p> <p>Less than 5% of infringements waived due to incorrect issuing of ticket</p> <p>90% of abandoned vehicles reported to Council removed from the public places within 10 business days</p> <p>90% of customer overgrown adjournments requests/complaints responded to within determined timeframes</p> <p>90% of customer enquiries responded to within determined timeframes</p> <p>30 impacted development permits audited</p> <p>85% of customer enquiries relating to development complaints responded to within determined timeframes</p> <p>5% of Form 4 - Notifiable Work audited</p> <p>90% of customer building, plumbing and drainage complaint enquiries responded to within determined timeframes</p>

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LIVINGSTONE SHIRE COUNCIL
COMMUNITY & PLANNING SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
		Public and Environmental Health	EN1, EN2, EN3, EN4, EC2, EC3, CO1, CO2, CO3, CO4, G01, G02, G05	Regulation of food licences Regulation of personal appearance services	Annual audits of licensed businesses pursuant to the Food Act 2006 Processing times associated with food licence applications Distribution of annual food licence renewals to customers Customer requests responded to in a timely manner Annual audits of licensed businesses pursuant to the Public Health (Infection Control for Personal Appearance Services) Act 2003 audited Processing times associated with applications for skin penetration activities Distribution of annual personal appearance licence renewals to customers Customer requests responded to in a timely manner	100% of businesses licensed pursuant to the Food Act 2006 audited 100% of food licence applications completed within legislative timeframes Annual food licence renewals distributed to customers by 30 April 2016 90% of customer food issue enquiries responded to within determined timeframes 100% of businesses licensed pursuant to the Public Health (Infection Control for Personal Appearance Services) Act 2003 audited 100% of public health licence applications completed within legislative timeframes Annual public health licence renewals distributed to customers by 31 May 2016 85% of customer public health enquiries responded to within determined timeframes 100% of devolved environmentally relevant activities audited
				Regulation of environmentally relevant activities	Annual audits of environmentally relevant activities devolved to local government Processing times associated with applications for environmentally relevant activities Distribution of annual environmentally relevant activity licence renewals to customers Customer requests responded to in a timely manner	100% of environmentally relevant activity licence renewals distributed to customers 25 business days prior to expiration 85% of customer environmental nuisance and/or harm enquiries responded to within determined timeframes 100% of vector management activities undertaken in accordance with Council's Vector Management Plan
				Vector management	Compliance with Council's Vector Management Plan Number of vector surveys undertaken during peak breeding season Number of vector light monitoring sites Customer requests responded to in a timely manner	20 vector surveys undertaken each month between 1 October 2015 and 31 May 2016 3 permanent sites monitored weekly 85% of customer vector enquiries responded to within determined timeframes
		Natural Resource Management	EN1, EN2, EN3, EN4, EC2, EC3, CO1, CO2, CO3, CO4, G01, G02, G05	Pest management Land rehabilitation	Compliance with Council's Pest Management Plan Number of hours in the field undertaking on-ground pest management works Customer requests responded to in a timely manner Number of volunteer hours associated with land rehabilitation Number of plants provided to community groups and/or used in land rehabilitation programmes Number of new rehabilitation sites established	100% of pest management activities undertaken in accordance with Council's Pest Management Plan 2,000 hours of on-ground pest management work undertaken 85% of customer pest management enquiries responded to within determined timeframes 6,000 volunteer hours undertaken in land rehabilitation programmes 20,000 plants propagated for use in land rehabilitation programmes 2 new rehabilitation sites established

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COMMUNITY & PLANNING SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS	
Strategy & Development	Community Sustainability	Environmental sustainability	EN1, EN2, EN3, EN4, EN5, EC3, CO1, CO2, CO3, CO4, GO1, GO2, GO5	Environmental sustainability	Achievement of activities within Reef Guardian Action Plan Number of successful applications for external funding of environmental initiatives	100% of Reef Guardian Action Plan activities undertaken in accordance with the action plan External funding secured for 2 environmental initiatives	
	Growth Management	Strategic Planning	AM1, AM2, AM3, EN1, EN2, EC1, EC2, EC3, GO2, GO4, GO5	Planning Scheme Preparation Priority Infrastructure Plan Preparation	Delivery of the Planning Scheme in accordance with project milestones Delivery of the Local Government Infrastructure Plan in accordance with project milestones Processing times associated with applications for town planning certificates	Planning Scheme preparation progressed in accordance with project milestones Local Government Infrastructure Plan progressed in accordance with project milestones 100% of town planning certificates completed within legislative timeframes	
	Construction Services	Plumbing and Drainage Regulation	EN1, EN3, EC3, GO4, GO5	Plumbing & Drainage Certification	Processing times associated with development applications for plumbing and drainage work	100% of development applications for plumbing and drainage work assessed without the need to extend the decision period	
		Building Regulation	EC2, GO4, GO5	Building Certification Services Building Regulatory Services	Processing times associated with development applications for building works Processing times associated with development applications for which Council is the concurrence agency Customer requests responded to in a timely manner	100% of development applications for building work assessed without the need to extend the decision period 100% of development applications submitted to Council as a concurrence agency assessed without the need to extend the decision period 85% of customer construction services enquiries responded to within determined timeframes	
	Development Assessment	Development Assessment - Planning	Development Assessment - Planning	EC2, GO4, GO5	Development Assessment	Processing times associated with development applications for material changes of use, reconfiguring a lot, or building work not associated with a material change of use Customer requests responded to in a timely manner	100% of development applications considered by the Development Control Unit within 5 business days of being properly made 85% of development applications assessed under legislation determined within 30 business days from the commencement of the decision stage
					Operational Works and Compliance Assessment	Customer requests responded to in a timely manner Processing times associated with development applications for operational works or compliance assessment Customer requests responded to in a timely manner	85% of customer development assessment enquiries responded to within determined timeframes 90% of development applications for operational works assessed under delegation determined within 20 business days from the commencement of the decision stage 85% of customer development assessment enquiries responded to within determined timeframes



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COMMUNITY & PLANNING SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Disaster Management	Disaster Management	Disaster Management	CO4, G02	Local Disaster Management Plan (LDMP) review and implementation Community awareness and education	LDMP reviewed and adopted Community awareness campaigns undertaken Implementation of volunteer strategy	LDMP reviewed in accordance with agreed plan LDMP adopted in accordance with agreed plan 1 community awareness programme conducted prior to storm season (flyers, stalls, open day events etc.) Volunteer strategy implemented
Support Services	Support Services	Administration Support	CO1, CO2, CO3, CO4, CO5, G03, G05 G05	Volunteer Management SES Operations Administration support	Equipment and plant available for use Number of key performance indicators satisfied by Construction Services, Development Assessment, Growth Management and Public Environments	SES vehicles and equipment made available 95% of the time 90% of operational targets achieved for Construction Services, Development Assessments, Growth Management and Public Environments



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LIVINGSTONE SHIRE COUNCIL
CORPORATE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS			
Human Resources & Governance	Human Resources	Human Resources	G02, G03, G04, G05	Recruitment & selection	(Org. KPI) Timeliness of recruitment (Org. KPI) High rating on post-induction survey of new employees New employee inductions	100% recruitment service levels achieved 90% overall satisfaction of employee induction process achieved 95% of new employees completed the induction programme within first month of employment.			
				Establishment management	(Org. KPI) Management of employee establishment	Management of employee establishment within approved budget			
				Performance development & management	(Org. KPI) Employees have an annual performance development review Performance management training	90% annual performance development reviews completed within required timeframes 100% of relevant supervisors/managers completed performance management training			
				Industrial Relations	(Org. KPI) Management of underperforming employees	100% of employees with an overall performance rating of "needs improvement" or lower have a performance plan implemented			
				Employee benefits	Timeliness of investigations (Org. KPI) Compliance with industrial relations legislation, directions and associated policy documents	100% of investigations conducted within agreed timeframes 100% compliance with appropriate legislation, QIRC directions and Council policy documents achieved			
				Organisational development	(Org. KPI) Employee satisfaction levels (Org. KPI) Increasing capacity and capability through increasing competency and skills profile of the organisation (technical, professional and leadership)	All QIRC outcomes made against the organisation 75% overall employee satisfaction achieved 90% of approved and budgeted training & development programme achieved Organisational capability framework developed			
				Staff training	(Org. KPI) Cultural development programme Staff receive all training required by legislation	90% overall satisfaction of staff training achieved Majority of staff identify a positive culture 100% compliance training achieved			

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LIVINGSTONE SHIRE COUNCIL
CORPORATE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS			
Governance	Corporate & Operational Planning	Corporate & Operational Planning	G01, G02, G03, G04, G05	Corporate and operational planning	Quality and timeliness of corporate performance reporting [Org KPI] Achievement of approved organisational KPI's	100% compliance with appropriate legislation achieved 95% of organisational KPI targets achieved			
				Policy document management	Policy documents processed within set timeframes [Org KPI] Policy documents review	90% of policy documents processed in accordance with associated framework and procedure 75% of policy documents reviewed and implemented within required timeframes			
				Legislative compliance	[Org KPI] Compliance with local government legislation [Org KPI] Staff survey of fraud awareness [Org KPI] Compliance with legislation and associated policy documents	100% compliance with appropriate legislation achieved 100% staff awareness of organisations' zero tolerance to fraud No substantiated instances of committed fraud			
				Funding applications	[Org KPI] Successful grants versus number of applications Administer delegations and authorisations in accordance with legislation	50% funding applications granted 1 Key Officer grant application workshop conducted			
				Delegations and Authorisations	[Org KPI] Implementation of recommendations	100% compliance with appropriate legislation achieved			
				Investigative Services	Timeliness of investigations [Org KPI] Implementation of recommendations	100% of accepted recommendations implemented			
				Right to Information Risk Management	Enterprise risk management	Enterprise risk management	CCC complaints	[Org KPI] Timeliness of investigations [Org KPI] Implementation of recommendations	100% of investigations conducted within agreed timeframes 100% of accepted recommendations implemented
							Code of conduct complaints	[Org KPI] Timeliness of investigations [Org KPI] Implementation of recommendations	100% of investigations conducted within agreed timeframes 100% of accepted recommendations implemented
							Right to information compliance	[Org KPI] Compliance with legislation	100% compliance with appropriate legislation achieved
							Enterprise risk management	[Org KPI] Identified risks are appropriately mitigated Annual risk review undertaken	Medium level residual risk achieved or organisational risk accepted
Workplace Health & Safety	Workplace Health & Safety	Workplace Health & Safety	Workplace health & safety	[Org KPI] Annual risk review [Org KPI] Results of annual WHS audits [Org KPI] Compliance with legislation	Annual risk review undertaken 70% compliance with annual WHS audit achieved NI notices issued by Workplace Health & Safety Qld				
			Workplace health & safety	Timeliness of safety related investigations [Org KPI] WHS Management Plan	100% of investigations conducted within agreed timeframes Targets contained in WHS Management Plan achieved				
			Workplace health & safety	Completion of annual review of WHS Management System	100% of Monthly Action Plans (MAPS) completed Review of entire system conducted annually to ensure compliance with Council and Regulator requirements				
			Workplace health & safety	Adoption of drug and alcohol policy	Drug and alcohol policy documents adopted				
			Workplace health & safety	Rehabilitation and return to work	100% of suitable rehabilitation and return to work cases have a Suitable Duties Plan implemented				
			Workplace health & safety	Rehabilitation and return to work	[Org KPI] Suitable duties plans				

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CORPORATE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS	
Customer Engagement & Communication	Marketing & Communications	Marketing & Communications	G02, C04, C05, G01, G05	Website	Utilisation of Council website Improve community engagement responses through web platforms	20% increase in news items achieved Online Community Portal project implemented 90% of scheduled projects within Web Development Plan implemented	
				Social media	Increase social media presence and create a full complements of social media engagement	20% increase of Facebook likes achieved YouTube, Instagram and Twitter implemented	
				Corporate publications and communications	Develop a standard for corporate publications for their production and release to the public Internal stakeholder satisfaction with quality and timeliness of corporate publications and communications	90% adherence to corporate publication standard 90% overall internal stakeholder satisfaction with corporate publications and communications	
			Advertising		Increase organisational awareness of branding guidelines and written standards Circulation rates of advertising mediums	Corporate style guide education plan produced and implemented Matrix implemented which will measure advertising spend by Council and its value to categories	
			Media	G01, G05	Creation and distribution of media releases and statements Crisis communication Media relationship management	Number of proactive media releases distributed Timeliness of communications Reduction in number of inaccurate or negative media stories	Average of 2 proactive media releases distributed per week Checklist and timeframe of public messages for release during disasters established < 10% of stories resulted in negative coverage
	Engagement & Events	Stakeholder Engagement Events	G01, G02, G04, G05, AM2, EC2, EC3, EC4, C05 C01, C02, C05, ECL, EC2, G01, G03, G05	Council/ stakeholder engagement	Implementation of community engagement strategy	85% overall satisfaction of council community engagement projects undertaken by the Engagement and Events unit Stakeholder engagement database implemented by 31.12.15	85% overall community satisfaction of events achieved
				Events	Event manager satisfaction with Council supported events Temporary events post booking survey	Event manager satisfaction with Council supported events Temporary events post booking survey	90% overall customer satisfaction of booking process achieved
	Customer Service	Customer Service	G01, G03, G04, G05, C03	Website	Community engagement responses through web platforms	90 event-related website hits achieved per month (960 per year)	90 event-related website hits achieved per month (960 per year)
				Rates searches General enquiries	Response as per Customer Service Charter requirements	90% of CRM's actioned within priority 3 timeframes	90% of CRM's actioned within priority 3 timeframes
				Front counter service	Establishment of anytime/anywhere interface strategy	Anytime/anywhere interface strategy developed and implemented in conjunction with IS forward plan	Anytime/anywhere interface strategy developed and implemented in conjunction with IS forward plan
Call centre				Customer satisfaction surveys	75% overall customer satisfaction of front counter service achieved	75% overall customer satisfaction of front counter service achieved	
Receiving After hours				Percent of all calls resolved (answered or logged) at first point of interaction Timely and accurate cash receiving Daily and monthly checks to ensure contractor accuracy Customer satisfaction surveys	90% overall Duty Officer satisfaction of after hours service provided achieved 75% overall customer satisfaction of after hours service achieved	90% of calls wrapped up to Call Centre Nil cash receiving errors made 90% overall Duty Officer satisfaction of after hours service provided achieved 75% overall customer satisfaction of after hours service achieved	

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CORPORATE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Information Systems	Information Technology	Information Systems	G03, G05, AM1, AM3, AM4	Management network environment and infrastructure, and telecommunications	System availability Rollout of Windows patches Business continuity sustained during emergencies and disasters	42% system downtime achieved Software rollout implemented in accordance with approved schedule 100% of automated site recovery implemented by 30.9.15 Disaster recovery testing undertaken 100% of disaster recovery activities conducted in accordance with service level priorities and security levels 42% system downtime achieved
			G03, G05, AM1, AM3, AM4	Management of corporate applications	IT requirements sustain SES capability to respond to emergencies Review undertaken in accordance with approved timeframe (Org KPI) Internal customer satisfaction	Enterprise architecture reviewed to inform future technology decisions 85% overall staff satisfaction levels of corporate applications achieved 85% service level agreements targets achieved Medium level residual risk achieved 85% overall staff satisfaction levels of corporate applications achieved 85% service level agreement targets achieved 100% software rollout as per approved timeframe
					New software rollout undertaken in accordance with approved timeframes and requirements Software is kept up to date	90% of critical software systems maintained to date 100% of self service capability software implemented 33% of collaboration software implemented 100% of knowledge-based search capabilities software implemented 100% of project management software implemented Web-based ECM software implemented by 30.09.15 Stage 2 of Chameleon implemented by 31.10.15 85% overall staff satisfaction level of corporate application training achieved
		Management ServiceDesk			Training survey	
		Projects	G03, G05, AM1, AM3, AM4	Review and implementation of new applications and technologies	Software/hardware rollout undertaken in accordance with approved timeframes and requirements (Org KPI) Internal customer satisfaction	100% of self service capability software implemented 100% knowledge-based solutions and procedures up to date 100% of knowledge-based research capabilities implemented 85% overall staff satisfaction levels of corporate applications achieved 85% service level agreements targets achieved 85% overall staff satisfaction of new applications and technologies achieved 100% of mobility rollout implemented External consultancy review of Information Systems undertaken
		ICT Technical Capabilities	G03, AM1	Succession planning	Plan implemented in accordance with approved timeframes	Succession plan implemented in accordance with IG Strategic Plan



LIVINGSTONE SHIRE COUNCIL

CORPORATE SERVICES

SECTION	UNITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
Business Improvement	Records	ICT Innovation	G03, G05, AM1, AM3, AM4	Exporting business to the latest ICT innovations	Number of workshops undertaken	2 ISBU meetings held with department representatives
		IT Administration	G03, G05, AM1, AM3, AM4	Asset management of IT devices	Minimise data usage costs	<2% staff exceeded allocated monthly data allowance
		Records	G01, G02, G03, G04, G05, AM1, AM3, AM4	Archiving and retention Maintenance and registering incoming mail and enquiries	All archiving and disposal is done in accordance with legislative requirements All mail registered in accordance with Customer Service Charter requirements	100% compliance with legislation achieved 100% compliance with Customer Service Charter achieved
Business Improvement	Business Improvement	Business Improvement	G02, G03, G05	Service reviews Process management improvement (incl. service reviews)	Number of service reviews completed Client satisfaction Client survey	5 service reviews conducted 85% overall satisfaction level rating from clients 85% overall satisfaction level rating from clients
		Accounting	Accounting	Payroll Financial Management	Accurate and timely payment of employee entitlements and deductions Timing and quality of financial reporting Timing and quality of financial reporting Management accounting Asset accounting Treasury management	95% payment accuracy with no corrective actions 100% agreed reporting timeframes met Quarterly review of budget position undertaken 100% of KPI targets achieved Nil corrective actions required 100% compliance with legislation and associated policies achieved 100% of returns lodged on time
Finance	Revenue	Financial & Legislative Compliance	G03, G04	Taxation compliance Internal controls	Judgement of returns within legislative timeframes No material adverse audit opinions Timing and quality of asset accounting information for reporting purposes	No qualifications of financial statements 100% of agreed reporting requirements met
		Revenue	G03, G05, AM1	Rates and utility charges	Timeliness and accuracy of rate notices (Org KPI) Equitable and sustainable rating methodology Minimise bad debt (Org KPI) Minimise bad debt Timeliness and accuracy of invoices (Org KPI) Compliance with legislation and associated policies adopted purchasing regime (Org KPI) Contract compliance	100% of rate notices issued on time Community satisfaction levels moderate to high 90% of revenue collected within agreed terms <1% of revenue written off as bad debt 100% of debtor invoices issued on time 95% compliance with legislation and associated policies achieved 95% compliance with procurement legislation and associated policies achieved
Property, Procurement & Logistics	Property, Procurement & Logistics	Logistics	G03, G04, EC1, EC2, EC3, EC5	Procurement Contract management	Timeliness and accuracy of payments made Lease conditions met	<2% of payments exceeded agreed service 100% compliance with lease conditions achieved
		Accounts Payable	G03, G04, CO1, CO3, EC1, EC2, EC5, EC5	Payment of suppliers Landlords for Council properties	Timeliness and accuracy of payments made Lease conditions met	<2% of payments exceeded agreed service 100% compliance with lease conditions achieved
		Insurance	G03, G04, CO3, AM1	Insurance management	Manage insurance claims expeditiously	100% compliance with claims management procedures achieved

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL

OFFICE OF THE CEO

SECTION	LIMITS	PROGRAMME	PROGRAMME LINK TO CORPORATE PLAN STRATEGY	ACTIVITY	KEY PERFORMANCE INDICATORS	2015/16 OPERATIONAL TARGETS
CEO Office	CEO Office	Executive Support	G01, G02, G03, G04, G05	Mayoral and Councilor support Executive support Agenda production and distribution Provision of information to support Councilor decision making Implementation of Council resolutions	Councilor satisfaction (internal function) Executive satisfaction (internal function) Agenda as published Thursday Councilor satisfaction (internal function)	>90% Councilor satisfaction level of support achieved >90% Executive satisfaction level of support achieved >95% of time agenda published by deadline >90% Councilor satisfaction level of quality of information provided achieved
	Economic & Property Development	CEO Office Internal Audit Economic Development	G01, G04, G05 G04, G03, G05 EC1, EC2, EC3, EC4, G01, G02	Regional relationship development Internal auditing Business support Marketing and promotions Strategic financing for key economic projects Development and implementation of economic strategies Acquisition of strategic properties Property planning Property construction Marketing and promotions Land sales and disposal	Timely implementation of Council resolutions Productive relationships with key external stakeholders Legislative requirements are met Satisfaction survey Business investment spend Shire visitation and market awareness numbers Funding received from grant sources Adoption and implementation of Economic Plan Adoption and compliance with policy documents Compliance with project milestones Compliance with project milestones Compliance with project milestones Compliance with project milestones	>90% Councilor satisfaction level of timeliness of implementation of Council resolutions achieved >70% key stakeholder satisfaction level of collaborative relationship achieved >90% of annual internal audit programme completed >70% business satisfaction with business support achieved >\$20M in new business investment achieved >10% increase in visitation and market awareness achieved >\$7.3M in external funding and support received Economic Plan implemented in accordance with project milestones Property development policy documents adopted 100% of property purchases undertaken in accordance with associated policy documents Property planning progressed in accordance with project milestones Property construction progressed in accordance with project milestones Marketing and promotions progressed in accordance with project milestones Land sales and disposal progressed in accordance with project milestones
		Property Development	EC1, EC2, EC3, EC4, AM4, EN1, G03			





Long Term Financial Plan (LTFP)

Part 4





4.1 Long Term Financial Plan - Introduction

Council considered its Annual Budget 2015-16 in the context of the Corporate Plan 2014-19 and its longer term financial sustainability via the Long Term Financial Plan (LTFP), rather than a narrow focus on a single year. Council decisions made in relation to the Annual Budget will have both direct and indirect implications for subsequent financial years.

Council's LTFP has been updated with revenue and expenditure projections over the coming financial years and a summary has been provided. The LTFP provides Council with a valuable tool to manage its financial sustainability over many years and links directly with the Corporate Plan 2014-2019. The LTFP also provides a number of financial key performance indicators (KPI's) and ratios which will enable Council to both project and plan its operations over the long term (including 'what if' scenarios), and measure its performance against the LTFP over the term.

The Asset Management Plan is a critical input into the LTFP. Part 5 shows the Capital Project Expenditure over a ten year period.

4.2 LTFP Assumptions

Refer to table provided in section 2.4.

4.3 Measures of Financial Sustainability and Required Disclosures

Refer to table provided in section 2.5.5.



4.4 Debt Policy



DEBT POLICY (STATUTORY POLICY)

1. Scope:

This Policy applies to the use of loan borrowings to fund infrastructure and other important capital projects.

2. Purpose:

This Policy provides Council with a contemporary Debt Policy for responsible financial management on the loan funding of infrastructure capital projects by ensuring the level of Council indebtedness is within acceptable limits to Council, its ratepayers and interested external parties.

3. Related Documents:

Local Government Act 2009
Local Government Regulation 2012
Statutory Bodies Financial Arrangements Act 1982

4. Definitions:

To assist in interpretation, the following definitions shall apply:

CEO	<i>Chief Executive Officer</i> A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Council	Livingstone Shire Council.
The Act	<i>Local Government Act 2009</i> .
The Regulation	<i>Local Government Regulation 2012</i> .
SBFAA	<i>Statutory Bodies Financial Arrangements Act 1982</i> .

5. Policy Statement:

As a general principle, Council recognises that loan borrowings for capital works are an important funding source for Local Government and that the full cost of infrastructure should not be borne entirely by present-day ratepayers, but be contributed to by future ratepayers who will also derive benefits (i.e. intergenerational



equity). Whilst recognising the importance of loan borrowings, Council should not place undue reliance upon loans as a source of income.

Council will restrict all borrowings to expenditure on identified capital projects that are considered by Council to be of the highest priority and which cannot be funded from revenue, as identified by the adopted budget. Under no circumstances should Council borrow funds for recurrent expenditure.

The basis for determination of the utilisation of loan funds will be as follows:

- Where a capital project for a service that is funded by utility or user charges e.g. water, sewer, waste, is determined to be funded by way of loans, the user charge should reflect the cost of providing the service including the loan servicing costs.
- Other specific capital projects, not funded by user charges, should only be considered for loan funding where the project is considered by Council to be of long term benefit to the majority of ratepayers.
- The term of any loan should not exceed the expected life of the asset being funded.

TEN YEAR LOAN PROGRAMME FORECAST

Council utilises loan borrowings to fund major capital and infrastructure works. Repayments are spread over a long period of fourteen to twenty years as the Capital Works Projects funded all have long useful lives. The Debt Policy includes the following information:

- 1) New borrowings for the current and the next nine financial years; and
- 2) Repayment schedule for new and existing borrowings.

The following ten year program is proposed by Council, although allocations in future years are revised on an annual basis in conjunction with the review of its short and long term budgets:

**TABLE (1)
TEN YEAR BORROWING AND REPAYMENT SCHEDULE**

Financial year	New borrowing amount (\$)	Loan redemption amount (\$)	Repayment period (years)
2015-16	6,200,000	3,410,758	14-20
2016-17	8,450,000	3,791,798	14-20
2017-18	9,850,000	4,264,389	14-20
2018-19	5,000,000	4,804,699	14-20
2019-20	4,000,000	5,211,200	14-20
2020-21	2,000,000	5,604,281	14-20
2021-22	1,200,000	5,950,755	14-20
2022-23	-	6,288,019	14-20
2023-24	-	6,602,708	14-20
2024-25	-	6,933,247	14-20



REPAYMENT SCHEDULE

The loan portfolio of Council is raised solely with the Queensland Treasury Corporation. The Queensland Treasury Corporation maintains Council debt as the Book Debt plus a market provision, to market value the total liability outstanding. The provision is principally a result of past movements in the Market Value of the liabilities within each Debt Pool. If the Council was to liquidate this debt it would be required to pay the Market Value of the loan portfolio.

Council intends maintaining a repayment schedule consistent with an interest and principal repayment calculation so that the exposure to interest rate fluctuations are minimised. The Budgeted Loan Portfolio of Council for 2015-16 is as follows:

**TABLE (2)
BUDGETED INTEREST AND REDEMPTION
FOR THE PERIOD TO 30 JUNE 2016**

	A	B	C	D	E
					(A - C + D)
FUNCTION DESCRIPTION	EST BALANCE 01-07-2015	ADMIN & INTEREST	REDEMPTION	NEW ADVANCES	EST BOOK DEBT BALANCE 30-06-2016
Water and Sewerage	20,860,050	1,048,755	995,456		19,864,595
Waste	13,238,697	674,214	641,726		12,596,971
Other Infrastructure	38,257,068	1,878,313	1,773,576	6,200,000	42,683,492
TOTAL	72,355,815	3,601,282	3,410,758	6,200,000	75,145,058

6. Changes to this Policy:

This Policy will be reviewed when any of the following occur:

1. As required by legislation - this Policy is to be reviewed at least annually in conjunction with the budget;
2. The related information is amended or replaced; or
3. Other circumstances as determined from time to time by the Council.

7. Repeals:

This Policy repeals the former Livingstone Shire Council Policy titled 'Debt Policy (v2)'.

**JUSTIN COMMONS
CHIEF EXECUTIVE OFFICER**

4.5 Investment Policy



INVESTMENT POLICY (STATUTORY POLICY)

1. Scope:

This Policy applies to the investment of surplus funds in accordance with Category One (1) investment power under Part 6 of the *Statutory Bodies Financial Arrangement Act 1982 (SBFAA)* and the *Statutory Bodies Financial Arrangement Regulations 2007 (SBFAR)*.

2. Purpose:

To provide Council with a contemporary investment policy based on an assessment of risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act 1982 (SBFAA)*. This includes:

- Investing Council funds not immediately required for financial commitments;
- Maximising earnings from authorised investments of cash reserves after assessing counterparty, market and liquidity risks;
- Actively managing the net debt position with core surplus funds; and
- Ensuring that appropriate records are kept and those adequate internal controls are in place to safeguard public funds.

3. Reference (e.g. Legislation, related documents):

Local Government Act 2009
Local Government Regulation 2012
Statutory Bodies Financial Arrangements Act 1982 (SBFAA)
Statutory Bodies Financial Arrangement Regulation 2007 (SBFAR)

4. Definitions:

To assist in interpretation, the following definitions shall apply:

CEO	Shall mean the person appointed to the position of Chief Executive Officer under the Act and anyone acting in that position.
Council	Livingstone Shire Council.
The Act	<i>Local Government Act 2009</i> .
SBFAA	<i>Statutory Bodies Financial Arrangements Act 1982</i> .
SBFAR	<i>Statutory Bodies Financial Regulation 2007</i> .



5. Context:

5.1 Authority for Investment

Investment of Council funds is to be in accordance with the relevant power of investment under the *SBFAA* and *SBFAR* and their subsequent amendments and regulations.

Investment officers are to manage the investment portfolios not for speculation, but for investment and in accordance with the spirit of this Investment Policy. Investment officers are to avoid any transaction that might harm confidence in Livingstone Shire Council.

5.2 Ethics & Conflicts of Interest

Investment officers/employees shall refrain from personal activities that would conflict with the proper execution and management of Livingstone Shire Council's investment portfolio. This includes activities that would impair the investment officers' ability to make impartial decisions.

This Policy requires that employees and investment officers disclose to the Chief Executive Officer any conflict of interest or any investment positions that could be related to the investment portfolio.

5.3 Investment Objectives

Livingstone Shire Council's overall objective is to invest funds at the most advantageous rate of interest available to it at the time, for that investment type, and in a way that it considers the most appropriate given the circumstances.

In priority, the order of investment activities shall be preservation of capital, liquidity and return.

5.3.1 Preservation of Capital

Preservation of capital shall be the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security of principal of the overall portfolio. This would include managing credit and interest rate risk within given risk management parameters and avoiding any transactions that would prejudice confidence in Council or its associated entities.

Credit Risk

Livingstone Shire Council will evaluate and assess credit risk prior to investment. Credit risk is the risk of loss due to the failure of an investment issuer or guarantor. The investment officer will minimise credit risk in the investment portfolio by pre-qualifying all transactions including the brokers/securities dealers with which they do business, diversify the portfolio and limit transactions to secure investments.

Interest Rate Risk

The investment officers shall seek to minimise the risk of a change in the market value of the portfolio because of a change in interest rates. This would be achieved by considering the cash flow requirements of Council and structuring the portfolio accordingly.

This will avoid having to sell securities prior to maturity in the open market. Secondly, interest rate risk can be limited by investing in shorter term securities.

5.3.2 Maintenance of Liquidity

The investment portfolio will maintain sufficient liquidity to meet all reasonably anticipated operating cash flow requirements of Council, as and when they fall due, without incurring significant transaction costs due to being required to sell an investment.





For these purposes, illiquid investments are defined as investments that are not publicly traded in sufficient volume to facilitate, under most market conditions, prompt sale without severe market price affect.

Examples include:

- Investment in private placements;
- A security that is not supported or priced by at least two approved brokers/securities dealers;
- Sub investment grade (i.e. a lower than rating BBB- (Standard and Pools or equivalent), and in most cases, BBB rated investments; and
- Unrated securities.

5.3.3 Return on Investments

The portfolio is expected to achieve a market average rate of return and take into account Livingstone Shire Council's risk tolerance and current interest rates, budget considerations, and the economic cycle. Any additional return target set by Council will also consider the risk limitations, prudent investment principles and cash flow characteristics identified within this Investment Policy.

5.4 Authorised Investments (as per *SBFAA*)

Section 44(1) of the *SBFAA* provides Council with the power to invest in authorised investments which include:

- (a) Deposits with a financial institution;
- (b) Investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- (c) Other arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- (d) Investment arrangements, managed or offered by QIC or QTC, prescribed under a regulation for this paragraph;
- (e) An investment arrangement with a rating prescribed under a regulation for this paragraph; and
- (f) Other investment arrangements prescribed under a regulation for this paragraph.

5.5 Prohibited Investments

This Investment Policy prohibits any investment carried out for speculative purposes. The Manager Finance may include a prohibited investments list within the Investment Guidelines and Approval Lists. The following investments are prohibited by this Investment Policy:

- Derivative type investments (excluding floating rate notes);
- Principal only investments or securities that provide potentially nil or negative cash flow;
- Stand-alone securities issued that have underlying futures, options, forward contracts and swaps of any kind; and
- Securities issued in non-Australian dollars.

5.6 Portfolio Investment Parameters

The amount invested with institutions or fund managers should not exceed the following percentage ranges of average annual funds invested. When placing investments, consideration should be given to the relationship between credit rating and interest rate.



Long Term Rating (Standard & Poors)	Short Term Rating (Standard & Poors)	Individual Counterparty Limit	Total Limit
AAA to AA-	A1+	Maximum 30%	No Limit
A+ to A-	A1	Maximum 20%	Maximum 50%
BBB+ to BBB-	A2	Maximum 10%	Maximum 30%
Unrated or below BBB-	Unrated or below A2	Maximum 10%	Maximum 20%
QTC Cash Management Fund		No Limit	No Limit

Council approves dealings with all recognised local financial institutions ('Financial Institution' is defined as an authorised deposit-taking institution within the meaning of section 5 of the *Banking Act 1959* (Cwlth)) that have full services provided in the Council boundaries for short term investments.

5.6.1 Maturity

The maturity structure of the portfolio will reflect the maximum term to maturity of not more than one year, in accordance with section 44(2) of the *SBFAA*.

5.6.2 Liquidity Requirement

Given the nature of the funds invested, no more than 20% of the investment portfolio will be in illiquid securities and at least 10% of the portfolio can be called at no cost or will mature within a maximum of seven (7) days.

5.7 Internal Controls

The Manager Finance shall establish internal controls and processes that will ensure investment objectives are met and that the investment portfolios are protected from loss, theft or inappropriate use. The established processes will include the regular update of the Investment Register, the preparation of a monthly reconciliation report and a quarterly compliance report. As a minimum the internal controls will address the following:

- Approved banks;
- Portfolio performance;
- Compliance and oversight of investment parameters;
- Maintenance and safekeeping of investment records, and
- Delegation of control.

5.8 Breaches

Any breach of this Investment Policy is to be reported to the Director Corporate Services and rectified within seven (7) days of the breach occurring.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under regulation for the investment arrangement, Council shall, within 28 days after the change becomes known to Council, either obtain Treasurer approval for continuing with the investment arrangement or sell the investment arrangement.

5.9 Delegation of Authority

Authority for implementation of the Investment Policy is delegated by Council to the Chief Executive Officer in accordance with section 259(1) of the *Local Government Act 2009*.



Authority for the day to day management of Council's Investment Portfolio is to be delegated by the Chief Executive Officer to the Director Corporate Services and/or the Manager Finance.

6. Changes to this Policy:

This Policy is reviewed when any of the following occur:

1. The related information is amended or replaced; or
2. Other circumstances as determined from time to time by the Council.

Notwithstanding the above, this Policy is to be reviewed at intervals of no more than one year.

7. Repeals:

This Policy repeals the former Livingstone Shire Council Policy titled 'Investment Policy (v2).

**JUSTIN COMMONS
CHIEF EXECUTIVE OFFICER**





Long Term Asset Management Plan

Part 5





5.1 Long Term Asset Management Plan

Asset Management is a process of planning and prioritising works on the Shire's assets to ensure they continue to provide an agreed level of service to the community in the most cost effective and efficient manner. In other words, the correct treatment is undertaken at the right time to ensure that the required level of service is provided to the community. It considers maintenance as well as asset replacement.

Importantly, it recognises that new assets require additional funding to that required for asset maintenance and replacement and that new assets increase the level of ongoing maintenance expenditure.

Asset Management Plans are about providing a level of service from the Shire's assets that the community expects and is prepared to pay for. The purpose of the Plan is to predict asset consumption and renewal needs to meet future community service expectations.

Livingstone Shire Council has put considerable effort in ensuring that it has robust data regarding the Shire's material asset classes, their location, condition and remaining useful life required to develop robust Asset Management Plans.

Council has undertaken a full condition and valuation assessment of material asset classes within the Shire. Council is now in a position to determine the required investment and intervention strategies to ensure the Shire's assets continue to achieve the adopted service levels at the most economical whole of life cost.

Council is currently developing specific long term Asset Management Plans for Roads & Drainage, Water and Sewerage in accordance with section 167 of the *Local Government Regulation 2012* which will be completed by the end of the first quarter in 2015-16. Facilities and Fleet Asset Management Plans will be completed by the end of 2015-16. Other asset classes will be considered post-2015-16.

In the interim, the asset management work to date (refer above) has enabled Council to develop a Capital Works Program that includes both renewal and upgrade of existing assets and the proposed capital project expenditure on new assets for the next ten years by class of asset and project. Refer to section 5.2 for further information.





5.2 Long Term Capital Works Program

Council's Capital Works Program is critical to the Long Term Financial Plan. It needs to be noted that the Annual Capital Works Program published from year to year is subject to change for the following:

- Revision of Asset Management Plans;
- External funding opportunities;
- Council's funding capacity;
- New development within the Shire;
- Risk and opportunity prioritisation; and/or
- Service level reviews.

5.2.1 Capital Works Program by Asset Class

5.2.2 Capital Works Program by Expenditure Type

5.2.3 Capital Budget July 2015-June 2018



5.2.1 Capital Works Program by Asset Class

LIVINGSTONE SHIRE COUNCIL CAPITAL BUDGET JULY 2015 - JUNE 2016 SUMMARY BY ASSET CLASS						
2015/16						
1						
Asset Class	New	Upgrade	Renewal	Total Capital Expenditure	Total External Funding	Net Capital Expenditure
Land	\$ 2,625,000	\$ -	\$ -	\$ 2,625,000	\$ 1,500,000	\$ 1,125,000
Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plant & Equipment	\$ 35,000	\$ 115,000	\$ 2,195,000	\$ 2,345,000	\$ -	\$ 2,345,000
Road & Drainage	\$ 15,502,500	\$ 10,408,200	\$ 6,735,800	\$ 32,646,500	\$ 16,335,580	\$ 16,310,920
Bridges	\$ -	\$ -	\$ 325,000	\$ 325,000	\$ -	\$ 325,000
Water	\$ 240,000	\$ 331,000	\$ 1,425,000	\$ 1,996,000	\$ -	\$ 1,996,000
Sewerage	\$ 709,940	\$ 764,000	\$ 578,760	\$ 2,052,700	\$ -	\$ 2,052,700
Site Improvements	\$ 9,989,000	\$ 505,000	\$ 5,136,000	\$ 15,830,000	\$ 8,198,049	\$ 7,631,951
Total	\$ 29,101,440	\$ 12,123,200	\$ 18,595,560	\$ 59,820,200	\$ 26,033,629	\$ 33,786,571
Land Development	\$ 2,100,000	\$ -	\$ -	\$ 2,100,000	\$ -	\$ 2,100,000
TOTAL With Land Development Costs	\$ 31,201,440	\$ 12,123,200	\$ 18,595,560	\$ 61,920,200	\$ 26,033,629	\$ 35,886,571

LIVINGSTONE SHIRE COUNCIL CAPITAL BUDGET JULY 2016 - JUNE 2017 SUMMARY BY ASSET CLASS						
2016/17						
2						
Asset Class	New	Upgrade	Renewal	Total Capital Expenditure	Total External Funding	Net Capital Expenditure
Land	\$ 125,000	\$ -	\$ -	\$ 125,000	\$ -	\$ 125,000
Buildings	\$ 930,000	\$ -	\$ 560,000	\$ 1,490,000	\$ -	\$ 1,490,000
Plant & Equipment	\$ 245,000	\$ 25,000	\$ 2,401,000	\$ 2,671,000	\$ 60,000	\$ 2,611,000
Road & Drainage	\$ 10,655,625	\$ 7,867,563	\$ 8,087,527	\$ 26,610,715	\$ 12,224,073	\$ 14,386,642
Bridges	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ -	\$ 350,000
Water	\$ 540,000	\$ 140,000	\$ 3,598,750	\$ 4,278,750	\$ -	\$ 4,278,750
Sewerage	\$ 3,690,104	\$ 1,500,000	\$ 733,900	\$ 5,924,004	\$ -	\$ 5,924,004
Site Improvements	\$ 7,900,000	\$ 265,000	\$ 865,000	\$ 9,030,000	\$ 2,400,000	\$ 6,630,000
Total	\$ 24,085,729	\$ 9,797,563	\$ 16,596,177	\$ 50,479,469	\$ 14,684,073	\$ 35,795,396
Land Development	\$ 2,200,000	\$ -	\$ -	\$ 2,200,000	\$ -	\$ 2,200,000
TOTAL With Land Development Costs	\$ 26,285,729	\$ 9,797,563	\$ 16,596,177	\$ 52,679,469	\$ 14,684,073	\$ 37,995,396

LIVINGSTONE SHIRE COUNCIL CAPITAL BUDGET JULY 2017 - JUNE 2018 SUMMARY BY ASSET CLASS						
2017/18						
3						
Asset Class	New	Upgrade	Renewal	Total Capital Expenditure	Total External Funding	Net Capital Expenditure
Land	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000
Buildings	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,500,000
Plant & Equipment	\$ 555,000	\$ 107,000	\$ 2,567,000	\$ 3,229,000	\$ -	\$ 3,229,000
Road & Drainage	\$ 6,505,000	\$ 6,170,120	\$ 7,116,280	\$ 19,791,400	\$ 3,878,327	\$ 15,913,073
Bridges	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ 600,000
Water	\$ 1,920,000	\$ 200,000	\$ 3,639,530	\$ 5,759,530	\$ -	\$ 5,759,530
Sewerage	\$ 1,710,185	\$ 454,000	\$ 503,220	\$ 2,667,405	\$ -	\$ 2,667,405
Site Improvements	\$ 16,050,000	\$ 30,000	\$ 826,552	\$ 16,906,552	\$ 7,500,000	\$ 9,406,552
Total	\$ 28,390,186	\$ 6,961,120	\$ 15,252,582	\$ 50,603,888	\$ 11,378,327	\$ 39,225,561
Land Development	\$ 2,600,000	\$ -	\$ -	\$ 2,600,000	\$ -	\$ 2,600,000



5.2.2 Capital Works Program by Type

Asset Class	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total	
Land	\$2,625,000	\$125,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$3,800,000
New	\$2,625,000	\$125,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$0	\$3,800,000
Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buildings	\$0	\$1,490,000	\$1,500,000	\$0	\$650,000	\$650,000	\$6,650,000	\$6,150,000	\$2,550,000	\$0	\$0	\$22,340,000
New	\$0	\$950,000	\$1,500,000	\$0	\$500,000	\$500,000	\$6,500,000	\$6,000,000	\$0	\$0	\$0	\$20,950,000
Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Renewal	\$0	\$540,000	\$0	\$0	\$150,000	\$150,000	\$1,150,000	\$1,150,000	\$2,550,000	\$0	\$0	\$1,410,000
Plant & Equipment	\$2,345,000	\$2,671,000	\$1,229,000	\$5,184,500	\$2,919,500	\$2,614,000	\$2,706,100	\$2,965,100	\$2,875,000	\$0	\$0	\$22,330,000
New	\$35,000	\$295,000	\$555,000	\$2,900,000	\$350,000	\$23,500	\$39,750	\$56,250	\$16,250	\$0	\$0	\$3,820,750
Upgrade	\$115,000	\$75,000	\$107,000	\$272,000	\$17,500	\$16,500	\$11,500	\$62,500	\$52,000	\$0	\$0	\$689,000
Renewal	\$2,195,000	\$2,401,000	\$1,567,000	\$2,412,000	\$2,552,000	\$2,574,000	\$2,654,350	\$2,846,350	\$2,806,750	\$0	\$0	\$23,009,250
Road & Drainage	\$32,645,500	\$26,610,715	\$18,791,460	\$11,475,000	\$12,905,500	\$13,433,400	\$15,025,938	\$16,149,425	\$24,274,223	\$22,619,570	\$0	\$190,921,674
New	\$15,302,500	\$10,655,625	\$6,505,000	\$3,450,000	\$3,684,063	\$2,750,000	\$1,680,938	\$2,547,425	\$7,772,888	\$2,497,950	\$0	\$51,476,388
Upgrade	\$10,408,000	\$7,867,563	\$6,170,120	\$4,260,500	\$2,933,000	\$5,870,380	\$5,825,000	\$5,886,000	\$8,249,268	\$16,423,096	\$0	\$73,892,027
Renewal	\$6,735,000	\$8,087,527	\$7,116,280	\$6,849,500	\$6,788,441	\$7,278,020	\$7,510,000	\$7,716,000	\$8,252,267	\$8,698,524	\$0	\$74,552,359
Bridges	\$325,000	\$350,000	\$600,000	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$0	\$0	\$0	\$3,275,000
New	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$0	\$0	\$0	\$2,000,000
Renewal	\$325,000	\$350,000	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,275,000
Water	\$1,996,000	\$4,278,750	\$5,799,530	\$8,817,750	\$4,732,636	\$7,465,144	\$8,032,750	\$3,802,750	\$3,820,000	\$5,300,000	\$5,300,000	\$54,005,310
New	\$240,000	\$540,000	\$1,900,000	\$5,000,000	\$972,000	\$3,672,394	\$4,190,000	\$0	\$0	\$1,500,000	\$0	\$18,034,394
Upgrade	\$333,000	\$190,000	\$290,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$671,000
Renewal	\$1,423,000	\$1,548,750	\$3,609,530	\$3,817,750	\$3,760,636	\$3,792,750	\$3,842,750	\$3,802,750	\$3,820,000	\$3,800,000	\$3,800,000	\$35,299,916
Sewerage	\$2,052,700	\$5,924,000	\$2,467,696	\$6,027,878	\$8,961,926	\$10,714,869	\$1,025,000	\$525,000	\$430,000	\$600,000	\$0	\$19,248,782
New	\$709,940	\$1,690,104	\$1,760,186	\$5,522,000	\$8,314,926	\$16,214,869	\$500,000	\$0	\$300,000	\$0	\$0	\$30,962,025
Upgrade	\$784,000	\$1,500,000	\$454,000	\$0	\$127,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,845,000
Renewal	\$578,760	\$733,900	\$503,220	\$505,878	\$520,000	\$520,000	\$525,000	\$525,000	\$530,000	\$500,000	\$0	\$5,441,758
Site Improvements	\$15,830,000	\$8,030,000	\$16,906,532	\$12,511,443	\$13,874,000	\$2,899,000	\$4,659,000	\$6,000,000	\$8,500,000	\$6,000,000	\$6,000,000	\$86,318,994
New	\$9,989,000	\$7,900,000	\$16,050,000	\$11,850,000	\$3,300,000	\$2,300,000	\$4,350,000	\$5,540,000	\$8,150,000	\$3,290,000	\$0	\$72,989,000
Upgrade	\$505,000	\$265,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,575,000
Renewal	\$5,336,000	\$265,000	\$826,532	\$370,443	\$324,000	\$579,000	\$309,000	\$460,000	\$335,000	\$710,000	\$0	\$9,754,994
Land Development	\$2,100,000	\$2,200,000	\$2,400,000	\$400,000	\$2,200,000	\$2,000,000	\$1,000,000	\$2,500,000	\$0	\$0	\$0	\$14,100,000
New	\$2,100,000	\$2,200,000	\$2,400,000	\$400,000	\$2,200,000	\$2,000,000	\$1,000,000	\$2,500,000	\$0	\$0	\$0	\$14,100,000
Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grand Total	\$59,920,100	\$52,679,459	\$53,203,488	\$44,606,571	\$36,393,566	\$38,956,413	\$41,349,188	\$43,242,875	\$40,704,223	\$39,484,570	\$0	\$450,540,782



5.2.3 Capital Works Budget July 2015 - June 2018

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Cost by Type	
						New	Renewal
2015/16	Land	Various	Nominal amount for minor land acquisitions	\$125,000	\$0	\$125,000	\$0
2015/16	Land	Yeppoon CBD	Multi-deck car park - land purchase	\$2,500,000	\$1,500,000	\$2,500,000	\$0
2015/16	Plant & Equipment	Cabling Upgrades	Cabling Upgrades	\$15,000	\$0	\$15,000	\$0
2015/16	Plant & Equipment	Computer Servers	Replacements and expansions. (estimate includes original \$12K for 15/16 and carry over of \$8K from 14/15)	\$20,000	\$0	\$20,000	\$0
2015/16	Plant & Equipment	Backup Hardware Replacements	Site recovery manager Project. Tape drive for disaster recovery	\$25,000	\$0	\$25,000	\$0
2015/16	Plant & Equipment	Network	Firewalls, Links Upgrades & backup Links (estimate includes orig \$2.5K from 15/16 and carry over of \$21.5K from 14/15)	\$25,000	\$0	\$25,000	\$0
2015/16	Plant & Equipment	Computer Mobility	Computer Mobility	\$35,000	\$0	\$35,000	\$0
2015/16	Plant & Equipment	Printers	Printers Replacements	\$50,000	\$0	\$50,000	\$0
2015/16	Plant & Equipment	Yeppoon	Switches/Routers/UPS replacements (estimate includes \$10.5K carried over from 14/15 and additional \$64.5K for 15/16)	\$75,000	\$0	\$75,000	\$0
2015/16	Plant & Equipment	SAM	Expansion (Trays) (estimate includes original \$60K and \$40K carried over from 14/15)	\$100,000	\$0	\$100,000	\$0
2015/16	Plant & Equipment	Fleet Replacement Program	Fleet Renewal Program based on Asset Management Plan	\$2,000,000	\$0	\$2,000,000	\$0
2015/16	Road & Drainage	Zilzie	Stormwater Bleach Outlet Rock Protection - adjacent to 62 Reef St. This will involve a rock pad and energy dissipation in accordance with QUDM for a pipe outlet	\$10,000	\$0	\$10,000	\$0
2015/16	Road & Drainage	Zilzie	Stormwater Bleach Outlet Rock Protection - adjacent to Kennedy St. This will involve a rock pad and energy dissipation in accordance with QUDM for a pipe outlet	\$10,000	\$0	\$10,000	\$0
2015/16	Road & Drainage	Lemmermoor	Stormwater Bleach Outlet Rock Protection - adjacent to 7 Christy St. This will involve a rock pad and energy dissipation in accordance with QUDM for a pipe outlet	\$10,000	\$0	\$10,000	\$0
2015/16	Road & Drainage	Normanby Street	Normanby St at Mary St 50m concrete footpath northern side of Normanby St (new)	\$12,500	\$0	\$12,500	\$0
2015/16	Road & Drainage	Dairy Inn Road	Replace existing damage short narrow floodways - 20m x 4.2m. Deferred from 2014/15	\$20,000	\$0	\$20,000	\$0
2015/16	Road & Drainage	Glengraive Road	Replace sections of existing floodway slab. Deferred from 14/15	\$10,000	\$0	\$10,000	\$0
2015/16	Road & Drainage	Murray Lane	New 20m x 4.2m concrete floodway	\$20,000	\$0	\$20,000	\$0
2015/16	Road & Drainage	56 & 58 Pattison Street, Enu Park	Stage 1 - Open Drain Flowing Through Private Property, No Drainage Easement. Obtain Drainage Easement; Pipe OS Flow and Provide Open Drain for Q100 Overland Flow. \$25K of original \$50K now in 16/17	\$25,000	\$0	\$25,000	\$0
2015/16	Road & Drainage	Various	Signage and GR replacement	\$25,000	\$0	\$25,000	\$0
2015/16	Road & Drainage	Various	Replace inefficient inlets	\$25,000	\$0	\$25,000	\$0
2015/16	Road & Drainage	Casuarina Ave	Casuarina Ave 600mm stormwater inlet and easement	\$25,000	\$0	\$25,000	\$0
2015/16	Road & Drainage	Greenlake Road	Replace existing damage short narrow floodways. To be carried over to 15/16. Deferred from 14/15	\$34,000	\$0	\$34,000	\$0
2015/16	Road & Drainage	Leoholme Rd	Replace existing damage short narrow floodways - 20m x 4.2m. Deferred from 14/15	\$40,000	\$0	\$40,000	\$0
2015/16	Road & Drainage	Various Urban	Street Lighting - Fitting Replacement (incl. Lamp and Control Gear) - 86 Annual Program	\$40,000	\$0	\$40,000	\$0
2015/16	Road & Drainage	Queen Street	Realignment study & design	\$50,000	\$0	\$50,000	\$0

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Costs by Type		
						Now	Upgrade	Renewal
2015/16	Road & Drainage	Anzac Pde	Shred Zone - study & design	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Road & Drainage	Road Safety Minor Works Program	Annual Road Safety Minor Works Program	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Road & Drainage	Saillbury St	Stormwater overflow works from kerb at Cnr Saillbury and Barmes St	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Road & Drainage	Tucker Street	Extend Easement - pipe within Lot 3 on RP612536. Project deferred from 14/15 budget during Jan 2015 budget revision	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Road & Drainage	Mimsan Road	Upgrade gravel floodways with concrete slab. Carry over from 13-14, deferred from 14/15	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Road & Drainage	Various	Guardrail and safety Fencing Replacements	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Road & Drainage	Kiama Ave - Bangalee	Install approximately 100m of stormwater pipe with flap Valve Pit and outlet	\$70,000	\$0	\$0	\$70,000	\$0
2015/16	Road & Drainage	Various	Bus Shelter Program	\$90,000	\$45,000	\$0	\$0	\$90,000
2015/16	Road & Drainage	67 Bright Street, Emu Park	Open Drain Flowing Through Private Property. No Drainage Easement. Obtain Drainage Easement; Pipe DS Flow and Provide Open Drain for Q100 Overland Flow and construct	\$100,000	\$0	\$0	\$100,000	\$0
2015/16	Road & Drainage	Strow St	An improved silt overflow design is being undertaken	\$100,000	\$0	\$0	\$100,000	\$0
2015/16	Road & Drainage	Various	Nominal annual amount for future projects	\$150,000	\$0	\$0	\$150,000	\$0
2015/16	Road & Drainage	Davidson Street - Cawral	Redirect drainage. Originally in 14/15 budget but deferred to 15/16 after delays caused by TC Marla	\$150,000	\$0	\$0	\$150,000	\$0
2015/16	Road & Drainage	St Christopher Chapel Road	TIDS - B-Double Standard upgrade	\$200,000	\$100,000	\$0	\$0	\$200,000
2015/16	Road & Drainage	Hinz Ave	Stage 1 - upgrade to setdown zone at Farnborough school. \$100K carried over from 14/15 and additional \$100K provided for in 15/16. Original \$100K of funding to be claimed in 15/16	\$200,000	\$100,000	\$0	\$0	\$200,000
2015/16	Road & Drainage	Cordingley St	Replace 5 u/c culvert near Charles St intersection. Consider increasing capacity. WIP additional \$300K required to complete	\$300,000	\$0	\$0	\$0	\$300,000
2015/16	Road & Drainage	Various	Asset renewals identified by Asset Management Plan. Sealed Pavement Renewals	\$300,000	\$0	\$0	\$0	\$300,000
2015/16	Road & Drainage	Cobraball Road	R2R - Full Construction (0.85kmx5.5m), Turnout - Stage 2	\$350,000	\$350,000	\$0	\$0	\$350,000
2015/16	Road & Drainage	Jelbru Dye	Extension to Akbra Dye. Stage 1 construct from signalised intersection on Rockingham Yeppoon Rd to Landfill entrance	\$350,000	\$300,000	\$0	\$0	\$350,000
2015/16	Road & Drainage	Various	Annual resal program - Rural	\$380,000	\$0	\$0	\$0	\$380,000
2015/16	Road & Drainage	Appleton Dye	TIDS (Blackspot) intersection upgrade	\$400,000	\$400,000	\$0	\$0	\$400,000
2015/16	Road & Drainage	Various	Annual resal program - Urban (includes \$60,000 for sealing access to Br-central Oval)	\$400,000	\$0	\$0	\$0	\$400,000
2015/16	Road & Drainage	Queen Street	TIDS (Blackspot) major intersection upgrade	\$550,000	\$550,000	\$0	\$0	\$550,000
2015/16	Road & Drainage	Various - Program A	Renewal of unsealed gravel running surface. Program B for \$400K deleted due to current overservicing of gravel coverage on lower order roads	\$1,340,000	\$0	\$0	\$0	\$1,340,000
2015/16	Road & Drainage	Yeppoon - Council Depot	External Funding - Flood Mitigation Subsidy Program - Project 4 - Construct overland flowpaths. Carried over from 14/15. Revenue of \$225K received in 14/15	\$1,400,000	\$525,000	\$0	\$280,000	\$595,000

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Costs by Type		
						New	Upgrade	Renewal
2015/16	Road & Drainage	Brathwaite Street	TDS & RDR - Reconstruct Pavement & Trunk Drainage, Services & Route Lighting 430m-Completion of project commenced 14-15. WIP as of Jun 2015	\$1,900,000	\$1,815,580	\$0	\$1,330,000	\$570,000
2015/16	Road & Drainage	Chandler Road	Stage 1 - Project Removed from MCR62. Additional \$200K available from 14/15 carryover during Jan 2015 budget revision. Original 15/16 Budget was \$2M	\$2,750,000	\$0	\$2,750,000	\$0	\$0
2015/16	Road & Drainage	Scenic Hwy	Stage 1 - Reconstruct Scenic Hwy at Slaters Bay as part of TC	\$7,500,000	\$6,250,000	\$0	\$4,500,000	\$1,500,000
2015/16	Road & Drainage	Panorama Drive	Marcia restoration (NDRBA)	\$13,000,000	\$6,000,000	\$0	\$2,600,000	\$1,300,000
2015/16	Bridges	Ross Creek, Figtree Creek, Causeway	Major repairs identified by Level 3 inspections	\$325,000	\$0	\$0	\$0	\$325,000
2015/16	Water	Kinka West Reservoir	C-W Reservoir Kinka West. Carry over from 14/15	\$10,000	\$0	\$10,000	\$0	\$0
2015/16	Water	Tarangamba Reservoir	PS Tarangamba High Zone -demolish old pump station. Carried over from 14/15 with revised estimate of \$15K	\$15,000	\$0	\$0	\$0	\$15,000
2015/16	Water	Boundary Reservoir	On line monitoring	\$90,000	\$0	\$0	\$30,000	\$0
2015/16	Water	Yepoon West Valve Facility	Power to Yepoon West Valve Facility	\$90,000	\$0	\$30,000	\$0	\$0
2015/16	Water	Kelly's Dam	Emu Park West Reservoir - New altitude valve required to stop overflow of Hawke St Reservoir	\$40,000	\$0	\$0	\$0	\$0
2015/16	Water	Innerness Booster Pump Station - Stage 1	Seepage Measurement Works	\$90,000	\$0	\$0	\$50,000	\$0
2015/16	Water	Waterpark Creek	Stage 1 - Design and site procurement. Deferred from 14/15	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Water	Lamberton St	W Meter Replacement Program	\$50,000	\$0	\$0	\$0	\$50,000
2015/16	Water	Dymore	Replace high lift pump	\$50,000	\$0	\$0	\$0	\$50,000
2015/16	Water	Various	Booster Pump Station	\$60,000	\$0	\$0	\$0	\$60,000
2015/16	Water	Various	[N] C-W Reservoir: West Emu Park Design	\$60,000	\$0	\$0	\$0	\$60,000
2015/16	Water	Various	O-W Main Re-circulation Renewal Galvanised & Poly Pipe	\$70,000	\$0	\$0	\$0	\$70,000
2015/16	Water	Various	Property Service Replacements	\$75,000	\$0	\$0	\$0	\$75,000
2015/16	Water	Various	Valve & Hydrant Replacement Program	\$75,000	\$0	\$0	\$0	\$75,000
2015/16	Water	Caves/Glenlee	Mount Charlton Steel Main refurbishment. Carry over of \$80K from 2014-15 required	\$80,000	\$0	\$0	\$0	\$80,000
2015/16	Water	Woodbury Water Treatment Plant	Replace Tube Settler Support Framework. Construct new walkway and dant support on clarifier. Emergency Works	\$100,000	\$0	\$0	\$40,000	\$60,000
2015/16	Water	Woodbury Water Treatment Plant	Centrifuge	\$100,000	\$0	\$0	\$0	\$100,000
2015/16	Water	Woodbury Water Treatment Plant	Refurbish 6 filters (concrete repairs and sand replacement)	\$200,000	\$0	\$0	\$0	\$200,000
2015/16	Water	Various	W Main Replacement Reticalulation	\$200,000	\$0	\$0	\$0	\$200,000
2015/16	Water	Hawke Street	Water Supply Booster Pump Station Replacement. Deferred from 14/15	\$201,000	\$0	\$0	\$201,000	\$0
2015/16	Water	Saint Forths Reservoir	Reinstate Transfer Pumps and Pipework	\$450,000	\$0	\$0	\$0	\$450,000
2015/16	Sewerage	Charles Street SPS	Install new pumps WIP from 13/14, carried over from 14/15	\$10,000	\$0	\$0	\$0	\$10,000
2015/16	Sewerage	Various	Sewer jump up refurbishment program - rehabilitation work will minimise the risk of failure and reduce the impact on our customers	\$15,000	\$0	\$0	\$0	\$15,000
2015/16	Sewerage	Roslyn Bay Marina	SPS Roslyn Bay Marina Electrical Replacement	\$28,760	\$0	\$0	\$0	\$28,760
2015/16	Sewerage	Charles St SPS	Spare Pump	\$30,000	\$0	\$0	\$30,000	\$0
2015/16	Sewerage	Kinka Area Stage 3	Design of SPS only	\$33,000	\$0	\$0	\$33,000	\$0
2015/16	Sewerage	Various	C - 5 Main Refurbish Reticalulation - Annual nominal	\$50,000	\$0	\$0	\$0	\$50,000

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Local Cost By Type		
						New	Upgrade	Renewal
2015/16	Sewerage		(R) C-SPS - Annual Nominal for pump station refurbishments (Gravity Trunk, SPS & Rising Main) - design	\$75,000	\$0	\$0	\$75,000	\$0
2015/16	Sewerage	Bell Park SPS	Replacement of internal pump in pipe works	\$76,940	\$0	\$0	\$76,940	\$0
2015/16	Sewerage	Cootee Bay	Waste Grove SPS and Rising Main Rpt. Deferred from 14/15	\$100,000	\$0	\$0	\$100,000	\$0
2015/16	Sewerage	Various	(R) Sewer Main Relining & associated works	\$284,000	\$0	\$0	\$284,000	\$0
2015/16	Sewerage		(U) C-SPS Rockhampton - Emu Park Rd P&E - upgrade	\$300,000	\$0	\$0	\$300,000	\$0
2015/16	Sewerage		New S/P additional works to address construction issues. \$400K carried over from 14/15	\$450,000	\$0	\$0	\$450,000	\$0
2015/16	Sewerage	Emu Park	Fencing/Gates/Bollards Renewal Program	\$600,000	\$0	\$0	\$600,000	\$0
2015/16	Site Improvements	Various	BBQ renewals	\$12,000	\$0	\$0	\$12,000	\$0
2015/16	Site Improvements	Regional	Pool concourse. Carried over from 14/15	\$15,000	\$0	\$0	\$15,000	\$0
2015/16	Site Improvements	Marlborough	Power board Upgrade	\$20,000	\$0	\$0	\$20,000	\$0
2015/16	Site Improvements	Marlborough Pool	Bin surround replacements	\$20,000	\$0	\$0	\$20,000	\$0
2015/16	Site Improvements	Shire wide	Irrigation adjacent to Chapel area	\$20,000	\$0	\$0	\$20,000	\$0
2015/16	Site Improvements	St Christopher Chapel Road	Renovations - childrens area	\$20,000	\$0	\$0	\$20,000	\$0
2015/16	Site Improvements	Yepoon Library	Irrigation Renewal Program	\$20,000	\$0	\$0	\$20,000	\$0
2015/16	Site Improvements	Regional	Park Furniture & Fixtures Replacements (includes \$10K for picnic tables for Fishermans Beach access as part of Centenary of Anzac)	\$24,000	\$0	\$0	\$24,000	\$0
2015/16	Site Improvements	Various	Irrigation	\$25,000	\$0	\$0	\$25,000	\$0
2015/16	Site Improvements	Fig Tree Creek	Stage 2 - landscape roundabout including welcome signage and monuments	\$25,000	\$0	\$0	\$25,000	\$0
2015/16	Site Improvements	Emu Park	Replace 50m2 of existing seawall with Barlow blocks. Deferred from 14/15	\$30,000	\$0	\$0	\$30,000	\$0
2015/16	Site Improvements	Causeway Lake	Concept Plan	\$30,000	\$0	\$0	\$30,000	\$0
2015/16	Site Improvements	Causeway Lake	Windmill, Solar Pump and Sand Spear	\$30,000	\$0	\$0	\$30,000	\$0
2015/16	Site Improvements	Emu Park Lagoon	Repairs	\$40,000	\$0	\$0	\$40,000	\$0
2015/16	Site Improvements	Emu Park Pool	Swing Sets	\$45,000	\$15,000	\$0	\$45,000	\$15,000
2015/16	Site Improvements	Cowarral Oval	Swing Sets	\$45,000	\$15,000	\$0	\$45,000	\$15,000
2015/16	Site Improvements	Respel Sands Park	Repairs to shade structure over playground	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Site Improvements	Farrborough Rd	Repairs - DNR&M compliance issues with chemical / gas management	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Site Improvements	Cootee Bay Pool	Reconstruct flood damaged access road with concrete footway and associated batter protection. Approximately 200m in length. W/P \$50K carried over from 14/15	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Site Improvements	Bermaroye Multi-Sports Centre	Upgrade of existing beach accesses (see Beach access program)	\$50,000	\$0	\$0	\$50,000	\$0
2015/16	Site Improvements	Various	Playground Equipment Renewal Program	\$60,000	\$0	\$0	\$60,000	\$0
2015/16	Site Improvements	Various	Upgrade filtration equipment	\$65,000	\$0	\$0	\$65,000	\$0
2015/16	Site Improvements	Emu Park Pool	Swing Sets	\$75,000	\$45,000	\$0	\$75,000	\$45,000
2015/16	Site Improvements	Thrawite Park	Amenities Renewal Program	\$75,000	\$0	\$0	\$75,000	\$0
2015/16	Site Improvements	Various	Fit out of new building	\$85,000	\$0	\$0	\$85,000	\$0
2015/16	Site Improvements	Marlborough SES Building		\$0	\$0	\$0	\$0	\$0

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Cost by Type	
						New	Upgrade/Renewal
2015/16	Site Improvements	Mt Chalmers School	Various repairs. Carried over from 14/15 plus additional \$80,000 subject to external funding	\$100,000	\$80,000	\$0	\$100,000
2015/16	Site Improvements	Glenlee Park	Skateboard facility	\$150,000	\$50,000	\$150,000	\$0
2015/16	Site Improvements	Byfield Tennis Courts	Court restoration	\$55,000	\$55,000	\$0	\$55,000
2015/16	Site Improvements	Bell Park - Fishermens Beach Access	Construction of replacement Public Amenities	\$100,000	\$100,000	\$0	\$100,000
2015/16	Site Improvements	James Street	Purchase and fit out 6m x 9m portable building to house WPH&S unit at James St complex	\$100,000	\$0	\$100,000	\$0
2015/16	Site Improvements	Yeppoon Landfill	Stage 1 - Western Stormwater Diversion Drain (design) - Needed to meet EP requirements	\$100,000	\$0	\$100,000	\$0
2015/16	Site Improvements	Anzac Parade Office	Joint Mayor/CEO Secretariat office reconfiguration	\$100,000	\$0	\$0	\$100,000
2015/16	Site Improvements	Keppel Sands Caravan Park	Electrical and other works nominated	\$140,000	\$0	\$0	\$140,000
2015/16	Site Improvements	Various	Beach Parks Restoration	\$200,000	\$200,000	\$0	\$200,000
2015/16	Site Improvements	Bell Park	Barbecue & Public Facilities	\$220,000	\$220,000	\$0	\$220,000
2015/16	Site Improvements	Yeppoon CBD	Construction of temp car park	\$300,000	\$0	\$300,000	\$0
2015/16	Site Improvements	Yeppoon Landfill	Yeppoon Landfill Extension Environmental	\$300,000	\$0	\$0	\$300,000
2015/16	Site Improvements	Emu Park RSL Memorial Precinct - Centenary of Anzac	Centenary of Anzac - stage 2 - Entrance gallery dock	\$350,000	\$216,000	\$350,000	\$0
2015/16	Site Improvements	Coorooman Creek Boat Ramp	Upgrade parking facilities by addition of car & trailer spaces (stage 1)	\$350,000	\$0	\$350,000	\$0
2015/16	Site Improvements	Capricorn Coast	Capricorn Coast Cemetery Replacement - Stage 2 - Design/Property Acquisition/Construction	\$500,000	\$0	\$500,000	\$0
2015/16	Site Improvements	Yeppoon Beachfront	Forum Shade Structure (R4R)	\$750,000	\$500,000	\$750,000	\$0
2015/16	Site Improvements	Yeppoon Beachfront	Stage Shade Structure (R4R)	\$750,000	\$500,000	\$750,000	\$0
2015/16	Site Improvements	Muskers Beach	Construction of sand bag revetment wall	\$1,275,000	\$0	\$1,275,000	\$0
2015/16	Site Improvements	Rockwall Restoration	Restoration of Rock Walls damaged in Cyclone Marcia	\$4,000,000	\$4,000,000	\$0	\$4,000,000
2015/16	Site Improvements	Barmyree Multi-Sports Centre	External funding - 15 netball courts, roads and services, and amenities block	\$1,884,000	\$872,049	\$1,884,000	\$0
2015/16	Site Improvements	Yeppoon Beachfront	Zero depth water play area adjacent to rope climbing structure - Year 2 of 2 (carry over of \$600K from 2014-15)	\$3,100,000	\$1,300,000	\$3,100,000	\$0
2015/16	Land Development	Various	Disposal miscellaneous land holdings	\$100,000	\$0	\$100,000	\$0
2015/16	Land Development	Cordingley St - Depot	Cordingley St Homemaker centre - Planning & Design	\$100,000	\$0	\$100,000	\$0
2015/16	Land Development	Cordingley St - Depot	Cordingley St Homemaker centre - fill and demolition works	\$300,000	\$0	\$300,000	\$0
2015/16	Land Development	Pineapple Drive	Sewerage Treatment Site	\$400,000	\$0	\$400,000	\$0
2015/16	Land Development	Pineapple Drive	Council Industrial Development - Stage 1 - Project Management/Marketing/Commissions/Headworks. \$400K carry over from 14/15	\$400,000	\$0	\$400,000	\$0
2015/16	Land Development	Pineapple Drive	Council Industrial Development - Stage 1 Operational Works - Contractor component for earthworks and drainage and payment to egon for electrical. \$500K carry over from 14/15 budget.	\$600,000	\$0	\$600,000	\$0
2015/16	Land Development	Pineapple Drive	Council Industrial Development - Stage 1 Operational Works. \$500K worth of Council component to be carried over to 15/16	\$600,000	\$0	\$600,000	\$0



LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2016

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	New	Upgrade	Renewal
2016/17	Land	Various	Nominal amount for minor land acquisitions	\$125,000	\$0	\$125,000	\$0	\$0
2016/17	Buildings	Cordingley St - Depot	Council Accommodation Program - Relocation of Depot - Feasibility/Concept Development. \$100K is to be carried over from 14/15	\$80,000	\$0	\$80,000	\$0	\$0
2016/17	Buildings	Yepoon Library	Referent repairs prior to receding surfaces, and replace lightings, counter, benches in books repair and preparation work area	\$160,000	\$0	\$0	\$0	\$160,000
2016/17	Buildings	Yepoon CBD	New Yepoon Library - Planning	\$200,000	\$0	\$200,000	\$0	\$0
2016/17	Buildings	Hill Street	Major refurbishment/replacement of amenities block	\$400,000	\$0	\$0	\$0	\$400,000
2016/17	Buildings	Yepoon - dog pound	New dog pound required due to redevelopment of Cordingley St Depot	\$650,000	\$0	\$650,000	\$0	\$0
2016/17	Plant & Equipment	Projects	Site setup	\$0	\$0	\$0	\$0	\$0
2016/17	Plant & Equipment	Network	Firewalls, Links, Upgrades & backup Links	\$12,000	\$0	\$0	\$0	\$12,000
2016/17	Plant & Equipment	Computer Services	Replacements and expansions	\$14,000	\$0	\$0	\$0	\$14,000
2016/17	Plant & Equipment	SAAN	Expansion (Trays)	\$25,000	\$0	\$0	\$25,000	\$0
2016/17	Plant & Equipment	Backup Hardware Replacements	Site recovery manager Project: Tape drive for disaster recovery	\$25,000	\$0	\$0	\$0	\$25,000
2016/17	Plant & Equipment	Printers	Printers	\$25,000	\$0	\$0	\$0	\$25,000
2016/17	Plant & Equipment	Computer Mobility	Computer Mobility	\$40,000	\$0	\$40,000	\$0	\$0
2016/17	Plant & Equipment	Microwave Redundancy	Microwave Redundancy for Amaz/James Streets	\$75,000	\$0	\$0	\$0	\$75,000
2016/17	Plant & Equipment	Business (corporate software purchases)	Budget spreadsheet	\$85,000	\$0	\$85,000	\$0	\$0
2016/17	Plant & Equipment	Various	Youth Mobile Activities Trailer (Fleet)	\$120,000	\$60,000	\$120,000	\$0	\$0
2016/17	Plant & Equipment	Fleet Replacement Program	Fleet Renewal Program based on Asset Management Plan	\$2,250,000	\$0	\$0	\$0	\$2,250,000
2016/17	Road & Drainage	Scenic Hwy	Stormwater Beach Outlet Rock Protection - opp 144 Scenic Hwy Limermeer. This will involve a rock pad and energy dissipation in accordance with QUDM for a pipe outlet	\$10,000	\$0	\$0	\$10,000	\$0
2016/17	Road & Drainage	Zilbe	Stormwater Beach Outlet Rock Protection - adjacent to 4 Coral Close. This will involve a rock pad and energy dissipation in accordance with QUDM for a pipe outlet	\$10,000	\$0	\$0	\$10,000	\$0
2016/17	Road & Drainage	Keppeel Tee	The length is some 80m, and follows the trunk water main clearing. Timber and gravel steps will be required at the Keppeel Tee end, and a 1.2m gravel pathway will suit the natural ground levels	\$10,000	\$0	\$10,000	\$0	\$0
2016/17	Road & Drainage	Auton Johnson Rd	Overlay existing 4m wide roadway	\$20,000	\$0	\$0	\$0	\$20,000
2016/17	Road & Drainage	Jervings Rd	New 20m x 4.2m concrete roadway	\$20,000	\$0	\$0	\$0	\$20,000
2016/17	Road & Drainage	Pacific Heights Road	Yepoon Pathway/Bike Plan - Northern Network Along Footpath on Southern Side of Pacific Heights Road 250m. Scope of works to be confirmed	\$24,000	\$0	\$24,000	\$0	\$0
2016/17	Road & Drainage	Various	Signage and GP replacement	\$25,000	\$0	\$0	\$0	\$25,000
2016/17	Road & Drainage	56 & 58 Pattison Street, Emu Park	Stage 2 - Open Drain Flowing Through Private Property, No Drainage Easement. Obtain Drainage Easement; Pipe OS Flow and Provide Open Drain for Q100 Overland Flow	\$25,000	\$0	\$0	\$25,000	\$0
2016/17	Road & Drainage	Torelliana St	Concrete Pathway 90m new	\$25,000	\$0	\$25,000	\$0	\$0
2016/17	Road & Drainage	Various	Replace inefficient inlets	\$30,000	\$0	\$0	\$0	\$30,000
2016/17	Road & Drainage	Farnborough Road	Install car parking near toilet block	\$30,000	\$0	\$30,000	\$0	\$0



LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Cost by Type		
						New	Upgrade	Renewal
2016/17	Road & Drainage	Anglewood Road	Upgrade gravel floodways with concrete slab	\$30,000	\$30,000	\$30,000	\$0	\$0
2016/17	Road & Drainage	Milman Road	Replace existing damage,short,narrow floodways - 30m * 6.5m	\$30,000	\$30,000	\$0	\$9,000	\$21,000
2016/17	Road & Drainage	Milman Road	Replace existing damage,short,narrow floodways - 30m * 6.5m. Deferred from 15/16	\$40,000	\$40,000	\$0	\$12,000	\$28,000
2016/17	Road & Drainage	Lusholme Rd	Floodway 20m * 4.2m	\$40,000	\$40,000	\$0	\$0	\$0
2016/17	Road & Drainage	Tanby Road	Extend Path Along Western Side of Street. 1.5m * 240m	\$45,000	\$45,000	\$0	\$0	\$0
2016/17	Road & Drainage	Coonourra Road	Upgrade gravel floodways with concrete slab	\$45,000	\$45,000	\$0	\$0	\$0
2016/17	Road & Drainage	Coonourra Road	Salent Bus Set Down Area (street \$15k)	\$45,000	\$45,000	\$0	\$0	\$0
2016/17	Road & Drainage	Tarangamba Road	Extend Network on Southern Side of Road, 150m	\$46,875	\$46,875	\$0	\$0	\$0
2016/17	Road & Drainage	Tanby Rd (Nth)	Western Side of Tanby Rd. Construct new 300m long footpath. This is related to Destinations - Yeppoon High School and increasing res density off Tanby Rd Nth	\$47,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Hidden Valley Rd	Land Acquisition - Concept design layout to identify the land area	\$50,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Various	Annual Road Safety Minor Works Program	\$50,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Stevenson St	Stormwater overflow works from kerb at Cnr Stevenson and Barnes St	\$50,000	\$0	\$0	\$50,000	\$0
2016/17	Road & Drainage	Fig Tree Creek	Clear mangroves yr 4 of annual program for 4 years	\$50,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Various	Guardrail and safety fencing replacements	\$50,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Various	Bus Shelter Program	\$50,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Coonourra Road	Replace existing damage,short,narrow floodways. Deferred	\$52,000	\$52,000	\$0	\$0	\$0
2016/17	Road & Drainage	Various Urban	Streetlighting Program (new lights)	\$75,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Various	Renew and upgrade locality and welcome signage	\$75,000	\$0	\$0	\$37,500	\$37,500
2016/17	Road & Drainage	Anglewood Road	Replace existing damage,short,narrow floodways. Deferred from 15/16	\$88,000	\$0	\$0	\$26,400	\$61,600
2016/17	Road & Drainage	Rossmoys Road	Bus Set Down Improvements	\$90,000	\$0	\$0	\$90,000	\$0
2016/17	Road & Drainage	Coonourra Road	Replace existing damage,short,narrow floodways - 60m * 8m. Deferred from 15/16	\$100,000	\$100,000	\$0	\$0	\$0
2016/17	Road & Drainage	Yeppoon	Flood Mitigation Subsidy Program - Project 6 - Improve channels from street to creek	\$100,000	\$50,000	\$50,000	\$0	\$0
2016/17	Road & Drainage	Various unsealed roads	Sealot - Emu Park Bus Setdown + Tids	\$100,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Pacific Heights Road	Upgrade gravel floodways	\$100,000	\$100,000	\$0	\$0	\$0
2016/17	Road & Drainage	Adelaide Park Road	230m long 2.5m wide concrete offroad	\$109,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Coonourra Rd	Construct Path Along Northern Side 400m	\$120,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Condingley Street	Additional 4x900 dia pipes to existing culvert to increase invertivity of over topping	\$135,000	\$0	\$0	\$135,000	\$0
2016/17	Road & Drainage	Various	2.5m wide path east side (300m)	\$143,750	\$0	\$0	\$143,750	\$0
2016/17	Road & Drainage	Various	Normal annual amount for future projects	\$150,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Vin E Jones Memorial Drive	Installation of lighting at roundabout	\$150,000	\$0	\$0	\$150,000	\$0
2016/17	Road & Drainage	Various sealed roads	Replace existing damage,short,narrow floodways	\$150,000	\$0	\$0	\$0	\$0
2016/17	Road & Drainage	Mt Chalmers Rd	Rehabilitate existing sealed pavement	\$200,000	\$0	\$0	\$45,000	\$155,000
2016/17	Road & Drainage	Tarangamba Road	Stage 1 - Land acquisition, design and town planning for proposed bus set down	\$250,000	\$125,000	\$125,000	\$0	\$0

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LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2016

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Govt by Type		
						New	Upgrade	Renewal
2016/17	Road & Drainage	Stoney Creek Road	Seal approaches to new culverts including from start of road (450m & 350m) - Stage 2 - 2nd culvert at Ch 2.13km	\$250,000	\$0	\$0	\$250,000	\$50,000
2016/17	Road & Drainage	Steiner Rd	Upgrade to sealed standard 6.5m wide	\$300,000	\$300,000	\$0	\$210,000	\$90,000
2016/17	Road & Drainage	Hughes Street	Widening, K&C and drainage	\$300,000	\$0	\$0	\$240,000	\$60,000
2016/17	Road & Drainage	Various	Annual resal program - Rural	\$300,000	\$0	\$0	\$0	\$300,000
2016/17	Road & Drainage	Yerpoon Creek Tributary (A)	Establish major drainage system corridor	\$325,000	\$0	\$0	\$325,000	\$0
2016/17	Road & Drainage	Various - Program B	Renewal of unsealed gravel running surface	\$330,000	\$0	\$0	\$0	\$330,000
2016/17	Road & Drainage	Various	Annual resal program - Urban	\$370,000	\$0	\$0	\$0	\$370,000
2016/17	Road & Drainage	Pacific Heights	Establish major drainage system corridor	\$392,000	\$0	\$0	\$392,000	\$0
2016/17	Road & Drainage	Lake Mary Road	Stage 2 - Construct 6 km (Ch 12 to 18km to Gravel Road Standard, Form and Gravel the Previously Unconstructed Section	\$400,000	\$0	\$0	\$280,000	\$120,000
2016/17	Road & Drainage	Todds Road	Realign and resheet existing track into realigned road reserve 4.7km x 6m x 100mm. To be done in conjunction with section between 4.7km and 6.5km	\$500,000	\$500,000	\$0	\$0	\$0
2016/17	Road & Drainage	Adelaide Park Road	Stage 1 - Upgrade approximately 0.5km to standard of recent strategic link from CBD to Northern suburbs including major drainage under road	\$600,000	\$94,193	\$0	\$420,000	\$180,000
2016/17	Road & Drainage	Whitman Street	Reconstruction (210m x 8.0m)	\$700,000	\$700,000	\$0	\$0	\$0
2016/17	Road & Drainage	Scenic Highway	TIDS - Major Intersection Upgrade SRM 24	\$958,090	\$267,680	\$0	\$670,663	\$287,427
2016/17	Road & Drainage	Various - Program A	Renewal of unsealed gravel running surface	\$1,300,000	\$0	\$0	\$0	\$1,300,000
2016/17	Road & Drainage	Various	Asset renewals identified by Asset Management Plan. Sealed Pavement Renewals	\$2,000,000	\$0	\$0	\$0	\$2,000,000
2016/17	Road & Drainage	Panorama Drive	R&R - Stage 2 construction - Major Rural Collector (SRM 1A)	\$7,000,000	\$1,500,000	\$0	\$7,000,000	\$0
2016/17	Road & Drainage	Scenic Hwy	Merica restoration (MORRA)	\$7,500,000	\$6,250,000	\$0	\$4,500,000	\$1,500,000
2016/17	Bridges	Warribee Road	Replace Timber Bridge	\$350,000	\$0	\$0	\$0	\$350,000
2016/17	Water	Glenprairie Road	Marlborough Bore Switch Board Replacement	\$30,000	\$0	\$0	\$0	\$30,000
2016/17	Water	Various	Water Meter Replacement Program	\$30,000	\$0	\$0	\$0	\$30,000
2016/17	Water	Woodbury Water Treatment Plant	Replacement of a vibrator is required to prevent compaction of lime in the lime silo, which is currently causing lime dosing problems at the WTP. In 13-14 budget, to be deferred from 14/15	\$35,000	\$0	\$0	\$0	\$35,000
2016/17	Water	Various	Property Service Replacements	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Water	Emu Park	C - W U&H Replacement Program	\$52,750	\$0	\$0	\$0	\$52,750
2016/17	Water	Meekville Hill	Backup Generator to Emu Park High Zone	\$60,000	\$0	\$0	\$60,000	\$0
2016/17	Water	Oymore	Backup Generator to Meekville High Zone	\$60,000	\$0	\$0	\$60,000	\$0
2016/17	Water	Various	O-W-Main Reticulation Renewal Galvanised & Poly Pipe	\$70,000	\$0	\$0	\$0	\$70,000
2016/17	Water	Various	Valve & Hydrant Replacement Program	\$75,000	\$0	\$0	\$0	\$75,000
2016/17	Water	Various	R-W-Mainline - Water Reticulation Upgrade	\$140,000	\$0	\$0	\$140,000	\$0
2016/17	Water	Saint Fabus Reservoir	Inverness Booster Pump Station - Stage 2 - Construction. Deferred from 14-15	\$200,000	\$0	\$0	\$0	\$200,000
2016/17	Water	Various	C - WPS Pacific Heights HZ	\$220,000	\$0	\$0	\$0	\$220,000
2016/17	Water	Via E Jones Memorial Drive	Replace 200 dia PVC Mains Via E Jones	\$256,000	\$0	\$0	\$0	\$256,000

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LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Costs by Type		
						New	Upgrade	Renewal
2016/17	Water	Scenic Highway	Main (Trunk) Hebsa Replacement at Causeway embankment	\$400,000	\$0	\$0	\$0	\$400,000
2016/17	Water	Various	Asset renewals identified by Asset Management Plan	\$2,600,000	\$0	\$0	\$0	\$2,600,000
2016/17	Sewerage	Various	Sewer jump up refurbishment program - Rehabilitation work will minimise threat of failure and reduce the impact on our customers	\$15,000	\$0	\$0	\$0	\$15,000
2016/17	Sewerage	Various	[R] C-SPS Ypn - Annual Nominal	\$18,900	\$0	\$0	\$0	\$18,900
2016/17	Sewerage	Various	Misc Equipment	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Sewerage	Kinka Area Stage 3	[N] C - S Main Kinka Stage 3 Retic Design	\$53,121	\$0	\$0	\$0	\$53,121
2016/17	Sewerage		C - S Main Refurbish Reticulation - Annual nominal	\$100,000	\$0	\$0	\$0	\$100,000
2016/17	Sewerage		[N] C - S Main (Gravity) 450mm Whitman St (planning report required to confirm lining & size)	\$220,000	\$0	\$0	\$0	\$220,000
2016/17	Sewerage	Whitman Street	[N] C-5 Main to Millroy SPS Gravity extension	\$300,000	\$0	\$0	\$0	\$300,000
2016/17	Sewerage	Jabiru Drive	Septage receiving Pump Well	\$335,000	\$0	\$0	\$0	\$335,000
2016/17	Sewerage	Yeppoon STP	Sewer Rising Main-200mm Farnborough Road Trunk	\$400,000	\$0	\$0	\$0	\$400,000
2016/17	Sewerage	Farnborough Road	[R] Sewer Main Relining & associated works	\$531,983	\$0	\$0	\$0	\$531,983
2016/17	Sewerage		[R] C-S Main Hidden Valley Sewerage (Retic) - construction	\$600,000	\$0	\$0	\$0	\$600,000
2016/17	Sewerage	Farnborough Road	[N] C-SPS Farnborough Road PS&Z	\$800,000	\$0	\$0	\$0	\$800,000
2016/17	Sewerage	Charles Street	[N] C-SPS Charles Street	\$1,000,000	\$0	\$0	\$0	\$1,000,000
2016/17	Site Improvements	Yeppoon	Surf club - cafe options study	\$1,500,000	\$0	\$0	\$0	\$1,500,000
2016/17	Site Improvements	Various	Fencing/Gates/Busbards Renewal Program	\$10,000	\$0	\$0	\$0	\$10,000
2016/17	Site Improvements		Barmarneye Road Dwelling - Finishes (deferred from 15-16)	\$13,000	\$0	\$0	\$0	\$13,000
2016/17	Site Improvements	Cordingley St Office	Install Operable wall to extend current training room for Local Disaster Coordination Centre	\$15,000	\$0	\$0	\$0	\$15,000
2016/17	Site Improvements	Animal Transport vehicles	2 x purpose built canopies	\$15,000	\$0	\$0	\$0	\$15,000
2016/17	Site Improvements	Regional	BBQ renewals	\$15,000	\$0	\$0	\$0	\$15,000
2016/17	Site Improvements	Avaux Parade Office	Perimeter fence and front gate	\$20,000	\$0	\$0	\$0	\$20,000
2016/17	Site Improvements	Bell Park	Call Tower Repairs	\$20,000	\$0	\$0	\$0	\$20,000
2016/17	Site Improvements	Malborough Pool	Replacement of concourse cracked and uneven, improve concourse drainage and replace aged automatic dosing unit with simple operation for ease of use by volunteer pool operators (nominated in committees). Defer to 2016/17	\$20,000	\$0	\$0	\$0	\$20,000
2016/17	Site Improvements	Various	Park Furniture & Fixtures Replacements	\$20,000	\$0	\$0	\$0	\$20,000
2016/17	Site Improvements	Shire wide	Bin surround replacements	\$20,000	\$0	\$0	\$0	\$20,000
2016/17	Site Improvements	Regional	Irrigation Renewal Program	\$20,000	\$0	\$0	\$0	\$20,000
2016/17	Site Improvements	Various	Playground Equipment Renewal Program	\$30,000	\$0	\$0	\$0	\$30,000
2016/17	Site Improvements	TMS Sawmill	TMS sawmill power study	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Site Improvements	Causeway Lake	Dredging Study	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Site Improvements	Yeppoon Landfill	Seal cardboard recycling area	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Site Improvements	Marlborough	Library relocation	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Site Improvements	Yeppoon Library	New Toilet	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Site Improvements	Various	Preparation of a Shoreline Erosion Management Plan	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Site Improvements	Cordingley Street Depot Building	Replace worn carpet to upstairs area of new admin building	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Site Improvements	Emu Park	Repair to CWA rotunda	\$50,000	\$0	\$0	\$0	\$50,000

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Costs by Type		
						New	Upgrade	Removal
2016/17	Site Improvements	Various	Upgrade of existing beach accesses	\$50,000	\$0	\$0	\$0	\$50,000
2016/17	Site Improvements	Various	Amenities Renewal Program	\$75,000	\$0	\$0	\$0	\$75,000
2016/17	Site Improvements	Stange Bay	Septic Upgrade	\$100,000	\$0	\$0	\$1,000,000	\$0
2016/17	Site Improvements	Yeppoon Landfill	Gate house upgrade (inconjunction with relocation of nursery to landfill)	\$100,000	\$0	\$0	\$1,000,000	\$0
2016/17	Site Improvements	Mullambin Beach	Develop Open Space into district park - Stage 3 (playground equipment, amenities, BBQ's, gardens, parking)	\$100,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Yeppoon Library	Repair internal and external surfaces	\$100,000	\$0	\$0	\$0	\$100,000
2016/17	Site Improvements	Emu Park Community Hall	Restumping of building. Estimate is very loose. Also nominated by Communities in 17-18	\$100,000	\$0	\$0	\$0	\$100,000
2016/17	Site Improvements	Yeppoon Beachfront	Replace non compliant -and defective lighting - Stages 2&4 of Anderson Consulting report (now deferred to 16/17 pending completion of waterpark)	\$125,000	\$0	\$0	\$0	\$125,000
2016/17	Site Improvements	Mullambin Beach	Develop open space into district park - Stage 1 (includes playground equipment, amenities, BBQ's, gardens, parking, etc)	\$150,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Bell Park	Construct parking areas either side of entrance to Bell Park from Hill St, includes provision of concrete inverts and removal of drainage blockages that prevent major flows out of Hill St	\$150,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Yeppoon CBD	Multi-deck car park - design costs (need to look at integration with Strand development)	\$200,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Yeppoon CBD	Queen St/Berry St/Anzac Pde shared space functional design	\$200,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Emu Park	Kerr Park Enhancements including pathways and CWA area refurbishments	\$250,000	\$250,000	\$0	\$0	\$125,000
2016/17	Site Improvements	Coorooman Creek Boat Ramp	Water, Sewer & Electrical services and amenity block upgrade	\$250,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Yeppoon Depot (landfill site)	New Community Nursery needed due to redevelopment of Cordingley St Depot	\$300,000	\$150,000	\$0	\$0	\$0
2016/17	Site Improvements	Coorooman Creek Boat Ramp	Upgrade parking facilities by addition of car & trailer spaces (stage 2)	\$300,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Emu Park SLSC	Stage 2 - carry over from 14/15. Extend Existing beach wall 40m south from existing concrete SLSC boat ramp to timber SLSC boat ramp. Concrete boat ramp. No works done in 14/15, and asbestos dump exposed during Jan 2014 high sea event	\$350,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Yeppoon CBD	Hill Street Median Car Park - Design and Construct	\$500,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Yeppoon Landfill	Stage 2 - Western Stormwater Diversion Drain (construction) - Need to meet EP requirements	\$500,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Capicorm Coast	Cap Coast Cemetery Replacement - Stage 3 - Construction	\$500,000	\$0	\$0	\$0	\$0
2016/17	Site Improvements	Yeppoon CBD	Forebore Stages 4 and 5 & Emu Park CBD Sig 2 - assumes \$30m project with 50% CAT D funding. Assumes \$100k lease for cafe/restaurant/mini-golf return post construction	\$4,000,000	\$2,000,000	\$0	\$0	\$0
2016/17	Land Development	Pineapple Drive	Council Industrial Development - Stage 2 - Design and preliminary works. \$200k bought forward from 16/17	\$200,000	\$0	\$0	\$0	\$0
2016/17	Land Development	Cordingley St - Depot	Cordingley St HomeMaker centre - subdivision works	\$2,000,000	\$0	\$0	\$0	\$0

ANNUAL BUSINESS PLAN 2015 - 2018

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Locality	Proposed Works	Est Amount	Expend Funding	Total Cost By Type		
						New	Upgrade	Renewal
2017/18	Land	Various	Nominal amount for minor land acquisitions	\$150,000	\$0	\$0	\$0	\$0
2017/18	Buildings	Yepoon - John St	Building extension, Community Centre, John St	\$500,000	\$0	\$0	\$0	\$0
2017/18	Buildings	Yepoon	Amaze Parade - Demolish old Yepoon STP. Reconfig of depot site	\$1,000,000	\$0	\$0	\$0	\$0
2017/18	Plant & Equipment	Network	Firewalls, Links Upgrades & backup Links	\$17,000	\$0	\$0	\$0	\$17,000
2017/18	Plant & Equipment	Business (corporate software purchases)	New Corporate Software	\$25,000	\$0	\$0	\$0	\$25,000
2017/18	Plant & Equipment	Printers	Printers	\$25,000	\$0	\$0	\$0	\$25,000
2017/18	Plant & Equipment	Backup Hardware Replacements	Site recovery manager Project Tape drive for disaster recovery	\$25,000	\$0	\$0	\$0	\$25,000
2017/18	Plant & Equipment	SAN	Expansion (Trays)	\$52,000	\$0	\$0	\$0	\$52,000
2017/18	Plant & Equipment	Remote Access solution Citrix Upgrade	Remote Access solution Citrix Upgrade	\$55,000	\$0	\$0	\$0	\$55,000
2017/18	Plant & Equipment	Switches/Routers/UPS	Replacements	\$80,000	\$0	\$0	\$0	\$80,000
2017/18	Plant & Equipment	Microwave replacement	Replacement	\$85,000	\$0	\$0	\$0	\$85,000
2017/18	Plant & Equipment	Computer Servers	Replacements and expansions	\$85,000	\$0	\$0	\$0	\$85,000
2017/18	Plant & Equipment	Outsource	Data Centre Location	\$530,000	\$0	\$0	\$0	\$530,000
2017/18	Plant & Equipment	Fleet Replacement Program	Fleet Renewal Program based on Asset Management Plan	\$2,250,000	\$0	\$0	\$0	\$2,250,000
2017/18	Road & Drainage	Various	Signage and GP replacement	\$25,000	\$0	\$0	\$0	\$25,000
2017/18	Road & Drainage	126 Rockhampton Road, Yepoon	Service Road Collecting Road & Road Reserve Rainfall Runoff & Discharging to Private Property - Lot 8 R6608278					
2017/18	Road & Drainage	Dry Weather Rd	Acquisition of Easement Through Lot 8 R6608278 & Installation Of Pipe To Rear Of Allotment. Delayed to 17/18	\$25,000	\$0	\$0	\$0	\$25,000
2017/18	Road & Drainage	Sheppard Rd	New Concrete Floodway - 20m x 6.5m	\$25,000	\$0	\$0	\$0	\$25,000
2017/18	Road & Drainage	Glenparle Rd	New Concrete Floodway - 20m x 6.5m	\$30,000	\$0	\$0	\$0	\$30,000
2017/18	Road & Drainage	Various	Overlay existing concrete floodway	\$30,000	\$0	\$0	\$0	\$30,000
2017/18	Road & Drainage	Mt Bison Rd No. 2	Replace inefficient inlets	\$30,000	\$0	\$0	\$0	\$30,000
2017/18	Road & Drainage	Davidson St	Sidetrack Mamelon Creek	\$30,000	\$0	\$0	\$0	\$30,000
2017/18	Road & Drainage	Coxwold Place	Construct Kerb and Channel for 120m	\$30,000	\$0	\$0	\$0	\$30,000
2017/18	Road & Drainage	Braithwaite St	Reinstate overlaid flow path, temporary and permanent improvements to gully pits	\$30,000	\$0	\$0	\$0	\$30,000
2017/18	Road & Drainage	Coomburra Rd No. 3	120m of shared pathway	\$40,000	\$0	\$0	\$0	\$40,000
2017/18	Road & Drainage	Stange Bay Rd	Overlay existing concrete floodway at Coppermine Creek	\$40,000	\$0	\$0	\$0	\$40,000
2017/18	Road & Drainage	Various Urban	Overlay existing concrete floodway at Wadlian Creek - 20m x 6.5m	\$40,000	\$0	\$0	\$0	\$40,000
2017/18	Road & Drainage	Various	Street Lighting - Fitting Replacement (incl. Lamp and Control Gear) - BI Annual Program	\$40,000	\$0	\$0	\$0	\$40,000
2017/18	Road & Drainage	9 Guy St - Yepoon	Annual Road Safety Minor Works Program	\$50,000	\$0	\$0	\$0	\$50,000
2017/18	Road & Drainage	Stange Bay Rd	Adjust inlets and cut open channel through park	\$50,000	\$0	\$0	\$0	\$50,000
2017/18	Road & Drainage	Explorer Park	New Concrete Floodway - 30m x 6.5m	\$50,000	\$0	\$0	\$0	\$50,000
2017/18	Road & Drainage	Mt Bison Rd No. 1	Construct footpath along existing track	\$50,000	\$0	\$0	\$0	\$50,000
2017/18	Road & Drainage	Various	Overlay existing concrete floodway	\$50,000	\$0	\$0	\$0	\$50,000
2017/18	Road & Drainage	Various	Guardrail and safety Fencing Replacements	\$50,000	\$0	\$0	\$0	\$50,000
2017/18	Road & Drainage	Lamberton St	Bus Shelter Program	\$50,000	\$0	\$0	\$0	\$50,000
2017/18	Road & Drainage	Various	110m of new 600da RCP	\$60,000	\$0	\$0	\$0	\$60,000

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2016

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Govt by Type		
						New	Upgrade	Renewal
2017/18	Road & Drainage	Chy St, Emu Park	Concrete invert and pipe under Chy St. Plus rock lined channel upstream & downstream	\$70,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Spangie Bay Rd	Overlay existing floodway at Ewan Creek	\$70,000	\$0	\$0	\$0	\$70,000
2017/18	Road & Drainage	Macdonald St	Install K&C both sides (1.10m one side and 1.20m the other)	\$75,000	\$0	\$0	\$0	\$75,000
2017/18	Road & Drainage	Various Urban	Streetlighting Program (new lights)	\$75,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Barmeneye Rd	Construct 2m wide x 300m long path on northern side of Barmeneye Rd. The priority for this section of pathway involves senior age residents of adjacent retirement type residential area	\$80,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Singleton St	An improved sag overflow design is being undertaken at Snow St, which may be applicable here	\$100,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Ruacourse Rd	Floodway near Barmeneye Rd needs to be lowered or significant pipe upgrades. Current floodway is an obstruction to flows in Courtoiry Ct.	\$100,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Willang Street - Oymore	Rehabilitate existing sealed pavement. Consider upgrading remaining 200m to sealed standard at same time	\$100,000	\$0	\$0	\$0	\$100,000
2017/18	Road & Drainage	Dempsey Street - Oymore	Rehabilitate existing sealed pavement	\$120,000	\$0	\$0	\$0	\$120,000
2017/18	Road & Drainage	Hinz Ave	Stage 2 - upgrade to setback zone at Farnborough school. Traffic islands and lighting	\$150,000	\$0	\$0	\$0	\$75,000
2017/18	Road & Drainage	Hill St, Emu Park	Provide sealed parking and pedestrian path on north side of Hill St from Emu St to boat camp car park (8m x 140m)	\$150,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Various	Pre-Project Planning and Design	\$200,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Mulbra Rd	Rehabilitate existing sealed pavement	\$200,000	\$0	\$0	\$0	\$200,000
2017/18	Road & Drainage	Pacific Heights Rd	K&C/P both sides	\$270,000	\$0	\$0	\$0	\$270,000
2017/18	Road & Drainage	Various	Annual resal program - Rural	\$300,000	\$0	\$0	\$0	\$300,000
2017/18	Road & Drainage	Various - Program B	Renewal of unsealed gravel running surface	\$330,000	\$0	\$0	\$0	\$330,000
2017/18	Road & Drainage	Todds Road	1.8km gravel road in new road reserve. This work to follow on from section between Ingrey Rd and Ch4.7km	\$350,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Scenic Hwy	Upgrade intersection to signals. The site has been the subject of a few customer requests and a black spot application in the past	\$350,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Various	Annual resal program - Urban	\$350,000	\$0	\$0	\$0	\$350,000
2017/18	Road & Drainage	Whites Rd	Rehabilitate existing sealed pavement	\$350,000	\$0	\$0	\$0	\$350,000
2017/18	Road & Drainage	Woodvale Park Rd	Full Construction (1.5m x 5m) - M55	\$450,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Adelaide Park Road	Stage 2 - Upgrade approximately 0.5km to standard of recent strategic link from CBD to Northern suburbs including major drainage under road	\$600,000	\$0	\$0	\$0	\$180,000
2017/18	Road & Drainage	Scenic Highway	Intersection upgrade traffic signals (TI05) & (R40)	\$825,000	\$765,647	\$0	\$0	\$160,353
2017/18	Road & Drainage	Various - Program A	Renewal of unsealed gravel running surface	\$1,300,000	\$0	\$0	\$0	\$1,300,000
2017/18	Road & Drainage	Matthew Findlers Drive	Full reconstruction	\$1,500,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Todds Road	Realign and resheet existing track into realigned road reserve 2.9km x 6m x 100mm. Brought forward from 12/12 to 16/17 and estimate revised from \$700K	\$1,750,000	\$0	\$0	\$0	\$0
2017/18	Road & Drainage	Tarangamba Road	Roundabout (TI05)	\$1,750,400	\$612,680	\$0	\$0	\$1,137,720



LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	New	Upgrade	Renewal
2017/18	Road & Drainage	Various	Asset renewals identified by Asset Management Plan. Sealed Pavement Renewals	\$2,000,000	\$0	\$0	\$0	\$2,000,000
2017/18	Road & Drainage	Panorama Drive	Stage 3 construction - Major Rural Collector (R4E)	\$5,000,000	\$1,500,000	\$3,500,000	\$1,000,000	\$500,000
2017/18	Bridges	Doonside Road	Replace Timber Bridge	\$600,000	\$0	\$0	\$0	\$600,000
2017/18	Water	Farnborough	Main WPS & Reservoir	\$21,780	\$0	\$0	\$0	\$21,780
2017/18	Water	Various	C - W Meter Replacement Program	\$30,000	\$0	\$0	\$0	\$30,000
2017/18	Water	Various	Water Meter Replacement Program	\$40,000	\$0	\$0	\$0	\$40,000
2017/18	Water	Various	Priority Service Replacements.	\$50,000	\$0	\$0	\$0	\$50,000
2017/18	Water	Various	C - W V&H Replacement Program	\$52,750	\$0	\$0	\$0	\$52,750
2017/18	Water	Ogmore	O-W Main Reticulation Renewal Galvanised & Poly Pipe	\$70,000	\$0	\$0	\$0	\$70,000
2017/18	Water	Various	Valve & Hydrant Replacement Program	\$75,000	\$0	\$0	\$0	\$75,000
2017/18	Water	St Faiths Res	Inlet and Outlet pipework upgrade. Reservoirs 1 & 2	\$200,000	\$0	\$0	\$200,000	\$0
2017/18	Water	Various	W-Main Replacement Reticulation	\$500,000	\$0	\$0	\$0	\$500,000
2017/18	Water	Hewitt Street	C - W Main (Trunk) 200mm Hewitt St NZ - required to maintain compliance with service delivery standards. Delayed to 17/18	\$520,000	\$0	\$520,000	\$0	\$0
2017/18	Water	Various	C - W Main (Trunk) 375mm Swindon Rd	\$1,400,000	\$0	\$1,400,000	\$0	\$0
2017/18	Water	Various	Asset renewals identified by Asset Management Plan	\$2,800,000	\$0	\$0	\$0	\$2,800,000
2017/18	Sewerage	Various	Sewer jump up refurbishment program	\$15,000	\$0	\$0	\$0	\$15,000
2017/18	Sewerage	Various	[R] C-SPS Emu Park - Annual Nominal	\$20,000	\$0	\$0	\$0	\$20,000
2017/18	Sewerage	Various	[R] C-S Main Refurbish Reticulation - Annual nominal	\$100,000	\$0	\$0	\$0	\$100,000
2017/18	Sewerage	Various	[N] C-S-Main (Rising) 150mm Bell Park Emu Park East from PS&Z	\$111,000	\$0	\$111,000	\$0	\$0
2017/18	Sewerage	Reef Street	Sewer Main (Gravity) Reef St Design	\$117,000	\$0	\$117,000	\$0	\$0
2017/18	Sewerage	Various	[R] C-SPS Yrn - Annual Nominal	\$128,220	\$0	\$0	\$0	\$128,220
2017/18	Sewerage	Farnborough Road	[N] C-S-Main (Gravity) 300mm Farnborough Road Trunk	\$130,000	\$0	\$130,000	\$0	\$0
2017/18	Sewerage	Various	[N] C - S Main Zibie West RM	\$131,000	\$0	\$131,000	\$0	\$0
2017/18	Sewerage	Various	[N] C - S Main (Rising) 200mm Tanby Rd (Yeppoon CA) relieves to Hidden Valley	\$170,000	\$0	\$170,000	\$0	\$0
2017/18	Sewerage	Various	[N] C-S-Main (Gravity) 300mm James & Normanby Sts	\$189,000	\$0	\$189,000	\$0	\$0
2017/18	Sewerage	Various	[N] C - SPS Zibie West - Design & Construct	\$240,000	\$0	\$240,000	\$0	\$0
2017/18	Sewerage	Various	Asset renewals identified by Asset Management Plan	\$240,000	\$0	\$0	\$0	\$240,000
2017/18	Sewerage	Various	[N] C-SPS Bell Park Emu Park East PS&Z	\$265,000	\$0	\$0	\$0	\$265,000
2017/18	Sewerage	Scenic Highway	[N] C-S-Main (Gravity) 375mm Scenic Hwy	\$341,000	\$0	\$341,000	\$0	\$0
2017/18	Sewerage	CCSEP Emu Park West	Duplication of existing rising main to the EP STP in 375mm diameter	\$470,186	\$0	\$470,186	\$0	\$0
2017/18	Site Improvements	Regional	Fencing/Gates/Bollards Renewal Program	\$12,000	\$0	\$0	\$0	\$12,000
2017/18	Site Improvements	Regional	[R] Lighting	\$14,552	\$0	\$0	\$0	\$14,552
2017/18	Site Improvements	Regional	[R] renewals	\$15,000	\$0	\$0	\$0	\$15,000
2017/18	Site Improvements	Shire wide	Park furniture & Fixtures Replacements	\$20,000	\$0	\$0	\$0	\$20,000
2017/18	Site Improvements	Regional	Bin surmount replacements	\$20,000	\$0	\$0	\$0	\$20,000
2017/18	Site Improvements	Regional	Irrigation Renewal Program	\$20,000	\$0	\$0	\$0	\$20,000
2017/18	Site Improvements	Yeppoon SES	Supply & Install Sprinkler System - Building is currently technically non-compliant with building codes	\$30,000	\$0	\$0	\$30,000	\$0
2017/18	Site Improvements	Various	Playground Equipment Renewal Program	\$40,000	\$0	\$0	\$0	\$40,000

ANNUAL BUSINESS PLAN 2015 - 2016

LIVINGSTONE SHIRE COUNCIL
CAPITAL BUDGET JULY 2015 - JUNE 2018

Budget Year	Asset Class	Location	Proposed Works	Est Amount	External Funding	Total Cost by Type		
						New	Upgrade	Renewal
2017/18	Site Improvements	Hinz Ave	Construct concrete ramp onto beach	\$50,000	\$0	\$50,000	\$0	\$0
2017/18	Site Improvements	Various	Upgrade of existing beach accesses	\$50,000	\$0	\$50,000	\$0	\$50,000
2017/18	Site Improvements	Regional	[R] Playground - Equipment Renewal Program	\$60,000	\$0	\$60,000	\$0	\$60,000
2017/18	Site Improvements	Various	Amenities Renewal Program	\$75,000	\$0	\$75,000	\$0	\$75,000
2017/18	Site Improvements	Causeway Lake	Dredging works	\$100,000	\$0	\$100,000	\$0	\$0
2017/18	Site Improvements	Gate 3 to Barmarjee Sports Centre - off Neils	Stage 1 - Single lane gravel track with table drain culvert (may require widening of TMR road)	\$100,000	\$0	\$100,000	\$0	\$0
2017/18	Site Improvements	Mullambin Beach	Develop Open Space into district park - Stage 2 (includes playground equipment, amenities, BBQ, gardens, parking)	\$100,000	\$0	\$100,000	\$0	\$0
2017/18	Site Improvements	Zilbe Bay	New playground	\$200,000	\$0	\$200,000	\$0	\$0
2017/18	Site Improvements	Emu Park Sports Complex	Development of Sports Complex, Hartley St - Stage 2	\$500,000	\$0	\$500,000	\$0	\$0
2017/18	Site Improvements	Ross Creek	Reconstruct 90m of revetment on western side of creek	\$500,000	\$0	\$500,000	\$0	\$500,000
2017/18	Site Improvements	Yeppoon CBD	Multi-deck car park - Stage 1 - Ground & 1st floor construction Foreshore Stages 4 and 5 & Emu Park CBD Stg 2 - assumes \$30m project with 50% CAT D external funding. Assumes \$100k lease for cafe/restaurants/mini-golf return post construction. Includes connection of Barry St to Appleton Dve. Will require works at intersection of Queen/Barry & Queen/Amac Pde. Drainage in Barry St will be upgraded	\$3,000,000	\$1,500,000	\$3,000,000	\$0	\$0
2017/18	Site Improvements	Yeppoon Beachfront	Disposal 182 Tamby Road (Old Quarry site), Feasibility and sale processes	\$12,000,000	\$6,000,000	\$12,000,000	\$0	\$0
2017/18	Land Development	Tenby Road	Council Industrial Development - Stage 2 Operational Works, Project Management, Marketing, Commissions, Headworks	\$100,000	\$0	\$100,000	\$0	\$0
2017/18	Land Development	Pineapple Drive		\$2,500,000	\$0	\$2,500,000	\$0	\$0



5.3 Financing the Capital Works Program

Council has a number of sources of funding to finance its Capital Works Program, including:

- General revenue (working capital);
- Funded depreciation;
- New borrowings;
- Developer contributions;
- Capital grants, subsidies and contributions; and
- Proceeds from sale of capital assets.

The following table is the Capital Funding Statement which shows that the funding sources that will be used over the next ten years to finance Council's Capital Works Program.

5.3.1 Capital Funding Statement

Refer to next page.



5.3.1 Capital Funding Statement

LIVINGSTONE SHIRE COUNCIL
Capital Funding Statement
 For the periods ending 30 June 2016 to 2025

Year ended	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25
Sources of capital funding										
General revenue used for capital purposes	64,481	913,809	1,745,578	5,529,573	596,801	6,376,658	5,315,861	6,314,780	5,837,410	6,946,116
Capital reserves utilised in the year	-	-	-	-	-	-	-	-	-	-
Depreciation charges funded	30,862,848	21,964,385	23,376,372	24,870,560	25,262,965	26,773,036	28,143,062	29,542,914	31,076,581	32,414,701
Loan borrowings used:										
New capex	6,200,000	6,450,000	9,800,000	5,000,000	4,000,000	2,000,000	1,200,000	-	-	-
Replacement capex	-	-	-	-	-	-	-	-	-	-
Donated and contributed physical assets:										
New capex	33,503,029	22,209,073	19,333,327	13,090,647	8,350,000	7,775,000	12,275,000	9,525,000	10,025,000	7,525,000
Replacement capex	85,000	-	-	-	-	-	-	-	-	-
Proceeds from the sale of capital assets:										
New capex	-	-	-	-	-	-	-	-	-	-
Replacement capex	-	-	-	-	-	-	-	-	-	-
Existing assets	525,000	714,000	364,000	721,000	495,000	636,000	266,000	648,000	366,000	132,000
Total sources of capital funding	61,230,958	54,271,267	54,868,277	49,011,270	39,404,766	43,560,694	47,199,843	46,030,694	47,306,931	46,417,817
Application of capital funding										
Non current capital assets New Capex:										
Land	2,625,000	125,000	150,000	150,000	100,000	150,000	150,000	150,000	150,000	150,000
Buildings	-	900,000	1,500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Plant and equipment	150,000	270,000	662,000	2,775,500	367,500	40,000	71,250	118,750	68,250	-
Road, drainage and bridge Network	25,910,700	18,523,188	12,875,120	4,805,500	6,617,063	6,145,380	8,515,038	9,433,625	16,021,956	18,321,048
Water	571,000	660,000	2,120,000	5,000,000	972,000	3,672,394	4,190,000	-	-	1,500,000
Sewerage	1,473,840	5,190,104	2,164,166	5,522,000	8,441,926	10,214,869	500,000	-	300,000	-
Other assets	14,484,000	8,185,000	16,080,000	11,850,000	3,550,000	2,320,000	4,250,000	5,540,000	8,150,000	6,065,000
Other assets	45,254,640	33,863,202	35,351,206	29,000,000	20,386,469	23,042,643	26,277,188	34,242,715	24,690,206	26,486,046
Non current capital assets Replacement Capex:										
Land	-	-	-	-	-	-	-	-	-	-
Buildings	2,195,000	2,401,000	2,567,000	2,412,000	2,552,000	2,584,000	2,635,250	2,846,750	2,896,750	2,946,750
Plant and equipment	7,060,800	6,437,527	7,716,280	6,869,500	6,286,441	7,278,020	7,510,000	7,716,000	8,252,267	8,696,524
Road, drainage and bridge Network	1,425,000	3,996,750	3,639,530	3,817,750	3,760,636	3,782,790	3,842,750	3,802,750	3,820,000	3,800,000
Water	578,700	733,000	503,270	565,878	500,000	500,000	525,000	525,000	500,000	500,000
Sewerage	1,358,000	865,000	836,552	701,443	324,000	579,000	309,000	460,000	355,000	-
Other assets	12,595,560	16,596,177	15,262,582	14,306,571	13,595,077	14,913,770	14,972,000	15,560,500	16,014,017	12,868,524
Increase in capital work in progress	-	-	-	-	-	-	-	-	-	-
Principal loan redemptions:										
Existing loans	3,416,758	3,688,895	3,776,621	3,973,702	4,181,288	4,399,718	4,620,559	4,871,408	5,122,860	5,392,686
Loans for new capex	-	202,863	487,968	830,997	1,029,912	1,204,563	1,321,196	1,416,611	1,470,818	1,539,581
Loans for replacement capex	3,416,758	3,791,766	4,264,589	4,804,699	5,211,200	5,604,281	5,950,755	6,288,019	6,693,708	6,932,267
Total applications of capital funding	61,230,958	54,271,267	54,868,277	49,011,270	39,404,766	43,560,694	47,199,843	46,030,694	47,306,931	46,417,817





Revenue and Rating Strategy 2015 - 2016

Part 6



6.1 Revenue Policy



REVENUE STATEMENT 1 July 2015 – 30 June 2016

1. Overview

The purpose of this revenue statement is:

- To provide an explanatory statement outlining and explaining the revenue raising measures adopted in the budget, and
- To comply in all respects with legislative requirements.

2. Applicability

This revenue statement applies to the financial period from 1 July 2015 to 30 June 2016. It is approved in conjunction with the Budget as presented to Council on 21 July 2015.

Council may, by resolution, amend its revenue statement for a financial year at any time before the year ends.

It is not intended that this revenue statement reproduce all related policies. Related policies will be referred to where appropriate and will take precedence should clarification be required.

3. Guideline

Pursuant to the provisions of the *Local Government Act 2009 (the Act)*, the *Local Government Regulation 2012 (the Regulation)* the following explanation of revenue raising measures adopted in the Budget to 30 June 2016 are provided.

Except where otherwise indicated the rates and charges specified in this statement represent the annual amount that would be payable however the amount charged for the financial period will be that for the six month period. Water consumption charge will be levied quarterly.

4. Rates and Charges (section 94 *Local Government Act 2009*)

For the financial year beginning 1 July 2015, Livingstone Shire Council will make and levy rates and charges. Rates and Charges will include:-

- a) Differential General Rates;
- b) Special Rates and Charges;
- c) Separate Charges, and
- d) Utility Charges for Water, Sewerage and Waste Management.

This statement deals with the principles used by Council in fixing rates and charges and if applicable, how the Council will apply user pays principles to utility and general charges.

5. General Rates Rationale

Council accepts that the basis for levying general rates in Queensland is land valuations. Ideally, the general rate would be determined by dividing the total income needed from



5. Policy Statement:

In accordance with the *Local Government Act 2009*, this Revenue Policy will be used in developing Council's budget for the financial period from 1 July 2015 to 30 June 2016.

Where appropriate, Council will be guided by the principles of equity and user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy.

This Policy is prepared in accordance with section 104(5)(c) of the *Local Government Act 2009* and section 193 of the *Local Government Regulation 2012* which provides as follows:-

- (1) *A local government's revenue policy for a financial year must state—*
 - (a) *the principles that the local government intends to apply in the financial year for—*
 - (i) *levying rates and charges; and*
 - (ii) *granting concessions for rates and charges; and*
 - (iii) *recovering overdue rates and charges; and*
 - (iv) *cost-recovery methods; and*
 - (b) *if the local government intends to grant concessions for rates and charges—the purpose for the concessions; and*
 - (c) *the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.*
- (2) *The revenue policy may state guidelines that may be used for preparing the local government's revenue statement.*
- (3) *A local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.*

5.1 Making and Levying Rates and Charges

In making rates and charges, Council is required to comply with the requirements of Commonwealth and State legislation. Council will also have regard to the principles of:

- a) Equity by taking into account the actual and potential demands placed on Council, location and use of land, the unimproved and site value of land and the land's capacity to generate revenue;
- b) Transparency in the making of rates and charges;
- c) Having in place a rating regime that is simple and efficient to administer;
- d) National Competition Policy legislation where applicable (user pays);
- e) Clarity in terms of responsibilities (Council's and ratepayers') in relation to the rating process; and
- f) Timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist the smooth running of the local economy.





5.2 Granting Rebates and Concession for Rates and Charges

5.2.1 In considering the application of concessions, Council will be guided by the principles of:

- a) Equity - by having regard to the different levels of capacity to pay within the local community;
- b) Transparency - by making clear the requirements necessary to receive concessions;
- c) Flexibility – to allow Council to respond to local economic issues;
- d) Impartiality – the same treatment for ratepayers with similar circumstances; and
- e) Responsiveness - by being aware of community expectations of what activities should attract assistance

5.2.2 Consideration may be given by Council to granting a class concession in the event all or part of the local government area is declared a natural disaster area by the Queensland Government.

5.3 Recovery of Unpaid Rates and Charges

Council will exercise its rates recovery powers pursuant to the provisions of Chapter 4, Part 12 of the *Local Government Regulation 2012*, in order to reduce the overall rate burden for ratepayers. It will be guided by the following principles:

- a) Transparency – by making clear the obligations of ratepayers, and the processes used by Council in assisting them to meet their financial obligations;
- b) Clarity and cost effectiveness – in the processes used to recover outstanding rates and charges;
- c) Equity – by having regard to the financial circumstances of different sectors of the community and providing the same treatment for ratepayers with similar circumstances; and
- d) Flexibility – by responding where necessary to changes in the local economy.

5.4 Principles Used for Cost-Recovery Fees

5.4.1 Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees.

5.4.2 Council recognises the validity of fully imposing the user pays principle for its cost recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach, and is founded on the basis that the shire's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.





5.5 Other Matters

5.5.1 Purpose of Concessions

Statutory capability exists for Council to rebate or defer rates in certain circumstances. In considering the application of concessions, Council will be guided by the principles set out in paragraph 5.2 of this policy.

5.5.2 Physical and Social Infrastructure Costs for New Developments

Council requires developers to pay reasonable and relevant contributions towards the cost of physical and social infrastructure required to support their development. Specific charges are detailed in the policies and other material supporting Council's town planning schemes.

These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the shire, it may be necessary to bring forward physical and social infrastructure projects to accommodate the development. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities is not adversely affected, and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

5.6 Delegation of Authority

5.6.1 Authority for the implementation of the Revenue Policy is delegated by Council to the CEO in accordance with section 257 of the *Local Government Act 2009*.

5.6.2 Authority for the day-to-day management of the Revenue Policy is to be delegated by the CEO to the Director Corporate Services and/or the Manager Finance.

6. Changes to this Policy

This Policy is to remain in force until otherwise amended/replaced by resolution of the Council or as required by legislation each year at the commencement of the annual budget process.

7. Repeals

This Policy repeals the former Livingstone Shire Council Policy titled 'Revenue Policy (v2)'.

JUSTIN COMMONS
CHIEF EXECUTIVE OFFICER





6.2 Revenue Statement



REVENUE STATEMENT 1 July 2015 – 30 June 2016

1. Overview

The purpose of this revenue statement is:

- To provide an explanatory statement outlining and explaining the revenue raising measures adopted in the budget, and
- To comply in all respects with legislative requirements.

2. Applicability

This revenue statement applies to the financial period from 1 July 2015 to 30 June 2016. It is approved in conjunction with the Budget as presented to Council on 21 July 2015.

Council may, by resolution, amend its revenue statement for a financial year at any time before the year ends.

It is not intended that this revenue statement reproduce all related policies. Related policies will be referred to where appropriate and will take precedence should clarification be required.

3. Guideline

Pursuant to the provisions of the *Local Government Act 2009 (the Act)*, the *Local Government Regulation 2012 (the Regulation)* the following explanation of revenue raising measures adopted in the Budget to 30 June 2016 are provided.

Except where otherwise indicated the rates and charges specified in this statement represent the annual amount that would be payable however the amount charged for the financial period will be that for the six month period. Water consumption charge will be levied quarterly.

4. Rates and Charges (section 94 *Local Government Act 2009*)

For the financial year beginning 1 July 2015, Livingstone Shire Council will make and levy rates and charges. Rates and Charges will include:-

- a) Differential General Rates;
- b) Special Rates and Charges;
- c) Separate Charges, and
- d) Utility Charges for Water, Sewerage and Waste Management.

This statement deals with the principles used by Council in fixing rates and charges and if applicable, how the Council will apply user pays principles to utility and general charges.

5. General Rates Rationale

Council accepts that the basis for levying general rates in Queensland is land valuations. Ideally, the general rate would be determined by dividing the total income needed from





general rates by the rateable valuation of lands. However there is considerable diversity in the Shire in terms of land use and location (such as between the urban and rural areas), land values, access to, and actual and potential demands for services and facilities.

Council is committed to spreading the general rates burden equitably among broad classes of ratepayer. This does not mean the general rate is levied on a "user pays system". Instead, Council has designed the general rating system taking into account the following factors:

- The relative rateable value of lands and the general rates that would be payable if only one general rate were levied;
- The use of the land as it relates to actual and potential demand for Council services;
- Location of the land as it relates to actual and potential demand for Council services; and
- The impact of rateable valuations on the level of general rates to be paid.

6. General Rates – Categories and Descriptions (Chapter 4, Part 5, Division 1 *Local Government Regulation 2012*)

Council adopts differential general rating for the following reasons:

- Council is committed to spreading the general rates burden equitably;
- The use of a single general rate would not result in an equitable distribution of the rates burden among ratepayers;
- Certain land uses and locations of lands require and/or impose greater demands on Council services relative to other land uses and locations; and
- Valuation relativities between commercial/industrial, lands used for tourist facilities, rural, islands, urban, productive and residential uses, do not reflect the intensity of land use nor the actual or potential demands on Council services and facilities.

Land rating categories are defined by separating the town, island and rural locations of the Council area and then differentiating properties based on the use to which the land is being put. Where it is considered appropriate, relative valuations are used to define land rating categories in order to reduce the variation in general rate charges between consecutive years and limit increases and the quantum of rates to a reasonable level across all land uses.

The Council, for the purpose of making and levying differential general rates, has resolved to categorise all rateable land in its area into twenty nine (29) categories and sub categories specified hereunder in the schedule. The Council delegates to the CEO the power to identify the rating category to which each parcel of rateable land belongs. In undertaking this task the CEO will be guided by the descriptions of each category, and:

- The identifiers for the purpose of such categories are set out within each of the categories specified hereunder in the schedule;
- In applying those identifiers to the rateable land within its area, the CEO may have regard to the intention expressed in relation to the description determined in respect of each such category;
- The primary land use codes supplied by the Department of Natural Resources and Mines and recorded in Council's rating files, identify the principal uses of the land as the indicators of whether rateable land falls within a particular category





(until otherwise decided or amended, those land use codes shall constitute the "land use codes" for rating and charging purposes); and

- Where information becomes available that the land use code provided by the Department of Natural Resources and Mines has been superseded or is incorrect, the property may be included in another rating category by reference to the actual land use of the property and the description adopted for that rating category.

The terms 'UV', 'Unimproved Valuation' 'SV' and 'Site Valuation' refer to the unimproved valuation and Site Valuation assigned by the Queensland Department of Natural Resources and Mines for the applicable year of valuation.

GENERAL RATING CATEGORIES 2015-16

No.	Category	Description	Identifiers (Land Use Codes)
L1	Commercial/ Light industry	Lands where the dominant use or intended use is commercial and light industrial purposes.	1,4,6,7, 10 to 49 (excl. lands in any other category).
L2 (a)	Major shopping centres with a floor area 0 – 10,000 sqm	Lands where the dominant use or intended use is a shopping centre with a floor area of 0 – 10,000 sqm and the rateable valuation is greater than \$2,500,001	12 to 16 inclusive and 23, with a rateable valuation >\$2,500,001
L2 (b)	Major shopping centres with a floor area 10,001 – 50,000 sqm	Lands where the dominant use or intended use is a shopping centre with a floor area greater than 10,000 – 50,000 sqm and the rateable valuation is greater than \$2,500,001.	12 to 16 inclusive and 23, with a rateable valuation >\$2,500,001
L3	Heavy and noxious industry	Lands on the mainland where the purpose of use or intended use is a fuel dump or storage and oil refinery, heavy or general industry, or industry which emanates offensive noise, odour, dust, etc, including abattoirs.	31, 35, 37
L4	Island commercial/ industrial	Lands on the islands where the dominant use or intended use is commercial or light industrial.	1, 4, 6, 7, 10 to 49 (excl. lands in any other category).
L5	Extractive	Lands on the mainland where the purpose of use or intended use extracts minerals or other substances from the ground or other environments including related activities.	40
L6	Other Rural	Lands where the use or intended use is non-residential rural, agricultural or farming purposes.	60 to 63, 67 to 89 and 93 to 94 (excl. 72 or. Lands in any other category).
L6 (a)	Beef Cattle Production 1	Lands where the use or intended use is Cattle Breeding, Grazing or Fattening and the rateable valuation is less than \$1,000,001.	64 to 66


 ANNUAL BUSINESS PLAN 2015 - 2016

L6 (b)	Beef Cattle Production 2	Lands where the use or intended use is Cattle Breeding, Grazing or Fattening and the rateable valuation is greater than \$1,000,000.	64 to 66
L8	Major tourism/accommodation facilities	All lands where the dominant purpose for which it is used or intended for use is that of Accommodation – Tourist Facilities and:- a) The land is used or intended for use commercially for that purpose; b) The land is greater than 5ha. In area; c) The accommodation capacity is greater than 100 rooms.	18
L9	Residential 1	Lands where the dominant use or intended use is residential purposes and the rateable valuation is less than \$125,001.	1, 2 and 6 with a rateable valuation <\$125,001 (excl. lands in any other category).
L10	Residential 2	Lands where the dominant use or intended use is residential purposes and the rateable valuation is more than \$125,000 and less than \$225,001.	1, 2 and 6 with a rateable valuation >\$125,000 but <\$225,001 (excl. lands in any other category).
L11	Residential 3	Lands where the dominant use or intended use is residential purposes and the rateable valuation is more than \$225,000 and less than \$500,001.	1, 2 and 6 with a rateable valuation >\$225,000 but <\$500,001 (excl. lands in any other category).
L12	Residential 4	Lands where the dominant use or intended use is residential purposes and the rateable valuation is more than \$500,000 and less than \$750,001.	1, 2 and 6 with a rateable valuation >\$500,000 but <\$750,001 (excl. lands in any other category).
L13	Residential 5	Lands where the dominant use or intended use is residential purposes and the rateable valuation is more than \$750,000 and less than \$1,000,001.	1, 2 and 6 with a rateable valuation >\$750,000 but <\$1,000,001 (excl. lands in any other category).
L14	Residential 6	Lands where the dominant use or intended use is residential purposes and the rateable valuation is more than \$1,000,000.	1, 2 and 6 with a rateable valuation >\$1,000,000 (excl. lands in any other category).
L15	Large residential homesite 1	Lands where the dominant use or intended use is for residential purposes on a larger parcel of land and the rateable valuation is less than \$225,001.	4, 5, 6, 94 with a rateable valuation <\$225,001 (excl. lands in any other category).



L16	Large residential homesite 2	Lands where the dominant use or intended use is for residential purposes on a larger parcel of land and the rateable valuation is more than \$225,000 and less than \$500,001.	4, 5, 6, 94 with a rateable valuation >\$225,000 but <\$500,001 (excl. lands in any other category).
L17	Large residential homesite 3	Lands where the dominant use or intended use is for residential purposes on a larger parcel of land and the rateable valuation is more than \$500,000 and less than \$1,000,001.	4, 5, 6, 94 with a rateable valuation >\$500,000 but <\$1,000,001 (excl. lands in any other category).
L18	Large residential homesite 4	Lands where the dominant use or intended use is for residential purposes on a larger parcel of land and the rateable valuation is more than \$1,000,000 and less than \$10,000,001.	4, 5, 6, 94 with a rateable valuation >\$1,000,000 but <\$10,000,001 (excl. lands in any other category).
L19	Large residential homesite 5	Lands where the dominant use or intended use is for residential purposes on a larger parcel of land and the rateable valuation is more than \$10,000,000.	4, 5, 6, 94 with a rateable valuation >\$10,000,000 (excl. lands in any other category).
L21	Flats and Strata (residential)	Lands that are part of a community title scheme or a parcel of land for two or more self-contained dwellings (including flats), and the dominant use or intended use is residential purposes.	Land use codes 3, 8 or 9 (excl. lands in any other category).
L22	Strata (commercial/ industrial)	Lands that are part of a community title scheme, and the dominant use or intended use is commercial or industrial purposes.	Land use codes 8 or 9
L23	Strata >500sqm	All land in a Community Title Scheme where the dominant purpose for which the land is used or intended for residential use, the individual lot size not less than 500sqm.	Land use code 9
L24	Vacant urban/rural land >\$0.43m	Lands where the dominant use or intended use is vacant land for development purposes and the rateable valuation is more than \$430,000.	Land use code 1 and 4 with a rateable valuation >\$430,000
L25	Developer concession	Lands that qualify for a discounted valuation pursuant to section 50 of the <i>Land Valuation Act 2010</i> .	Land use code 72
L26	Special uses	Lands on the mainland where the dominant use is non-commercial in nature and the land is used or intended to be used for social and community welfare, defence or education purposes.	Land use codes 21, 50 – 59, 92, 96 – 100
L27(a)	Other \$0 - \$45,000	All lands not included elsewhere with a rateable valuation of less than \$45,001.	Land use codes 90, 91 and 95 or not elsewhere categorised.





L27(b)	Other - >\$45,000	All lands not included elsewhere with a rateable valuation of more than \$45,000.	Land use codes 90, 91 and 95 or not elsewhere categorised.
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Objections to Rate Category Classification

A landowner may object:

- a) Only to the categorisation of the land; and
- b) On the sole ground that, having regard to the description decided by Livingstone Shire Council by which rateable land is categorised, the land should have been included, as at the date of issue of the relevant rate notice, in another rating category.

The objection must be made by giving notice of the objection to the Chief Executive Officer, Council's nominated Rating Decision Maker.

The official objection form is available at Council's Customer Service Centres or alternatively can be downloaded from Council's website: www.livingstone.qld.gov.au.

The notice of the objection must:

1. Be given on the approved form within 30 days after the date of issue of the rate notice or any further period allowed by Livingstone Shire Council;
2. Be addressed to The Chief Executive Officer, Livingstone Shire Council, PO Box 2292, Yeppoon QLD 4703;
3. Nominate the rating category in which the owner claims the land should have been included; and
4. Specify the facts and circumstances on which the claim is based.

On receipt of an objection the Chief Executive Officer or delegated officer will, within 60 days after the end of the period within which the objection had to be made:

1. Consider the categorisation of the land;
2. Consider the facts and circumstances on which the claim is based;
3. Decide to:
 - Allow the objection; or
 - Disallow the objection; or
 - Decide that the land should be included in another rating category; and
4. Give written notice of the decision to the owner, stating the reasons for the decision.

If the owner is not satisfied with the decision an appeal may be started by filing a notice of appeal in the Land Court registry within 42 days after the owner received notice of the decision or failure, in a form approved by the Land Court.

Note that:

- The sole ground on which an owner may object is that Council has miscategorised the land with respect to the criteria for the category in which the land has been included as at the date of issue of the relevant rate notice;
- Giving a notice of objection will not, in the meantime, affect the levy and recovery of rates (the rates as issued must be paid by the due date); and
- If an owner's land is included in another rating category because of the objection, an adjustment of rates will be made.

For the financial period from 1 July 2015 to 30 June 2016 the differential general rates and minimum general rates will be levied pursuant to section 94 of the *Local Government Act 2009*, on the differential general rate categories as follows:



General Rating Categories

Category No.	Category	General Rate (cents in the Dollar of Rateable Value)	Minimum General Rate (\$)
L1	Mainland commercial/light Industry	1.5657	1,180
L2 (a)	Major shopping centres with a floor area 0 – 10,000 sqm	1.8530	16,400
L2 (b)	Major shopping centres with a floor area 10,001 – 50,000 sqm	2.6405	187,450
L3	Heavy and noxious industry	1.8927	2,470
L4	Island commercial / industrial	1.3255	1,560
L5	Extractive	6.2697	2,980
L6	Other Rural	1.3327	1,210
L6 (a)	Beef Cattle Production 1	1.3379	1,210
L6 (b)	Beef Cattle Production 2	1.2352	12,890
L8	Major tourism/accommodation facilities	2.3304	123,780
L9	Residential 1	0.8684	600
L10	Residential 2	0.8250	1,090
L11	Residential 3	0.7816	1,860
L12	Residential 4	0.6965	3,910
L13	Residential 5	0.6514	5,230
L14	Residential 6	0.6088	6,520
L15	Large Residential Homesite 1	0.9353	660
L16	Large Residential Homesite 2	0.8913	2,110
L17	Large Residential Homesite 3	0.8446	4,460
L18	Large Residential Homesite 4	0.7511	8,450
L19	Large Residential Homesite 5	0.6548	75,110
L21	Flats and Strata (residential)	0.9281	660
L22	Strata (commercial/industrial)	1.7471	1,180
L23	Strata >500sqm	2.1204	1,210
L24	Vacant urban land >\$0.43m	1.8321	1,180
L25	Developer concession	1.1287	0
L26	Special uses	1.3757	1,950
L27 (a)	Other \$0 - \$45,000	1.8285	490
L27 (b)	Other >\$45,001	1.6674	1,180

7. Limitation on Rate Increase (Chapter 4, Part 9, Division 3 *Local Government Regulation 2012*)

Council has determined that it is not appropriate to apply limits to increases applicable to any of the Differential Categories identified in this Revenue Statement and will not be making a resolution to limit the increases in Rates and Charges for the current period.



8. Special Rates/Charges (section 94 Local Government Act 2009)

The charges are calculated on the estimated cost to Council of providing the services, Council will make and levy upon identified land pursuant to section 94 of the *Local Government Act 2009*, special charges to defray the expense it incurs in providing identified services or facilities, or engaging in identified activities because, the land or its occupiers has especially benefited, or will especially benefit from, or will have special access to the identified services, facilities or activities, or the occupier of the land or the use made or to be made of the land especially contributes to the need for the services, facility or activity. Revenue raised from these rates will only be used to fund the implementation program for the specific services, facilities or activities. Discount in accordance with section 130 of the *Local Government Regulation 2012* will not apply to these charges.

Rural Fire Services Levy

Pursuant to section 128A of the *Fire and Rescue Service Act 1990* and section 94 of the *Local Government Act 2009*, Council make and levy special charge for the purpose of raising revenue for each Rural Fire Brigade as set out in the table below:

Keppel Group

Rural Fire Brigade	Levy 2015/16	Rural Fire Brigade	Levy 2015/16
Adelaide Park Road	\$50.00	Kunwarara	-
Barmoya	-	Marlborough	\$25.00
Belmont	\$60.00	Maryvale	\$40.00
Bondoola	\$40.00	Mt Gardiner	-
Bungundarra	\$35.00	Nankin	\$100.00
Byfield	\$25.00	Nerimbera	\$20.00
Canal Creek	-	Ogmore	-
Canoona	-	Rossmoya	-
Cawarral	\$60.00	Stanage Bay	\$25.00
Cooberrie	\$25.00	Stockyard Point	\$50.00
Coowonga	\$50.00	Tanby	\$50.00
Great Keppel Island	-	The Caves	\$100.00
Hidden Valley	\$35.00	Wattlebank	-
Jardine	\$30.00	Woodbury	\$80.00
Keppel Sands	\$80.00		

The rateable land to which the special charge will apply is land within the areas separately described on a map titled:

Keppel Group

'Rural Fire Brigade – Adelaide Park'	'Rural Fire Brigade – Kunwarara'
'Rural Fire Brigade – Barmoya'	'Rural Fire Brigade – Marlborough'
'Rural Fire Brigade – Belmont'	'Rural Fire Brigade – Maryvale'
'Rural Fire Brigade – Bondoola'	'Rural Fire Brigade – Mount Gardiner'
'Rural Fire Brigade – Bungundarra'	'Rural Fire Brigade – Nankin'
'Rural Fire Brigade – Byfield'	'Rural Fire Brigade – Nerimbera'
'Rural Fire Brigade – Canoona'	'Rural Fire Brigade – Ogmore'
'Rural Fire Brigade – Canal Creek'	'Rural Fire Brigade – Rossmoya'
'Rural Fire Brigade – Cawarral'	'Rural Fire Brigade – Stanage Bay'





'Rural Fire Brigade – Cooberrie'	'Rural Fire Brigade – Stockyard Point'
'Rural Fire Brigade – Coowonga'	'Rural Fire Brigade – Tanby'
'Rural Fire Brigade – Great Keppel Island'	'Rural Fire Brigade – The Caves'
'Rural Fire Brigade – Hidden Valley'	'Rural Fire Brigade – Wattlebank'
'Rural Fire Brigade – Jardine'	'Rural Fire Brigade – Woodbury'
'Rural Fire Brigade – Keppel Sands'	

The overall plan for each special charge is to fund the provision of fire prevention and firefighting services, facilities and activities by the rural fire brigades identified in the special charge table in the defined benefit areas.

The time for implementing the overall plan is twelve (12) months ending 30 June 2016. However, provision of firefighting services is an ongoing activity, and further special charges are expected to be made in future years.

The works and services specified in the overall plan will be carried out or provided during the half year ending on 30 June 2016.

The estimated cost of implementing the overall plan (being the cost of planned works and replacement of capital items for the period) is \$222,580.

The special charge is intended to raise all funds necessary to carry out the overall plan.

The occupier of the land to be levied with the special charge has specifically benefited, or will specifically benefit, from the implementation of the overall plan, comprising firefighting services, because:

The rural fire brigades are charged with firefighting and fire prevention under *the Fire & Rescue Service Act 1990* and whose services could not be provided or maintained without the imposition of the special charge.

Capricorn Palms Caravan Park Expansion

Pursuant to section 94 of the *Local Government Act 2009*, Council make and levy a special charge for the funding of water and sewerage headworks contributions associated with the expansion of the Capricorn Palms Caravan Park.

The rateable land to which the charge applies is Lot 6 on RP617669, known as the Capricorn Palms Caravan Park.

The overall plan for the special charge was adopted by Rockhampton Regional Council at its meeting held on 9 November 2010 and carries over to Livingstone Shire Council under the transitional provisions of the *Local Government (De-amalgamation Implementation) Regulation 2013*. However, for avoidance of doubt, that overall plan is summarised as follows:

1. The service, facility or activity is the provision of a loan by the Council to the current owners of the rateable land to fund the water and sewerage headworks contribution payable pursuant to IDAS Decision Notice 2005-1143, which decision notice approves the expansion of the caravan park complex operating from the rateable land;
2. The rateable land to which the charge applies is Lot 6 on RP617669, known as the Capricorn Palms Caravan Park; and
3. The cost of implementing the overall plan is \$703,478 (being the amount of the water and sewerage headworks contribution) plus interest (to be calculated and paid on a yearly basis for the period of ten (10) years) as per the following schedule:





Loan Amount	\$ 703,478.00
Fixed Interest Rate	6.75%
*Assumed Payments & Drawdown at the start of the period	

Rating Period	Balance Br Fwd	Drawdown	Interest	Payment	Closing Balance
2011/2012B	\$ -	\$703,478.00	\$23,236.13	\$15,000.00	\$711,714.13
2012/2013A	\$711,714.13		\$23,514.10	\$15,000.00	\$720,228.23
2012/2013B	\$720,228.23		\$23,632.70	\$20,000.00	\$723,860.94
2013/2014A	\$723,860.94		\$23,755.31	\$20,000.00	\$727,616.24
2013/2014B	\$727,616.24		\$22,816.60	\$51,568.20	\$698,864.64
2014/2015A	\$698,864.64		\$21,815.79	\$52,471.00	\$668,209.45
2014/2015B	\$668,209.45		\$20,781.17	\$52,471.00	\$636,519.62
2015/2016A	\$636,519.62		\$19,649.68	\$54,307.00	\$601,862.30
2015/2016B	\$601,862.30		\$18,479.99	\$54,307.00	\$566,035.29
2016/2017A	\$566,035.29		\$17,197.79	\$56,471.00	\$526,762.09
2016/2017B	\$526,762.09		\$15,872.32	\$56,471.00	\$486,163.41
2017/2018A	\$486,163.41		\$14,444.61	\$58,175.00	\$442,433.02
2017/2018B	\$442,433.02		\$12,968.71	\$58,175.00	\$397,226.73
2018/2019A	\$397,226.73		\$11,374.28	\$60,211.00	\$348,390.01
2018/2019B	\$348,390.01		\$ 9,726.04	\$60,211.00	\$297,905.05
2019/2020A	\$297,905.05		\$ 7,951.03	\$62,319.00	\$243,537.08
2019/2020B	\$243,537.08		\$ 6,116.11	\$62,319.00	\$187,334.19
2020/2021A	\$187,334.19		\$ 4,145.65	\$64,500.00	\$126,979.84
2020/2021B	\$126,979.84		\$ 2,108.62	\$64,500.00	\$64,588.47
2021/2022A	\$ 64,588.47		\$ 0.73	\$64,589.20	\$0.00
Total Payments			\$1,003,065.40		

4. The estimated time for carrying out the overall plan is approximately ten (10) years.

The implementation plan for the twelve (12) months to 30 June 2016 comprises the payment to the Council of the sum of \$108,614.00 being the repayment obligation for the period.

The rateable land and its occupier (if different from the owner) has specially benefited, or will specially benefit, from the implementation of the overall plan, because without the provision of the loan to fund the payment of the water and sewerage headworks contribution, the expanded use of the rateable land (as approved by IDAS Decision Notice 2005-1143) could not occur.

Capricorn Palms Caravan Park Expansion Special Charge for the twelve (12) months to 30 June 2016 is \$108,614.00.

North West Emu Park Sewerage Benefited Area – Special Charge

Pursuant to section 94 of the *Local Government Act 2009*, Council make and levy a special charge for the provision of reticulated sewerage to North West Emu Park.

The rateable land to which the charge applies is every parcel of rateable land within the areas separately described on a map titled 'North West Emu Park Sewerage Benefited Area'.



The service facility or activity for which the special charge is made is the construction and commissioning of sewerage infrastructure necessary for providing reticulated sewerage to North West Emu Park. The construction was completed during the Financial Year 2009-10, and there are no further works to be undertaken.

The cost of implementing the overall plan is \$2,377,000 (being the cost of infrastructure constructed).

The charge is to reimburse Council \$1,244,208 of the funds expended on the project. Council funded the cost of construction of the sewerage reticulation infrastructure from its own revenue sources.

The annual implementation plan in 2015/16 comprises reimbursement to Council of part of the cost that it has incurred to construct the North West Emu Park Sewerage Causeway Scheme.

The funds have been raised per parcel to date:

2009/2010	\$481.00
2010/2011	\$478.00
2011/2012	\$478.00
2012/2013	\$478.00
2013/2014	\$478.00
2014/2015	\$478.00

With the implementation of the North West Emu Park Sewerage Project, the Council has designated the area covered by the Project as a benefited area to enable the charging of a Special Charge to partially fund the costs of the reticulation system of the Project. Other funding will include contributions by developers of land within the benefited area. The occupier of the land to be levied with the special charge has specially benefited, or will specially benefit, from the implementation of the overall plan, because they will:

Enjoy access to an efficient convenient and healthy system for the removal and treatment of sewerage, which access to which would not have occurred if Council had not undertaken the project of constructing the sewerage reticulation infrastructure.

The charge shall be \$478 per annum for the balance of the twenty (20) years per parcel from 1 July 2015.

Where the property is currently vacant land and there is a building application lodged or there is an application lodged to reconfigure the lot, the total amount outstanding would be required to be paid at the time of lodging the application.

All parcels within the 'North West Emu Park Sewerage Benefited Area' are now included within the Capricorn Coast Sewerage Service Area, and will incur, in addition to the above special charge, the Capricorn Coast Sewerage Scheme Charge.

Causeway Township Sewerage Benefited Area – Special Charge

Pursuant to section 94 of the *Local Government Act 2009*, Council make and levy a special charge for the provision of reticulated sewerage to Causeway Township.

The rateable land to which the charge applies is every parcel of rateable land within the areas separately described on a map titled 'Causeway Township Sewerage Benefited Area'.

The service facility or activity for which the special charge is made is the construction and commissioning of sewerage infrastructure necessary for providing reticulated sewerage to Causeway Township. The works was completed during the financial year 2009/10, and there is no further works to be undertaken.





The cost of implementing the overall plan is \$850,000 (being the cost of infrastructure constructed).

The charge is expected to reimburse Council \$386,400 of the funds expended on the project. Council funded the cost of construction of the sewerage reticulation infrastructure from its own revenue sources.

The annual implementation plan in 2015/16 comprises reimbursement to Council of part of the cost that it has incurred to construct the Causeway Township Sewerage Scheme.

The funds have been raised per parcel to date:

2009/2010	\$235.50
2010/2011	\$468.00
2011/2012	\$468.00
2012/2013	\$468.00
2013/2014	\$468.00
2014/2015	\$468.00

With the implementation of the Causeway Township Sewerage Project, the Council has designated the area covered by the Project as a benefited area to enable the charging of a Special Charge to partially fund the costs of the reticulation system of the Project. Other funding will include contributions by developers of land within the benefited area.

The occupier of the land to be levied with the special charge has specially benefited, or will specially benefit, from the implementation of the overall plan, because they will:

Enjoy access to an efficient convenient and healthy system for the removal and treatment of sewerage, which access to which would not have occurred if Council had not undertaken the project of constructing the sewerage reticulation infrastructure.

The charge shall be \$468 per annum for the balance of the twenty (20) years per parcel from 1 July 2015.

Where the property is currently vacant land and there is a building application lodged or there is an application lodged to reconfigure the lot, the total amount outstanding would be required to be paid at the time of lodging the application.

All parcels within the 'Causeway Township Sewerage Benefited Area' are now included within the Capricorn Coast Sewerage Service Area, and will incur, in addition to the above special charge, the Capricorn Coast Sewerage Scheme Rate Charge.

Mulambin Sewerage Benefited Area – Special Charge

Pursuant to section 94 of the *Local Government Act 2009*, Council make and levy a special charge for the provision of reticulated sewerage to the identified part of Mulambin.

The rateable land to which the charge applies is every parcel of rateable land within the areas separately described on a map titled 'Mulambin Sewerage Benefited Area'.

The service facility or activity for which the special charge is made is the construction and commissioning of trunk sewerage infrastructure necessary for providing reticulated sewerage to the Mulambin Sewerage Benefited Area. The works were completed during the financial year 2006/07, and there is no further works to be undertaken.

The cost of implementing the overall plan is approximately \$1,100,000 (being the cost of infrastructure constructed to the connection at Lammermoor). Contribution identified below is also apportioned towards the trunk infrastructure from Lammermoor back to the Yeppoon STP.





The charge is expected to reimburse Council \$145,314 of the funds expended on the project. Council funded the cost of construction of the sewerage reticulation infrastructure from its own revenue sources.

The annual implementation plan in 2015/16 comprises reimbursement to Council of part of the cost that it has incurred to construct the Mulambin Township Sewerage Scheme.

The funds have been raised per parcel to date:

2014/2015 \$722.00

With the implementation of the Mulambin Sewerage Project, the Council has designated the area covered by the Project as a benefited area to enable the charging of a Special Charge to partially fund the costs of the reticulation system of the Project. Other funding will include contributions by developers of land within the benefited area.

The occupier of the land to be levied with the special charge has specially benefited, or will specially benefit, from the implementation of the overall plan, because they will:

Enjoy access to an efficient convenient and healthy system for the removal and treatment of sewerage, access to which would not have occurred if Council had not undertaken the project of constructing the sewerage reticulation infrastructure.

The charge shall be \$722 per annum for the balance of the ten (10) years per parcel from 1 July 2015.

Where the property is currently vacant land and there is a building application lodged or there is an application lodged to reconfigure the lot, the total amount outstanding would be required to be paid at the time of lodging the application.

All parcels within the 'Mulambin Sewerage Benefited Area' are now included within the Capricorn Coast Sewerage Service Area, and will incur, in addition to the above special charge, the Capricorn Coast Sewerage Scheme Rate Charge.

9. Separate Charges (section 94 *Local Government Act 2009*, Chapter 4, Part 8 *Local Government Regulation 2012*)

Council will make and levy pursuant to section 94 of the *Local Government Act 2009* separate rates to defray the expense it incurs in providing identified services or facilities or engaging in identified activities for the benefit of its local governed area. The charges are calculated on the basis of the estimated cost to Council of providing these services. Revenue raised from these charges will only be used to fund either all or part of the costs associated with the activities.

Council considers that the benefit of each service, facility or activity is shared equally by all parcels of rateable land, regardless of their value.

Road Network Separate Charge

Council will make and levy a separate charge to defray part of the cost of maintaining the road network within the region. Council will make and levy the charge equally on all rateable land within the Livingstone Shire Council area.

The amount of the Road Network Separate Charge will be \$484.30 per annum per rateable assessment throughout the region.

Natural Environment Separate Charge

Council will make and levy a separate charge to defray part of the cost of formulating and implementing initiatives for environmental protection, enhancement and conservation, including various waste management initiatives that contribute to these outcomes.





Council will make and levy the charge equally on all rateable land within the Livingstone Shire Council area.

The amount of the Natural Environment Separate Charge will be \$55.10 per annum per rateable assessment throughout the region.

Discount in accordance with section 130 of the *Local Government Regulation 2012* will not apply to this charge.

10. Utility and Service Charges (section 94 *Local Government Act 2009*)

Council will make and levy utility service charges, pursuant to section 94 of the *Local Government Act 2009*, for the financial year beginning 1 July 2015 on the basis of an equitable distribution of the burden on those who utilise, or stand to benefit from, the provision of the utility services.

Water

Water charges will be set to recover all of the costs associated with the provision of water services by Council in the financial year. These costs include loan interest, depreciation, the cost of ongoing maintenance and operation of the system including treatment plant operations and the provision of infrastructure. As the Water and Wastewater functions are a Type 3 activity under the National Competition Policy requirements, the charges are also made to recover tax equivalents, return on investment and other competitive neutrality adjustments.

Subject to any express provision to the contrary Council will charge all land connected to its water supply or capable of connection to the supply, a two-part tariff for the period 1 July 2015 to 30 June 2016, composed of:

- A graduated single tier access charge for land connected to Council's water supply, or capable of connection to the supply; and
- A multi-tiered consumption charge for residential users and a single tier charge for non-residential users.

The following additional policy is adopted in relation to access charges:

- (a) The access charge for an individual residential community title lot will be the sum payable for a 20mm water meter connection, regardless of the true size of the connection to the lot itself or to the development of which it forms part;
- (b) The access charge for premises that contain residential flats or more than one self-contained residential occupancies will be the sum payable for a 20mm water meter connection multiplied by the number of flats or individual self-contained residential occupancies upon the premises, regardless of the true size of the connection to the premises;
- (c) To prevent doubt, a management lot in a staged residential community titles scheme is not a residential community title lot;
- (d) The access charge for an individual commercial community title lot will be:
 - i. If the size of the water meter at the boundary of the scheme land (i.e. the meter to which the property services to individual scheme lots connect) is not greater than 50mm, then the access charge per lot shall be the sum payable for a 20mm water meter connection; and
 - ii. If the size of the water meter at the boundary of the scheme land is greater than 50mm, the standard non-residential access charges according to the meter size will apply.





The following additional policy is adopted in relation to consumption charges:

- (a) Where water is supplied to premises that comprise a residential flats development, the consumption volume allowed in each tier will be multiplied by the number of flats upon the premises;
- (b) Where water is supplied to premises that comprise a community titles scheme, and;
 - i. The supply to each individual lot in the scheme is not separately metered from the supply to each other lot and from the supply to the common property; or
 - ii. The supply to each individual lot in the scheme is separately metered from the supply to each other lot but the supply to common property is not separately metered from the supplies to the lots;

Council will levy the consumption charges for the water supplied to the premises (the scheme) in a manner permitted by section 196 of the *Body Corporate and Community Management Act 1997*, namely:
 - iii. Council will levy each lot-owner for a share of the supplied volume recorded by the water meter at the boundary of the scheme land, and that share will be equivalent to the ratio of the contribution schedule lot entitlement of the owner's lot to the aggregate of contribution schedule lot entitlements recorded in the community management statement for the community titles scheme; or
 - iv. For a community titles scheme in which there is only a single schedule of lot entitlements rather than a contributions schedule and an interest schedule (i.e. a scheme that continues to be governed by the *Building Units and Group Titles Act 1980* rather than by the *Body Corporate and Community Management Act 1997*), Council will levy each lot-owner for a share of the supplied volume recorded by the water meter at the boundary of the scheme land, and that share will be equivalent to the ratio of the lot entitlement of the owner's lot to the aggregate of lot entitlements recorded in the building units plan or the group title plan of which the lot is part; or
 - v. Alternatively to levying the consumption charges on the basis of lot entitlement, Council may exercise its discretion to enter with the body corporate for a community titles scheme to which the *Body Corporate and Community Management Act 1997* applies an arrangement under which the body corporate accepts liability for the full consumption charge payable upon the supplied volume recorded on the water meter at the boundary of the scheme land, in which case Council will levy the body corporate for the full amount of the consumption charge and will make no separate levies against lots in the scheme.
- (c) Where water is supplied to the common property of a community titles scheme, and that supply is metered separately from the water supplied to the individual lots in the scheme, Council will levy upon the body corporate the consumption charge for that water;
- (d) Where more than one dwelling house is situated upon a single parcel of land (that is to say, the land the subject of a single valuation), Council will charge a separate two-part tariff for each dwelling house as if each were located upon a different, individually-valued parcel;
- (e) Where a dwelling house is situated partly upon one parcel of land and partly upon another, Council will charge a single two-part tariff for supply to the building, and





- will levy the tariff against the parcel upon which the dominant portion of the house is situated. The dominant portion will be the portion of the house that has the greater floor area;
- (f) The following provisions apply to premises serviced by a designated fire service;
- i. Council will charge a separate two-part tariff for the service, in addition to the tariff/s it charges for any other water service connection/s to the land;
 - ii. The access charge for the service will be determined upon the basis that the service connects to a 20mm water meter;
 - iii. Standard consumption charges will apply unless Council resolves to discount the charge pursuant to this resolution;
 - iv. The consumption charge will be, for a quarter for which the Queensland Fire and Rescue Service reports or verifies, or Council otherwise verifies, use of the service to fight a fire, either the standard consumption charge or that sum discounted by a percentage Council determines as appropriate;
 - v. If the Queensland Fire and Rescue Service reports or verifies, or Council otherwise verifies, that the service was used during a quarter to fight a fire, and Council determines after the end of that quarter that a discounted consumption charge was appropriate for the quarter, Council may credit against the next quarterly consumption charge the difference between the charge paid and the discounted charge determined as appropriate; and
 - vi. To prevent doubt, Council may determine that a 100% discount is or was appropriate;
- (g) For non-licensed premises (ie premises for which there exists no liquor license) occupied or used by approved sporting bodies, or approved non-profit charitable organisations, Council will provide a remission in accordance with its remissions policy for access to Council's water supply, and water consumed from that supply will be charged at Residential rates;
- (h) Council will apply section 102 of the *Local Government Regulation 2012* to calculating water consumption charges against land or premises for which consumption charges were made and levied, so that;
- i. Regardless of whether the meter reading for the fourth quarter of the 2014/2015 financial year occurs before the end of that calendar year or after the beginning of the 2015/2016 financial year, the consumption charge for that quarter is calculated in accordance with the relevant basis of charge for the 2014/2015 financial year; and
 - ii. Regardless of whether the meter reading for the fourth quarter of the 2015/2016 financial year occurs before the end of that financial year or after the beginning of the 2015/2016 financial year, the consumption charge for that quarter is calculated in accordance with the relevant basis of consumption charge for the 2015/2016 financial year;
- (i) Council will apply section 102 of the *Local Government Regulation 2012* to the reading of water meters so that if a meter is due to be read on a particular day (e.g. the last day of a quarter) to enable Council to calculate a consumption charge to be levied, the meter will be deemed read on that particular day if it is read within 2 weeks before the day or 2 weeks after the day;





- (j) The commencing water meter reading for a quarterly consumption charge cycle (i.e. a quarter plus or minus 2 weeks at the beginning and the end of the quarter) is the reading last recorded in a quarterly charge cycle, or, in the case of a new meter connection, the reading recorded on the day of connection;
- (k) The minimum value of a debt required to raise a charge will be \$5.00. If the total charge on an Assessment is less than this amount, then the charges will not be raised and consequently a bill will not be issued. This charge is not raised at all and is effectively written off which will prevent the raising of small balances where the cost of administration, printing, postage and collection is greater than the revenue returned;
- (l) For the purposes of making and levying water charges the following definitions apply:
 - i. An approved sporting body is an association of persons, incorporated or not, and whether an individual association or a member of a class of association, that Council accepts or approves by resolution as a body that benefits the community by organising and conducting a sporting activity or sporting activities and whose constitution prevents the distribution of its income and assets to its members;
 - ii. An approved charitable organisation is an organisation incorporated or not, that Council accepts or approves by resolution as a charitable organisation, and whose constitution prevents the distribution of its income and assets to its members;
 - iii. A community title lot is a lot in a community titles scheme;
 - iv. A community titles scheme is a community titles scheme created under the *Body Corporate and Community Management Act 1997*, or is a development similar to such a scheme but that continues to be governed by the *Building Units and Group Titles Act 1980* rather than by the *Body Corporate and Community Management Act 1997* (e.g. a development created under the *Integrated Resort Development Act 1987*);
 - v. A contribution schedule lot entitlement is an entitlement by that name, recorded in the community management statement (or analogous instrument) for a community titles scheme;
 - vi. A designated fire service is a water supply service to premises, specifically dedicated for use in fighting fires; and
 - vii. A flat is a self-contained residential unit or module that is not a community title lot; but (to prevent doubt) the expression does not include a bedroom in a boarding house.

Capricorn Coast Water Supply

For the financial period beginning 1 July 2015 a water supply charge will apply to all land in the Capricorn Coast Water Supply Area, either rateable or non-rateable, that is connected or capable of being connected whether occupied or not occupied, including residential and commercial users, and community title lots.

The access charge for all properties located within the boundaries, and approved properties outside the boundaries of the Capricorn Coast Water Supply Area, will be as detailed in the water access charges table below per meter or per lot as appropriate for the period 1 July 2015 to 30 June 2016 and will generally be levied on a half yearly basis.



Capricorn Coast Water Supply Scheme – Residential & Non-Residential Access Charges

Meter Size	Annual Charge
20mm	\$ 575.60
25mm	\$ 899.30
32mm	\$ 1,473.00
40mm	\$ 2,301.60
50mm	\$ 3,596.30
65mm	\$ 6,077.60
75mm	\$ 8,298.80
80mm	\$ 9,442.30
100mm	\$ 14,384.60
150mm	\$ 32,365.40
200mm	\$ 57,538.20
Vacant Land	\$ 575.60

The access charge for unoccupied land that is capable of connection to Council's water supply will be the sum payable for a 20mm residential water meter connection.

The consumption charge for all properties located within the boundaries and approved properties outside the boundaries of the Capricorn Coast Water Supply Area shall be charged an amount per kilolitre as detailed in the consumption charges table below. The water period for the consumption charge will be for a period from 1 July 2015 to 30 June 2016 and billing will generally be in arrears on a quarterly basis.

Capricorn Coast Water Supply Scheme – Non Residential Water Consumption Charges

Tier	Charge per Kilolitre
All consumption	\$1.760/kl

Capricorn Coast Water Supply Scheme – Residential Water Consumption Charges

Tier (Per Meter)	Charge per Kilolitre
<=75kl per quarter	\$0.770/kl
> 75kl <=150kl per quarter	\$1.180/kl
>150kl per quarter	\$2.380/kl

The Caves Water Supply

A water supply charge will be levied for the financial period beginning 1 July 2015 upon all land within, and approved land outside, the Caves Water Supply Area to which water is supplied or capable of supply, whether rateable or non-rateable, occupied or not occupied.

The access charge for all properties located within the boundaries, and approved properties outside the boundaries of The Caves Water Supply Area, will be as detailed in the water access charges table below per meter or per lot as appropriate for the period 1 July 2015 to 30 June 2016 and will generally be levied on a half yearly basis.

The Caves Water Supply Scheme – Non Residential & Residential Access Charges

Meter Size	Annual Charge
20mm	\$ 397.30
25mm	\$ 620.60
32mm	\$ 1,016.80
40mm	\$ 1,588.60
50mm	\$ 2,482.00
65mm	\$ 4,194.60
75mm	\$ 5,584.50
80mm	\$ 6,353.80
100mm	\$ 9,466.90
150mm	\$ 22,337.70
200mm	\$ 39,711.20
Vacant Land	\$ 397.30

The access charge for unoccupied land that is capable of connection to Council's water supply, will be the sum payable for a 20mm residential water meter connection.

The consumption charge for all properties located within the boundaries and approved properties outside the boundaries of the Caves Water Supply Scheme Area shall be charged an amount per kilolitre as detailed in the consumption charges table below. The water period for the consumption charge will be for a period from 1 July 2015 to 30 June 2016 and billing will generally be in arrears on a quarterly basis.

The Caves Water Supply Scheme – Non Residential Water Consumption Charges

Tier	Charge per Kilolitre
All consumption	\$1.760/kl

The Caves Water Supply Scheme – Residential Water Consumption Charges

Tier (Per Meter)	Charge per Kilolitre
<=75kl per quarter	\$0.770/kl
> 75kl <=150kl per quarter	\$1.180/kl
>150kl per quarter	\$2.380/kl

Nerimbera Water Supply

A water supply charge will be levied by Council for the financial period beginning 1 July 2015, on all land to which water is supplied or water is available for supply whether rateable or non-rateable, whether occupied or not occupied in the Nerimbera Water Supply Area.

The access charge for all properties located within the boundaries, and approved properties outside the boundaries of the Nerimbera Water Supply Area, will be as detailed in the water access charges table below per meter or per lot as appropriate for the period 1 July 2015 to the 30 June 2016 and will generally be levied on a half yearly basis.

Nerimbera Water Supply Scheme – Non Residential & Residential Access Charges

Meter Size	Annual Charge
20mm	\$ 378.90
25mm	\$ 591.90
32mm	\$ 969.50
40mm	\$ 1,514.70
50mm	\$ 2,366.80
65mm	\$ 3,999.80
75mm	\$ 5,325.20
80mm	\$ 6,058.80
100mm	\$ 9,466.90
150mm	\$ 21,300.30
200mm	\$ 37,867.00
Vacant Land	\$ 378.90

The access charge for unoccupied land that is capable of connection to Council's water supply will be the sum payable for a 20mm residential water meter connection.

The consumption charge detailed in the consumption charges table below will apply for all water consumed in the water period (year). This charge will apply to all properties located within the boundaries and approved properties outside the boundaries of the Nerimbera Water Supply Area. The water period (year) for the consumption charge will be for a period from 1 July 2015 to 30 June 2016 and billing will generally be in arrears on a quarterly basis.

Nerimbera Water Supply Scheme – Non Residential Water Consumption Charges

Tier (Per Meter)	Charge per Kilolitre
All consumption	\$1.760/kl

Nerimbera Water Supply Scheme – Residential Water Consumption Charges

Tier (Per Meter)	Charge per Kilolitre
<=75kl per quarter	\$0.770/kl
> 75kl <=150kl per quarter	\$1.180/kl
>150kl per quarter	\$2.380/kl

Marlborough Water Supply

A water supply charge will be levied for the financial period beginning 1 July 2015 upon all land within, and approved land outside, the Marlborough Water Supply Area to which water is supplied, whether rateable or non-rateable, occupied or not occupied.

The access charge for all properties located within the boundaries, and approved properties outside the boundaries of the Marlborough Water Supply Area, will be as detailed in the water access charges table below per meter or per lot as appropriate for the period 1 July 2015 to 30 June 2016 and will generally be levied on a half yearly basis.



The Marlborough Water Supply Scheme – Non Residential & Residential Access Charges

Meter Size	Annual Charge
20mm	\$ 397.30
25mm	\$ 620.60
32mm	\$ 1,016.80
40mm	\$ 1,588.60
50mm	\$ 2,482.00
65mm	\$ 4,194.60
75mm	\$ 5,584.50
80mm	\$ 6,353.80
100mm	\$ 9,466.90
150mm	\$ 22,337.70
200mm	\$ 39,711.20
Vacant Land	\$ 397.30

The access charge for unoccupied land that is capable of connection to Council's water supply will be the sum payable for a 20mm residential water meter connection.

The consumption charge for all properties located within the boundaries and approved properties outside the boundaries of the Marlborough Water Supply Scheme Area shall be charged an amount per kilolitre as detailed in the consumption charges table below. The water period for the consumption charge will be for a period from 1 July 2015 to 30 June 2016 and billing will generally be in arrears on a quarterly basis.

The Marlborough Water Supply Scheme – Non Residential Water Consumption Charges

Tier	Charge per Kilolitre
All consumption	\$1.760/kl

The Marlborough Water Supply Scheme – Residential Water Consumption Charges

Tier (Per Meter)	Charge per Kilolitre
<=75kl per quarter	\$0.770/kl
> 75kl <=150kl per quarter	\$1.180/kl
>150kl per quarter	\$2.380/kl

Ogmore Water Supply

A water supply charge will be levied for the financial period beginning 1 July 2015 upon all land within, and approved land outside, the Ogmore Water Supply Area to which water is supplied, whether rateable or non-rateable, occupied or not occupied.

The access charge for all properties located within the boundaries, and approved properties outside the boundaries of the Ogmore Water Supply Area, will be as detailed in the water access charges table below per meter or per lot as appropriate for the period 1 July 2015 to 30 June 2016 and will generally be levied on a half yearly basis.



The Ogmore Water Supply Scheme – Non Residential & Residential Access Charges

Meter Size	Annual Charge
20mm	\$ 333.30
25mm	\$ 520.70
32mm	\$ 853.10
40mm	\$ 1,344.50
50mm	\$ 2,082.50
65mm	\$ 3,519.40
75mm	\$ 4,685.50
80mm	\$ 5,330.90
100mm	\$ 8,329.70
150mm	\$ 18,741.50
200mm	\$ 33,318.10
Vacant Land	\$ 333.30

The access charge for unoccupied land that is capable of connection to Council's water supply will be the sum payable for a 20mm residential water meter connection.

The consumption charge for all properties located within the boundaries and approved properties outside the boundaries of the Ogmore Water Supply Scheme Area shall be charged an amount per kilolitre as detailed in the consumption charges table below. The water period for the consumption charge will be for a period from 1 July 2015 to 30 June 2016 and billing will generally be in arrears on a quarterly basis.

The Ogmore Water Supply Scheme – Non Residential Water Consumption Charges

Tier	Charge per Kilolitre
All consumption	\$1.760/kl

The Ogmore Water Supply Scheme – Residential Water Consumption Charges

Tier (Per Meter)	Charge per Kilolitre
<=75kl per quarter	\$0.770/kl
> 75kl <=150kl per quarter	\$1.180/kl
>150kl per quarter	\$2.380/kl

Sewerage

For the financial period beginning 1 July 2015 Council will make and levy a sewerage charge in respect of land within the Declared Sewerage Areas of Livingstone Shire to which the Council provides or is prepared to provide sewerage services, including areas to which such services are extended from time to time during the course of the financial year. Council will make and levy the charge whether the land is rateable or not and, whether the land is occupied or not.

The sewerage charge will be set to recover all of the costs associated with the provision of sewerage reticulation services provided by Council in the financial year. These costs include loan interest, depreciation and the cost of ongoing maintenance and operation of the system, including treatment plant operations.

For occupied land, whether rateable or not, charges for the twelve (12) months ended 30 June 2016 will be made and levied on the following basis:



- i. Generally, a sewerage charge will be levied in respect of each water closet pedestal or urinal installed;
- ii. However, for a single dwelling, residential unit, stables property or a property subject to a residential differential rate, only the first water closet pedestal will attract the normal sewerage pedestal charge;
 - The term single dwelling is to be given its ordinary meaning as a residential property used for ordinary domestic purposes and includes home office situations such as for example, where desk or computer work may be done, phone calls made or answered from within the premises for business purposes but where there are no more than 1 (one) non-resident employee on the premises and no significant external indicia to distinguish the premises from any other domestic residence;
 - The term single dwelling does not include premises where a distinct externally visible business activity has been established;
- iii. In the case of flats, the sewerage charge is calculated by multiplying the number of flats by the charge for the first water closet pedestal;
- iv. In the case of Retirement Villages or Aged/Nursing Homes incorporating independent living accommodation, the sewerage charge will be levied on the first pedestal only in each independent living unit/cottage. Sewerage charges will be levied on a per pedestal/urinal basis for pedestals/urinals installed elsewhere at the Aged/Nursing Homes properties; and
- v. For all other premises, the sewerage charge is calculated on the number of pedestals together with the number of urinals multiplied by the charge for the first water closet pedestal. For the purpose of this paragraph, each 1200mm of a continuous style urinal or part thereof will count as one urinal.

Where there is more than one dwelling house on a land parcel, charges shall apply as if each house were on a separate land parcel. Where there is more than one commercial or industrial building upon a land parcel, charges will apply as if each building were on a separate land parcel.

Where a building is used for more purposes than one, charges will be levied by reference to the dominant use of the building, determined by Council.

For properties within the differential general rating Category 6, 6(a) or 6(b) (Other Rural or Beef Production 1 or 2), the sewerage utility charge is levied on the same basis as residential properties, even though to be eligible the properties must be classified as commercial use properties.

For the purpose of these charges:

- (a) A community titles lot is taken to be:
 - I. A single dwelling if it is used wholly or predominantly as a place of residence; and
 - II. A non-dwelling property in any other case.
- (b) A community title lot is a lot in a community titles scheme;
- (c) A community titles scheme is a community titles scheme created under or by virtue of the *Body Corporate and Community Management Act 1997*, or is a development similar to such a scheme but that continues to be governed by the *Building Units and Group Titles Act 1980* rather than by the *Body Corporate and Community Management Act* (e.g. a development created under the *Integrated Resort Development Act 1987*);




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- (d) A contribution schedule lot entitlement is an entitlement by that name, recorded in the community management statement (or analogous instrument) for a community titles scheme.

The sewerage charges will be those shown in the following tables:

Livingstone Shire Council Sewerage Scheme – Charges

Sewered Premises	Basis	Number of Charges
Private Dwelling/Residential Unit or Stables or property subject to rural differential rate.	Each Residence (regardless of number of pedestals)	1 Charge
Flats	Each Flat	1 Charge
Aged/Nursing Home Plus Aged/Nursing other fixtures	Each Unit/Cottage	1 Charge
	Each Pedestal/Urinal	1 Charge
Other Premises	Each Pedestal / 1200mm of Urinal or part thereof	1 Charge
Vacant Land	Each rateable property	1 Vacant Land Charge

For those properties in the Declared Sewerage Area, the annual charges as per the above schedule will be:

Declared Sewered Area	Amount of Charge	Amount of Vacant Land Charge
Capricorn Coast	\$ 702.80	\$ 667.60

Waste & Recycling

For the financial period beginning 1 July 2015, Council will make and levy the following utility charges:

Schedule of Waste Collection and Recycling Charges	
Service	Annual Charge
Domestic Services	
Combined General Waste/Recycling Service	\$ 433.60
Ogmore General Waste Service	\$ 215.00
Additional General Waste Service – same day service as nominated service day	\$ 340.20
Additional Recycling Service – same day service as nominated service day	\$ 216.50
Commercial Services	
General Waste Service (Including GST)	\$ 390.60
Recycling Service (Including GST)	\$ 243.90
Ogmore General Waste Service	\$ 215.00



Services to be provided

Domestic Waste and Recycling Services

The service comprises of the following services as described:

Combined Domestic General Waste Collection and Recycling Service.

This service is on the basis that the combined general waste collection and recycling service provided is available to properties within a Declared Waste and Recycling Collection Areas, with the exception of Great Keppel Island & Ogmore.

The combined domestic general waste collection and recycling charge, Council levies against a Domestic Premise will be the single sum shown in the Schedule of Waste Collection and Recycling Charges, covering for the full financial year the combined cost of:

- Providing a Mobile Garbage Bin to hold domestic general waste; and
- Emptying the domestic Mobile Garbage Bin once per week and removing the contents from the premises; and
- Providing a Mobile Garbage Bin to hold recyclables; and
- Emptying the recyclables Mobile Garbage Bin fortnightly, and removing the contents from the premises once per fortnight.

For Great Keppel Island, the service comprises of:

- Providing an appropriate number of Mobile Garbage Bins (140 litre) at a central station to hold domestic general waste; and
- Disposing of the contents of the Mobile Garbage Bins (140 litre) once per week.

During 2015/16 Council will reconsider the waste collection service for the GKI declared waste collection area and the associated charges in consultation with GKI ratepayers.

For Ogmore, the service comprises of:

- Providing Mobile Garbage Bin to hold domestic general waste; and
- Emptying the domestic Mobile Garbage Bin once per fortnight and removing the contents from the premises.

Domestic Premises - General

Council will levy on the owner of each residential structure capable of separate occupation, whether occupied or not, within the Waste Collection Areas, charges; regardless of whether ratepayers choose to use the domestic general waste collection and/or recycling services Council makes available.

Where a service is supplied to a residence on a property within Category 6, 6(a) or 6(b) (Other Rural or Beef Production 1 or 2), Domestic Waste Charges will apply.

For newly constructed structures, the charge will apply from the earlier of plumbing approval or delivery of refuse bins.

Where there is more than one structure on land capable of separate occupation a charge will be made for each structure.

The number of charges levied to a domestic property shall be the number of bins the Chief Executive Officer or his delegate considers necessary; or the number of bins the ratepayer requests, whichever is greater. Additional bin collections from domestic properties will only be made available on the same day as the minimum service.





Commercial Waste and Recycling Services

The service comprises of the following services as described:

Commercial Premises in a Declared Waste and Recycling Collection Area

This service is on the basis that the general waste and recycling collection service it provides are available to commercial properties within the Declared Waste and Recycling Collection Areas, with the exception of Ogmore.

A General Waste Collection and/or Commercial Recycling Collection levy shall be charged per bin per collection (called a Service) as per the Schedule of Waste Collection and Recycling Charges, covering for the full financial year the combined cost of:

- Providing the number of Mobile Garbage Bins that the Chief Executive Officer or his delegate considers necessary or the number of bins the ratepayer requests, whichever is greater; and
- Emptying each bin and removing the contents from the premises on the number of occasions each week that the Chief Executive Officer or his delegate considers necessary; or on the number of occasions the ratepayer requests, whichever is greater; and
- Where a Mobile Garbage Bin is provided to hold recyclables; and
- Emptying and removing the contents from the premises of that bin once per fortnight.

For Ogmore, the service comprises of:

- Providing Mobile Garbage Bin to hold general waste; and
- Emptying the Mobile Garbage Bin once per fortnight and removing the contents from the premises.

Commercial Premises - General

Council will levy a waste collection and recycling collection levy against commercial premises for the removal of commercial waste and recycling, unless the Chief Executive Officer or his delegate is satisfied that an approved commercial operator removes commercial waste and recycling from the premises, and will do so at least once weekly for commercial waste and or/once fortnightly for recycling.

Where there is more than one structure on land capable of separate occupation a charge will be made for each structure.

Charges for the collection of Commercial Waste will be based on volume and frequency of collection. Charges will be made for additional collections from commercial properties.

11. Cost Recovery Fees (section 97 Local Government Act 2009)

Section 97 states that Council may fix a cost recovery fee for any of the following:

- (a) An application for, or the issue of, an approval, consent, license, permission, registration or other authority under a local government act;
- (b) Recording a change of ownership of land;
- (c) Giving information kept under a local government act;
- (d) Seizing property or animals under a local government act; or
- (e) Performing a function other than one mentioned in paragraphs (a) to (d), imposed upon Council under the *Building Act 1975* or the *Plumbing and Drainage Act 2002*.

The principles of Full Cost Pricing are applied in calculating all cost recovery fees of the Council where applicable, but the fees will not exceed the cost to Council of providing the service or taking the action for which each fee is charged.





Cost Recovery Fees are listed in Council's Register of Cost Recovery Fees which was last adopted at Council's Meeting held on 12 May 2015.

12. Business Activity Fees

Council has the power to conduct business activities and make business activity fees for services and facilities it provides on this basis. Business activity fees are made where Council provides a service and the other party to the transaction can choose whether or not to avail itself of the service. Business activity fees are a class of charge, which are purely commercial in application and are subject to the Commonwealth's Goods and Services Tax.

Business activity fees include but are not confined to the following: rents, plant hire, private works and hire of facilities.

13. Time for Payment (section 118 *Local Government Regulation 2012*)

Rates and utility charges referred to in this policy shall generally be levied half yearly with the exception of water consumption which will be levied at quarterly intervals on a rolling basis. Such rates and utility charges shall be payable by the due date detailed on the rate notice.

All rates and charges will be due and payable within 42 days of the issue of a notice to pay. In addition, for the rate notice, a grace period of 2 days will be allowed in order for discount to be received.

As a guide only, the dates of issue and due dates for receipt of discount for the main half yearly notice are listed below for the 2015/16 financial year:

Issue date for first rate notice	12 August 2015
Issue date for second rate notice	03 February 2016
Due date for first rate notice	23 September 2015
Due date for second rate notice	17 March 2016

14. Interest (section 133 *Local Government Regulation 2012*)

In accordance with the *Local Government Regulation 2012*, overdue rates will bear interest at the rate of eleven (11) percent per annum compounded monthly, to be calculated from the end of the financial half year in which they fall due and charged at the end of each month or at such other time as required for the issuing of statutory notices.

15. Discount (section 130 *Local Government Regulation 2012*)

Discount at the rate of ten (10) percent will be allowed on gross Council rates and charges, excluding any charge specifically excluded from discount entitlement, provided payment of the full amount outstanding, including any overdue rates and interest to the date of payment, less any discount entitlement, is paid by the due date on original notice of the levy.

Charges excluded from discount entitlement include:

- Rural Fire Levy
- Emergency Services Levy
- Capricorn Palms Caravan Park Sewerage Extension Scheme Sewerage Benefited Area
- North West Emu Park Sewerage Benefited Area Special Charge
- Causeway Township Sewerage Benefited Area Special Charge
- Mulambin Sewerage Benefited Area Special Charge
- Water Consumption Charges
- Natural Environment Separate Charge



**16. Rate Concessions** (section 121 *Local Government Regulation 2012*)

Council approves concessions each year prior to its budget meeting, in the form of the Rate Rebates and Remissions Policy. This will be adopted with the 2015/2016 Budget. The main areas of concessions are as follows:

Pensioner Subsidy

For Pensioner Ratepayers of their principal place of residence, Council will offer a subsidy (upon the same terms and conditions as the Queensland Government Pensioner Rate Subsidy Scheme, a remission 20% (to a maximum of \$260) on all rates levied in respect of the property the person owns and occupies, excluding special rates/charges, water consumption charges, and rural and state fire levies/charges.

For Ratepayers of their principal place of residence, a person in receipt of a Widow/ers Allowance will be entitled to a remission of 20% (to a maximum of \$260) on all rates levied in respect of the property the person owns and occupies, excluding special rates/charges, water consumption charges, and rural and state fire levies/charges.

In both cases, the remission is offered on the basis that the ratepayers are pensioners (as defined by the *Local Government Regulation 2012*).

Permit to Occupy – Separate Charges

Council will grant a concession of all Separate Charges on those assessments that only contain a permit to occupy for pump sites provided the ratepayer as shown on the assessment is the owner of another property in the Council area on which the Separate Charges have been levied.

The concession is offered on the basis that the payment of the additional separate charge will cause the ratepayer hardship.

Permit to Occupy – General Rates

Council will grant a concession of up to \$600.00 in General Rates for properties on those assessments that only contain a permit to occupy for pump sites provided the ratepayer as shown on the assessment is the owner of another property in the Council area on which General Rates have been levied.

The remission is offered on the basis that the payment of general rates will cause the ratepayer hardship.

Sporting Clubs and Associations

Council will grant varied levels of concessions to charitable and other Non-Profit and Charitable Community Groups, including not-for-profit Sporting Bodies, in accordance with the provisions of the Rates Rebates and Remissions Policy.

The concessions are offered on the basis that the ratepayers are entities whose objectives do not include the making of a profit.

17. Provisions

Council will endeavour to ensure funds are available to cover 100% of the current liability in respect of employees leave entitlements.

18. Authority

It is a requirement of the *Local Government Act 2009* that for each financial year Council adopt, by resolution, a Revenue Statement.



6.3 Rates, Rebates and Remissions Policy



RATES, REBATES AND REMISSIONS POLICY (COMMUNITY POLICY)

1. Scope:

This Policy applies to any person, group or organisation seeking remissions for rates and/or utility charges.

2. Purpose:

To identify target groups and establish guidelines to assess requests for rates and utility charge remissions in order to alleviate the impact of Local Government rates and charges, particularly in relation to not-for-profit/community organisations and ratepayers who are in receipt of an approved Government pension.

3. References (legislation/related documents):

Local Government Act 2009
Local Government Regulation 2012
 Livingstone Shire Council Revenue Policy
 Livingstone Shire Council Revenue Statement

4. Definitions:

To assist in interpretation, the following definitions shall apply:

CEO	Chief Executive Officer – a person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes any officer acting in the position.
Council	Livingstone Shire Council.

5. Policy Statement:

Rate Remissions will be considered for the following categories of ratepayers, also noting that Council's prompt payment discount shall be calculated on gross rates prior to remission.

5.1 Approved Government Pensioners

Rate remissions/subsidies are available to approved pensioners who are in receipt of a pension for entitlements from Centrelink or the Department of Veterans' Affairs or Widow's allowance.

The Scheme is directed to the elderly, invalid or otherwise disadvantaged citizens of the community whose principal or sole source of income is a



pension or allowance paid by Centrelink or the Department of Veterans' Affairs and who are the owners of property in which they reside and have responsibility for payment of Council rates and charges thereon.

5.1.1 Eligibility

Approved Pensioner – Is a person who:

- a) Is and remains an eligible holder of a Queensland "Pensioner Concession Card" issued by Centrelink or the Department of Veterans' Affairs, or a Queensland "Repatriation Health Card – For All Conditions" issued by the Department of Veterans Affairs; and
- b) Is the owner or life tenant (either solely or jointly) of the property which is his/her principal place of residence; and
- c) Has, either solely or jointly with a co-owner, the legal responsibility for the payment of rates and charges which are levied in respect of the property; or
- d) A person who is and remains in receipt of a Widow's or Widower's Allowance.

5.1.2 Close of Applications

Applications for remissions will be considered at any time during the rating period (i.e. half yearly). Applications received after the date of levy will be considered only from the commencement of the current rating period. Rebates will not be granted retrospectively without prior approval from the State Government Concessions Unit.

Applications must be made in writing using Council's approved form and a new application will need to be submitted where a change of address occurs.

5.1.3 Amount of Remission

For an approved Ratepayer, council remissions will apply as per the Revenue Statement adopted by Council each year.

Should an applicant/person be entitled to only part of the State Subsidy, because of part ownership of the property, or other relevant reason, the Council remission would be similarly reduced.

5.2 Not-For-Profit/Charitable Organisations

Rate remissions are available to approved organisations whose objectives do not include the making of profit and who provide services to their membership and the community at large.

5.2.1 Eligibility

Not-For-Profit/Community Organisation – Is an incorporated body who:

- a) Does not include the making of profit in its objectives;
- b) Does not charge a commercial fee for service;
- c) Is located within the Livingstone Shire Council area and the majority of its members reside in the Council area;





- d) Does not receive income from gaming machines and/or from the sale of alcohol in an organised manner (e.g. bar with regular hours of operation with permanent liquor license);
- e) Is the owner, lessee or life tenant of the property;
- f) The property is the incorporated body's main grounds/base/club house or residence;
- g) Has, either solely or jointly with a co-owner, the legal responsibility for the payment of rates and charges which are levied in respect of the property;
- h) Is not a religious body or entity or educational institution recognised under State or Federal statute or law; and
- i) Is not a State and Federal entity whose activities are controlled or Governed by State or Federal statute or law.

Should an applicant only have part ownership of the property the Council remission would be similarly reduced.

5.2.2 Close of Applications

Eligibility for a remission will be assessed by Council on an annual basis prior to issue of the first rate notice each financial year (generally June/July). Organisations that are not automatically provided with a remission, and believe that they meet the relevant criteria, may apply for approval at any time. If an application is approved by Council, remissions will be applied from the beginning of the current rating period (remissions will not be applied retrospectively).

5.2.3 Amount of Remission

(a) Category One (1) – Surf Life Saving Organisations

- Remission Level General Rates – 100%
- Remission Level Separate Rates/Charges – 100%
- Remission Level Special Rates/Charges – 0%
- Remission Level Water Access Charges – 100%
- Remission Level Water Consumption Charges – Charged at residential rates
- Remission Level Sewerage Charges – 100%
- Remission Level Waste Charges – 100%
- Cap – N/A

(b) Category Two (2) - Showground Related Organisations

- Remission Level General Rates – 100%
- Remission Level Separate Rates/Charges – 100%
- Remission Level Special Rates/Charges – 0%
- Remission Level Water Access Charges – 50%
- Remission Level Water Consumption Charges – Charged at residential rates
- Remission Level Sewerage Charges – 50%
- Remission Level Waste Charges – 50%
- Cap – N/A

(c) Category Three (3) – Kindergartens





Remission Level General Rates – 50%
 Remission Level Road Network Separate Charge – 50%
 Remission Level Special Rates/Charges – 0%
 Remission Level Environment Separate Charge – 0%
 Remission Level Water Access Charges – 50%
 Remission Level Water Consumption Charges – Charged at residential rates
 Remission Level Sewerage Charges – 50%
 Remission Level Waste Charges – 50%
 Cap - \$ 1,000.00

(d) Category Four (4) – Charitable Organisations Benefiting the Aged/Disadvantaged

Remission Level General Rates – 100%
 Remission Level Separate Rates/Charges – 100%
 Remission Level Special Rates/Charges – 0%
 Remission Level Water Access Charges – 50%
 Remission Level Water Consumption Charges – 0%
 Remission Level Sewerage Charges – 50%
 Remission Level Waste Charges – 50%
 Cap - \$ 1,000.00 for Service Charges only

(e) Category Five (5) – Sporting Clubs & Associations – Without Liquor & Gaming Licenses

Remission Level General Rates – 100%
 Remission Level Separate Rates/Charges – 100%
 Remission Level Special Rates/Charges – 0%
 Remission Level Water Access Charges – 50%
 Remission Level Water Consumption Charges – Charged at residential rates
 Remission Level Sewerage Charges – 50%
 Remission Level Waste Charges – 50%
 Cap - \$ 2,000.00 for Service Charges only

(f) Category Six (6) – Sporting Clubs & Associations – With Liquor Licenses but No Gaming Licenses

Remission Level General Rates – 50%
 Remission Level Road Network Separate Charge – 50%
 Remission Level Environment Separate Charge – 0%
 Remission Level Special Rates/Charges – 0%
 Remission Level Water Access Charges – 50%
 Remission Level Water Consumption Charges – Charged at residential rates
 Remission Level Sewerage Charges – 50%
 Remission Level Waste Charges – 50%
 Cap - \$ 2,000.00





- (g) Category Seven (7) – Not for Profit Co-operatives/Organisations providing stand-alone Aged/Disadvantaged and at risk accommodation facilities within the Livingstone Shire Council Boundaries. (Criteria 5.2.1(f) does not apply to this Category)
- Remission Level General Rates – 25%
 - Remission Level Road Network Separate Charge – 25%
 - Remission Level Environment Separate Charge – 0%
 - Remission Level Special Rates/Charges – 0%
 - Remission Level Water Access Charges – 25%
 - Remission Level Sewerage Charges – 25%
 - Remission Level Waste Charges – 25%
 - Cap – N/A
- (h) Category Eight (8) – Sporting Clubs & Associations – With Liquor & Gaming Licenses
- Remission Level General Rates – 0%
 - Remission Level Separate Rates/Charges – 0%
 - Remission Level Special Rates/Charges – 0%
 - Remission Level Water Access Charges – 0%
 - Remission Level Water Consumption Charges – 0%
 - Remission Level Sewerage Charges – 0%
 - Remission Level Waste Charges – 0%
 - Cap – N/A
- (i) Category Nine (9) - All Other Not For Profit/Charitable Organisations
- Remission Level General Rates – 100%
 - Remission Level Separate Rates/Charges – 100%
 - Remission Level Special Rates/Charges – 0%
 - Remission Level Water Access Charges – 50%
 - Remission Level Water Consumption Charges – Charged at residential rates
 - Remission Level Sewerage Charges – 50%
 - Remission Level Waste Charges – 50%
 - Cap - \$ 2,000.00 for Service Charges only
- (j) Category Ten (10) - Rural Fire Brigade
- Remission Level General Rates – 100%
 - Remission Level Separate Rates/Charges – 100%
 - Remission Level Special Rates/Charges – 0%
 - Remission Level Water Access Charges – 100%
 - Remission Level Water Consumption Charges – 100%
 - Remission Level Sewerage Charges – 100%
 - Remission Level Waste Charges – 100%
 - Cap - N/A
- (k) Category Eleven (11) – Identified Not for Profit Integrated Retirement/Aged Care Facilities or stand-alone Aged Care





Facilities within the Livingstone Shire Council area (Criteria 5.2.1(f) and 5.2.1(h) above does not apply to this Category)

Remission Level General Rates – 100%

Remission Level Separate Rates/Charges – 100%

Remission Level Special Rates/Charges – 0%

Remission Level Sewerage Charges – 20%

Cap - N/A

Identified Assessments

128390 16 Hewitt Street, EMU PARK

141391 44 Svendsen Road, ZILZIE

135661 150 Rockhampton Road, YEPPOON

135730 26 Magpie Street, YEPPOON

135553 24 Birdwood Avenue, YEPPOON

127621 118-126 Pattison Street, EMU PARK

NOTE for all categories: Sewerage charges are not to be levied in respect of public amenities blocks that are locked and controlled by the clubs.

5.3 General Rate Remissions

In accordance with Part 10 of the *Local Government Regulation 2012*, the properties where 100% remission of general rates applies may be exempted from payment of general rates in lieu of the provision of a remission.

5.4 Permits to Occupy (Pump Sites)

Council will grant a remission on the following basis for those assessments that only contain a permit to occupy for pump sites provided the ratepayer as shown on the assessment is the owner of another property in the Council area on which the rate or charge has been levied:

(a) Separate Charges – 100% remission

(b) General Rates – Maximum remission of \$600.00.

6. Changes to this Policy

This Policy is to remain in force until otherwise amended/replaced or other circumstances as determined from time to time by the Council.

7. Repeals

This Policy repeals the former Livingstone Shire Council Policy titled 'Rates Rebates and Remission Policy (v2)'.

**CHIEF EXECUTIVE OFFICER
JUSTIN COMMONS**







Commercial Business Unit Activities

Part 7





7.1 Commercial Business Activities Commentary

Each year a local government is required to make a decision on whether or not to apply the Code of Competitive Conduct to its business activities.

Sections 45 and 47 of the *Local Government Act 2009* require a local government to identify activities that are business activities and resolve whether the Code of Competitive Conduct should or should not be applied to each of its business activities for the financial year.

Activities of a local government will be identified as business activities if they trade in goods and services to clients or customers that could potentially be delivered by a private sector firm for the purposes of earning profits in the absence of a local government's involvement. They do not include the non-business, non-profit activities of a local government.

Each year a local government is required to identify those activities that are business activities and determine whether competition reforms need to be applied to assist in removing anti-competitive conduct, encourage greater transparency in the operation of such activities and improve the allocation of Council's limited resources.

Council will apply the Code of Competitive Conduct during the 2015-16 financial year to the following four (4) business activities:

- Water and Sewerage;
- Waste;
- Building Certification; and
- Caravan Parks.

In accordance with section 34 of the *Local Government Regulation 2012*, the estimated activity statements for each of the four business activity units are presented as part of the documentation for the Annual Budget 2015-16.

Building Certification activities at Livingstone Shire Council are a prescribed business activity in accordance with section 47(4)(b) of the *Local Government Act*.

Analysis of Council's business activities has been undertaken as part of the development of the Annual Budget development. This review has concluded that all businesses are below the legislated expenditure threshold necessary to be considered a significant business activity.





7.2 Commercial Business Activities Estimated Activity Statement

ESTIMATED ACTIVITY STATEMENT

Livingstone Shire Council
 Statement of Other Business Activities to Which the Code of Competitive Conduct Applies
 2015-2016 Financial Year

Budget Report	Water & Sewerage Operations \$	Waste Operations \$	Caravan Parks \$	Building Certification \$
Revenues for services provided to the Council	\$10,000	\$555,000	\$0	\$0
Revenues for services provided to external clients	\$23,484,397	\$6,347,050	\$1,170,300	\$150,000
Community Service Obligations	\$0	\$10,000	\$0	\$0
Total Revenue	\$23,494,397	\$6,912,050	\$1,170,300	\$150,000
Less: Expenditure	\$21,948,573	\$6,846,163	\$1,056,629	\$147,827
Less: Return on Equity	\$1,545,824	\$65,887	\$113,671	\$2,173
Surplus/(Deficit)	\$0	\$0	\$0	\$0
List of Community Service Obligations (CSO)				
Charity Waste Policy	\$0	\$10,000	\$0	\$0
Total	\$0	\$10,000	\$0	\$0

The CSO value is determined by Council and represents an activity's costs which would not be incurred if the activity's primary objective was to make a profit. The Council provides funding from general revenue to the business activity to cover the cost of providing non-commercial community services or costs deemed to be CSO's by the Council.





Appendices

Part 8





8.1 Commentary on Statement of Estimated Financial Position as at 30 June 2015

A budget revision (as at 31 December 2014) was prepared by Council officers prior to Cyclone Marcia and presented to a Council workshop on 17 March 2015 for information only.

This revision displayed a reduced deficit from \$4.0 million to \$2.5 million which was achieved predominantly from increased revenues from receipts received for disaster funding for the 2013 Cyclone Oswald event. Due to the impact of Cyclone Marcia, this revision was never formally adopted by Council.

The revised budget prepared as at the end of May 2015 and adopted by Council on 30 June 2015 indicates a reported deficit for the current financial year of \$12.3 million.

It is apparent from the evaluation of Council's operating financial position that the improvement forecast in the December review has been met when expenses associated with the response to and recovery from the cyclone are excluded.

Included in the revised budget adopted on 30 June 2015, was \$10.4 million identified costs associated with Cyclone Marcia as at 15 June 2015 and \$1.3million in an insurance claim prepayment received by Council. No Natural Disaster Relief and Recovery Arrangement (NDRRA) income from the event was received during this financial year. It is estimated that Council will receive between \$7 and \$8 million from NDRRA and insurance payments for the event (exclusive of the Statue Bay reconstruction) however with expenditure still being incurred and the final claims still to be lodged, this amount cannot be verified until 2015-16.

Primary identified items affecting the revised budget were:

Revenue:	\$'000	
Net Rate Receipts	348 ↓	(Growth not achieved)
Development Approval Fees	226 ↓	(Possible Cyclone Marcia impact)
Caravan Park Fees	220 ↓	(Original estimate based on RRC figures not accurate)
Disaster Payment (Oswald)	2,000 ↓	(Estimated expenditure less than expected – remaining claim to be processed in 15-16)
Tropical Cyclone Marcia	1,300 ↑	Insurance receipts
Expenditure:		
Employee Costs	474 ↓	(Identified savings)
Contractors and Consultants	2,500 ↓	(Savings in Oswald expenditure)
Material Costs	308 ↑	(Exclusive of Cyclone Marcia expenditure)
Asset Operational Costs	258 ↑	(Predominantly increased electricity)
Other Costs	78 ↑	(Exclusive of Cyclone Marcia expenditure)
Depreciation	803 ↑	Increased expense following completion of 13-14 Financial Statements
Tropical Cyclone Marcia	10,400 ↑	Expenditure to date

Cyclone Marcia impacted on Council's ability to deliver the 2014-15 Capital Works Program and there were also reductions in the amount of capital revenue (including developer contributions and with the timing of grants and subsidies on works not completed) received for the year.




ANNUAL BUSINESS PLAN 2015 - 2016

The budget revision included provisions for emergent and urgent works undertaken, additional projects added as per Council direction, and expected expenditure on approved projects.

Any projects either not started or not completed were rolled over for consideration and prioritisation within the budget deliberations for 2015-16.

The revised 2014-15 Capital Program adopted by Council on 30 June 2015 is as follows:

	Adopted Budget \$'000	December Estimate \$'000	Revised Budget \$'000
Expenditure	34,293	34,752	25,967
Revenue	14,591	14,949	12,661
Net Capital	19,702	19,803	13,306

The savings on the net capital expenditure assisted in the cash flow management for expenditures associated with the cyclone. Disaster relief funding associated with the 2014-15 year expenditure to be received in 2015-16 will assist in managing the cash flows for expanded Capital Works Program in that year.

Changes to the long term financial forecast incorporating the revised budget have been reflected in the 2015-16 Annual Business Plan.





8.1.1 Income and Expenditure Statement Estimated Actual 30 June 2015

Income and Expenditure Statement

Adopted Budget to Estimated Actual 30 June 2015

	Adopted Budget 30-Jun-15 \$	Estimated Actual 30-Jun-15 \$
Revenue		
Total rates and utility charge revenue	64,385,465	64,085,473
Less discounts and pension remissions	(5,908,004)	(5,764,623)
Net rates and utility charges	58,477,461	58,320,850
Fees and charges	4,826,038	4,735,213
Sales - contract and recoverable works	1,224,500	1,985,994
Gain on sale of land held as inventory	690,000	23,068
Grants, subsidies, contributions and donations	6,725,444	5,640,489
Interest received	1,205,089	1,331,701
Rental income		150,545
Other recurrent income	408,900	1,620,951
TOTAL OPERATING REVENUES	73,557,432	73,808,811
Expenses		
Employee benefits	28,521,120	28,117,160
Materials and services	25,573,828	33,811,143
Depreciation and amortisation	18,992,621	19,795,859
Other expenses	284,275	95,342
Finance costs	4,219,047	4,260,000
Total recurrent expenses	77,590,891	86,079,504
Total expenses	77,590,891	86,079,504
Operating result (Deficit)	(4,033,459)	(12,270,693)
Extraordinary Entries		
Gain on Sale of Land	690,000	690,000
Disaster Revenues	2,000,000	2,000,000
Disaster Expenditures	(2,500,000)	(2,500,000)
Reported Operating result	(3,843,459)	(12,080,693)
Capital revenue:		
Cash Grants and subsidies	6,706,718	6,928,401
Developer contributions and donations	7,884,500	5,157,174
TOTAL CAPITAL	14,591,218	12,085,575
NET RESULT	10,557,759	(185,118)



8.1.2 Statement of Financial Position Estimated Actual 30 June 2015

Statement of Financial Position

Adopted Budget to Estimated Actual 30 June 2015

Year ended	Adopted Budget	Estimated Actual
	30-Jun-15	30-Jun-15
	\$	\$
Current assets		
Cash assets and cash equivalents	23,019,557	23,539,386
Inventories	1,043,515	960,328
Receivables	6,479,061	6,550,639
Tax assets	21,240	674,342
Prepayments	614,930	686,734
Other current assets	15,000	15,000
Total current assets	31,193,303	32,426,429
Non-current assets		
Land held for development or sale	6,405,799	6,097,364
Property, plant and equipment	964,815,006	824,439,347
Intangible assets	617,871	1,502,019
Capital works in progress	9,204,425	5,650,819
Total non-current assets	981,043,101	837,689,549
Total assets	1,012,236,404	870,115,978
Current liabilities		
Trade and other payables	6,060,957	8,024,816
Borrowings	6,702,619	6,692,635
Employee payables/provisions	229,196	7,200,533
Other provisions	21,435	20,644
Other	574,903	200,128
Total current liabilities	13,589,110	22,138,756
Non-current liabilities		
Trade and other payables	1,070,362	267,272
Borrowings	65,669,042	65,663,181
Employee payables/provisions	4,006,329	740,000
Other provisions	10,124,092	8,474,090
Total non-current liabilities	80,869,825	75,144,544
Total liabilities	94,458,935	97,283,300
Net community assets	917,777,469	772,832,678
Community equity		
Asset revaluation reserve	50,224,904	25,112,452
Other reserves	18,060,089	19,202,650
Retained surplus (deficiency)	849,492,476	728,517,576
Total community equity	917,777,469	772,832,678



8.2 Glossary

Asset Sustainability Ratio

Asset Sustainability Ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate as its overall stock of assets is wearing out. The ratio is calculated by measuring capital project expenditure on renewal and replacement of assets relative to the level of depreciation.

Financial Assets

Financial Assets include cash, investments, loans to community groups, receivables and prepayments, but excludes equity held in Council businesses. Also, inventories and land held for resale are not regarded as financial assets.

Financial Sustainability

Financial Sustainability is where planned long term service and infrastructure levels and standards are met without unplanned and disruptive increases in rates or cuts to services.

Interest Cover Ratio

The interest cover ratio expresses the annual net interest expense (interest expense less interest revenue) to total operating revenue (excluding profit on disposal of assets).

Net Financial Liabilities

Net Financial Liabilities equals total liabilities less financial assets, where financial assets for this purpose includes cash, investments, loans to community groups, receivables and prepayments, but excludes equity held in Council businesses, inventories and land held for resale.

Net Financial Liabilities Ratio

Net Financial Liabilities Ratio expresses Net Financial Liabilities as a percentage of total operating revenue. The ratio allows interested parties to readily equate the outstanding level of Council's accumulated financial obligations against the level of one-year's operating revenue. Where the ratio is falling over time, it generally indicates that the Council's capacity to meet its financial obligations is strengthening.

Net Lending/ (Borrowing)

Net Lending/ (Borrowing) equals Operating Surplus / (Deficit), less net outlays on non-financial assets. The Net Lending / (Borrowing) result is a measure of Council's overall (i.e. Operating and Capital) budget on an accrual basis. Achieving a zero result on the Net Lending / (Borrowing) measure in any one year essentially means that Council has met all of its expenditure (both operating and capital) from the current year's revenues.

Non-financial or Physical Assets

Net Lending/ (Borrowing) equals Operating Surplus / (Deficit), less net outlays on non-financial assets. The Net Lending / (Borrowing) result is a measure of Council's overall (i.e. Operating and Capital) budget on an accrual basis. Achieving a zero result on the Net Lending / (Borrowing)





measure in any one year essentially means that Council has met all of its expenditure (both operating and capital) from the current year's revenues.

Operating Deficit

Operating Deficit is where operating revenues less operating expenses is negative and operating income is therefore not sufficient to cover all operating expenses.

Operating Expenses

Operating Expenses are operating expenses including depreciation but excluding losses on disposal or revaluation of non-financial assets.

Operating Revenues

Operating Revenues are operating revenues shown in the Income Statement but exclude profit on disposal of non-financial assets and amounts received specifically for new/upgraded assets. For ratios calculated where the denominator specified is total operating revenue or rate revenue, Natural Resource Management (NRM) levy revenue is excluded.

Operating Surplus

Operating Surplus is where operating revenues less operating expenses is positive and operating revenue is therefore sufficient to cover all operating expenses.

Operating Surplus Ratio

Operating Surplus Ratio expresses the operating surplus (deficit) as a percentage of general and other rates.

Whole of Life Costing

Whole of Life Costing refers to the systematic consideration of all relevant costs and revenues associated with the acquisition and ownership of an asset.

Zero Based Budgeting

A budget process in which every budget line item is analysed to determine the appropriate financial resources required. An alternative approach to 'historic budgeting' approach which uses incremental budgets based upon CPI increases.





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6 CLOSURE OF MEETING