

Rate Remission Application For Not-For-Profit / Community Organisations



PRIVACY NOTICE: Livingstone Shire Council is collecting the personal information you supply on this form for the purpose of processing your application. Some of this information may be given to other sections of Council for the purpose of assessing your application. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

Enquiries: (07) 4913 5000 or 1300 790 919
Address: PO Box 2292
 YEPPOON QLD 4703
Email: enquiries@livingstone.qld.gov.au

APPLICANT DETAILS

I/We:			
	of		
Postal Address:			
Contact Phone:		Email:	

Note: Communication details may be used to update Council's records.

Owner details:
(name and address-if same as above, leave blank)

Percentage of Ownership:
(Should the applicant only have part ownership of the property the Council remission would be similarly reduced)

PARTICULARS OF LAND (to be obtained from the relevant rate notice)

Assessment Number:	
Property Location:	

If you are not the owner of the land please state the terms in which you are responsible for the rates levied:
(Please attach relative details or supporting documentation)
For example - Lease Agreement / Licence Agreement

Is this property your organisations main grounds or club: Yes No

Certificate of Incorporation Number: _____ Date of Incorporation: / /

The facts and circumstances on the services or objectives of your organisation:
(If insufficient space then please attach relative details)

Signature/s: _____ Dated: / /

I/WE AGREE AS FOLLOWS:
That the information provided here in is true and correct in every particular and that all-material facts have been disclosed to Livingstone Shire Council. Please allow 7-10 working days from date of receipt of your application.

**Chief Executive Officer
Livingstone Shire Council
PO Box 2292
YEPPOON QLD 4703**

OFFICE USE ONLY	Received Date:	
	Approved / Declined:	
	(Authorised Council Officer – Print Name)	

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NOT-FOR-PROFIT/CHARITABLE ORGANISATIONS

Under Livingstone Shire Council's Rates Rebates and Remissions Policy 219, Rate remissions are available to approved organisations whose objectives do not include the making of profit and who provide services to their membership and the community at large.

ELIGIBILITY

Not-For-Profit/Community Organisation – Is an incorporated body who;

- a) Does not include the making of profit in its objectives;
- b) Does not charge a commercial fee for service;
- c) Is located within the Livingstone Shire Council area and the majority of its members reside in the Council area;
- d) Does not receive income from gaming machines and/or from the sale of alcohol in an organised manner (e.g. bar with regular hours of operation with permanent liquor license);
- e) Is the owner, lessee or life tenant of the property and which is the incorporated body's main grounds/base/club house or residence;
- f) Has, either solely or jointly with a co-owner, the legal responsibility for the payment of rates and charges which are levied in respect of the property; and
- g) Is not a religious body or entity or educational institution recognised under State or Federal statute or law.

Should an applicant only have part ownership of the property the Council remission would be similarly reduced.

CLOSE OF APPLICATIONS

Eligibility for a remission will be assessed by Council on an annual basis prior to issue of the first rate notice each financial year (generally June/July). Organisations that are not automatically provided with a remission, and believe that they meet the relevant criteria, may apply for approval at any time. If an application is approved by Council, remissions will be applied from the beginning of the current rating period (remissions will not be applied retrospectively).

Lodging

IN PERSON – You can lodge your form at Council's Customer Service Centre
Yeppoon, (Yeppoon Town Hall), 25 Normanby Street
Emu Park, (Library), 7-9 Hill Street
Rockhampton 1A/34 East Street

TELEPHONE – Call 1300 790 919 or 07 4913 5000 between 8am and 5pm Monday to Friday

MAIL – Mail the completed form to 'Livingstone Shire Council' and send to PO Box 2292, Yeppoon Queensland 4703

EMAIL – Email the completed form to enquiries@livingstone.qld.gov.au